



13.4 PRESENTATION OF THE CITY OF PORT PHILLIP ANNUAL REPORT 2020/21

EXECUTIVE MEMBER: KYLIE BENNETTS, GENERAL MANAGER, CITY GROWTH AND ORGANISATIONAL CAPABILITY

PREPARED BY: ANNA BERHANG, CORPORATE PLANNING AND PERFORMANCE ADVISOR

JULIE SNOWDEN, COORDINATOR RISK AND ASSURANCE

RACHEL RUSSELL, MANAGER GOVERNANCE AND ORGANISATIONAL PERFORMANCE

1. PURPOSE

1.1 To endorse the City of Port Phillip's Annual Report 2020/21.

2. EXECUTIVE SUMMARY

2.1 Each year Council prepares an annual report on its activities for the financial year. It consists of a report of Council's operations for the year and externally assured statements (consisting of the financial statements and the performance statements).

2.2 On 15 September 2021 Council noted the draft Report of Operations 2020/21 and gave in principle approval for the audited statements.

2.3 At this meeting the Mayor and Deputy Mayor of the day, were authorised to formally certify the statements.

3. RECOMMENDATION

That Council:

3.1 Endorses the Annual Report 2020/21 (Attachment 1) and delegates authority to the Chief Executive Officer to make amendments to the document to correct any minor drafting errors that do not materially alter the intent of the document.

3.2 Endorses submission of the final Annual Report 2020/21 to the Minister for Local Government in line with legislative requirements.

4. KEY POINTS/ISSUES

4.1 The Annual Report 2020/21 (Attachment 1) provides a comprehensive record of Council's activities and performance for the year ending 30 June 2021.

4.2 There have been refinements to language to improve accessibility and readability since the draft Report of Operations was presented to Council on 15 September 2021.

4.3 The audited statements are consistent with the statements presented to Council on 15 September 2021.

4.4 The Annual Report 2019/20 was awarded a Gold Australasian Reporting Award and officers have mirrored the methodology and taken on any learnings to develop the 2020/21 report.



5. CONSULTATION AND STAKEHOLDERS

- 5.1 This report has been compiled from information across the organisation to ensure that the performance and activities have been accurately, transparently and comprehensively reported.

6. LEGAL AND RISK IMPLICATIONS

- 6.1 The *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020* set out the requirements that Council must comply with when preparing its annual report.
- 6.2 Council must hold a meeting that is open to the public to consider the annual report within four months of the end of the financial year unless in the year of a general election. Council is no longer required to publish a public notice that the Annual Report 2020/21 has been prepared.
- 6.3 This report meets those requirements.
- 6.4 The Annual Report 2020/21, as presented, has addressed all content requirements as specified in the relevant legislation and met the requirements to submit to the Minister for Local Government by 10 November 2021.

7. COMMUNITY IMPACT

- 7.1 The Annual Report 2020/21 provides clear and transparent reporting of Council's delivery of the Council Plan 2017-27.
- 7.2 The Annual Report 2020/21 has been publicly available online at Council's website since 13 October 2021. The closure of municipal offices and libraries under COVID-19 restrictions prevented a hardcopy of the report being available.

8. ALIGNMENT TO COUNCIL PLAN AND COUNCIL POLICY

- 8.1 The Annual Report 2020/21 provides a clear and transparent record of Council's activities and performance in delivering the last year of the Council Plan 2017-27. It includes a summary of activities in each of our neighbourhoods and outlines our progress to deliver the outcomes of our core strategies:
- Move, Connect, Live - Integrated Transport Strategy 2018-28,
 - Act and Adapt – Sustainable Environment Strategy 2018-28,
 - In our Backyard – Affordable Housing Strategy 2015-2025
 - Don't Waste It! – Waste Management Strategy 2018-28, and
 - Art and Soul – Creative and Prosperous City Strategy 2018-21.

9. IMPLEMENTATION STRATEGY

9.1 TIMELINE

- 9.1.1 A limited number of copies will be professionally printed and available at key Council locations once municipal offices and libraries are able to reopen with the lifting of COVID-19 restrictions.
- 9.1.2 The results and comments for the Local Government Performance Reporting Framework measures that are detailed in the Annual Report 2020/21 will be

MEETING OF THE PORT PHILLIP CITY COUNCIL 20 OCTOBER 2021



published on the Victorian Government's Know Your Council website in November 2021.

9.2 COMMUNICATION

9.2.1 The Annual Report 2020/21 provides a clear and transparent record of Council's activities and performance for the year.

9.2.2 Council invites people to read our Annual Report 2020/21 to find out more about the value and services we provide to the community.

10. OFFICER DIRECT OR INDIRECT INTEREST

10.1 No officers involved in the preparation of this report have any material or general interest in the matter.

ATTACHMENTS

1. City of Port Phillip Annual Report 2020/2021