

CITY OF

PORT PHILLIP

BUDGET 2013/14



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1. Budget



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Mayor's Introduction

The Councillors and I are very pleased to release our inaugural 2013/2014 Budget.

The Budget delivers on our new Council Plan 2013-2017 vision which focuses on the following four areas:

ENGAGED – A Well Governed City
HEALTHY – A Healthy, Creative and Inclusive City
RESILIENT – A Resilient City
VIBRANT – A Vibrant City

The 2013/2014 Budget represents a sound financial response to meeting the needs of the community for both now and in the future.

Council has delivered a strong and sustainable financial position and fully balanced budget despite needing to meet a **financial challenge of \$10.873 million to cover an imposed superannuation liability**. Other cost imposts that are being funded include significant increases in utility costs especially water, the Fisherman's Bend urban renewal project, above inflation contract payment increases and the transfer of maintenance obligations for Beacon Cove assets to Council.

Funding of imposed costs has been achieved with **no new borrowings and no reduction in service delivery**. The budget will also meet Council's enterprise bargaining related salary increments including an additional statutory superannuation contribution of 0.25%.

Council has worked hard to contain costs, assisted through reviewing Council's fleet management practices and a repayment of legacy debt. The drawdown of a \$7.5 million loan previously funded has been deferred to 30 June 2014.

A rate increase of 4.5% is proposed. This equates to an increase of \$60 per annum on a \$700,000 residential property (the average value of rateable properties in the City). This rate increase remains low when benchmarked in comparison to the average of 4.9% that other Victorian metropolitan councils are proposing and we will continue to be one of the lowest rating councils in the State.

Council will be required to levy and collect a Fire Services Property Levy (FSPL) from all ratepayers for the first time in 2013/14. This is in response to new legislation following the Victorian Bushfires Royal Commission that requires all municipalities in the State to act as a collection agent for this levy, rather than the insurance companies which previously had this obligation.

Council also recognises the financial pressures that are faced by pensioners and self-funded retirees and is one of a few Victorian councils that offer a Council sponsored pensioner rate rebate to eligible pensioners. The budget proposes increasing this rebate in line with CPI from \$140.00 to \$144.00. In addition self-funded retirees and persons experiencing financial hardship may apply to Council for deferral of their rates at a discounted interest rate being 50% of the statutory rate (currently 10.5% per annum).

Council has delivered on some major capital projects recently, including;

- construction of the new Bubup Nairn Family and Children's Centre,
- completion of the Elwood Foreshore Masterplan
- refurbishment of the Plum Garland Playground,
- construction of the new roof on the South Melbourne Market and the newly completed Marina Reserve development.

In 2013/14 the Budget proposes continued capital works funding in excess of \$29 million, an increase of \$2.1 million. Council has committed to an increase of \$8 million over the next four years (\$2 million each year).

The proposed capital works funding will go towards;

- the Liardet Street Family and Children's Service Centre (\$2.5 million)
- the Northport Pavilion (\$1.3 million)
- the Emerald Hill Library and Heritage Centre (\$1.175 million)

- a number of major building enhancements including Gasworks Arts Park facilities (\$1.5 million), Building renewals (\$1.13 million), Alma Park Pavilion (\$800,000), environmental building retrofits (\$450,000), DDA compliance retrofits for Council facilities (\$350,000) and kindergarten facilities at the Elwood foreshore (300,000).

Council is committed to maintaining and enhancing Port Phillip's assets for future generations and \$11.931 million has been allocated for roads and footpaths, \$1.43 million for drainage and \$580,000 for signage and street furniture in the capital budget.

In addition a number of projects have been funded that enable us to deliver on improvements to pedestrian and cyclist safety, parks and gardens and streetscapes. Funding of \$4.2 million has been provided for parks and open spaces including \$577,000 for the Murphy Reserve Masterplan, \$820,000 for public lighting, \$400,000 for Recreation Facilities, \$330,000 for playground renewals, \$500,000 for street tree planting and \$800,000 for Port Melbourne streets and drainage..

We are confident this 2013/14 Budget will deliver on year one of our Council Plan vision as well as continuing to deliver the numerous services Council provides to the community.

Cr Amanda Stevens
Mayor

Budget Summary

The 2013/2014 budget is a future focused and financially responsible proposal that is targeted at ensuring Council's emerging and continuing priorities are appropriately resourced.

The focus in developing this Budget has been on ensuring that the new Council initiatives that have been identified to support the delivery of its four Strategic Objectives receive appropriate funding. While a number of these initiatives have received specific funding, provision has also been made within the Capital Works budget and the ongoing operating budget for the delivery of these initiatives.

The 2013/2014 budget proposes a balanced budget for the year.

Drivers for the Budget

The key driver for this year's budget is the 2013-2017 Council Plan which was developed concurrently with the budget. The Council has identified four future focus objectives in the Council Plan:

- A Well Governed City
- A Healthy, Creative and Inclusive City
- A Resilient City
- A Vibrant City

Budget Influences

The divergence within the Australian economy has started to taper back with the mining sector starting to curtail planned investment in resource development projects. This is helping temper forward looking inflation expectations and together with the rising trend in unemployment and continued Australian dollar strength has resulted in the Reserve Bank adopting a more expansionary monetary policy which has seen it reduce official interest rates by 2.0% since November 2011. Tentative signs are now emerging of improved customer sentiment and increased real estate activity. Notwithstanding this the recovery is likely to be patchy particularly given the fact that both Federal and State government budgets are showing signs of pressure as a result of falling income tax and GST and stamp duty revenues. In addition, Victoria as a State that has large exposure to the manufacturing sector can expect above trend exposure to rising unemployment.

Financial markets, following the commitment by the ECB President Mario Draghi in 2012 to support the Euro, have stabilised with global stock markets rebounding during the first quarter of 2013. This has also resulted in lower interest rate premiums being offered by banks and has had an adverse impact on Council's projected interest revenue. These improvements in market conditions have however come too late for the defined benefits superannuation fund and Council has made provision in the budget for the full settlement of the unfunded superannuation liability of \$10.873 million in July 2013.

Council will be required to levy and collect a Fire Services Property Levy (FSPL) from all ratepayers for the first time in 2013/14. This is a requirement of new legislation that arose following the Victorian Bushfires Royal Commission and will require all municipalities in the State to act as a collection agent for this levy, rather than the insurance companies which previously had this obligation. From a budget perspective while Council will no longer be required to pay \$2.2 million to the Metropolitan Fire Services Board it will incur significant expenses being the payment of this levy on Council property (approximately \$400,000), increased staffing resources to manage queries and the enhancement of software systems. Savings arising from the abolition of the MFB levy have enabled Council to increase its capital works program by over \$2 million with the proposed rate increase of 4.5% being less than that previously foreshadowed.

Council has also been impacted on a number of other fronts including the following.

- The need to manage the impact on the community of the proposed large scale redevelopment in the Fishermans Bend precinct.
- The transfer of the maintenance responsibilities for foreshore and marine assets in the Beacon Cove area.
- Increases in excess of CPI for a number of major contracts most notably those for kerbside waste collection.
- Significant increases in utility prices especially those for water.
- Council revenue from property related transactions (planning applications, developer contributions and the sale of property information) has stabilised in line with the mature property market.
- The fact that the City has continued to enjoy above average population growth has had an impact on the cost of providing services to the community. This manifests itself in increased service provision and increased contractual costs for waste collection and disposal, increased demand for social services especially child care and more intensive use of community facilities.
- Parking revenue has increased by \$2.389 million in the 2013/14 budget. This increase can be attributed to increases in parking penalties, an increase in visitation, new ticket machines and improved enforcement. Forward budget estimates for parking revenue have parking fees increasing in line with CPI, with parking fines expected to grow at a marginally lower rate.
- Labour costs are linked to expected Enterprise Agreement outcomes and the increase of 0.25% in statutory superannuation guarantee contributions that are required to be made by employers. Staffing levels have also increased primarily as a result of the new Bubup Nairn Family and Children's Service Centre in St Kilda.
- Progression and implementation of a number of initiatives that are designed to address the impact of Climate Change across the City and which will increase the emphasis on engaging the community to reduce their carbon footprint.

Financial Review

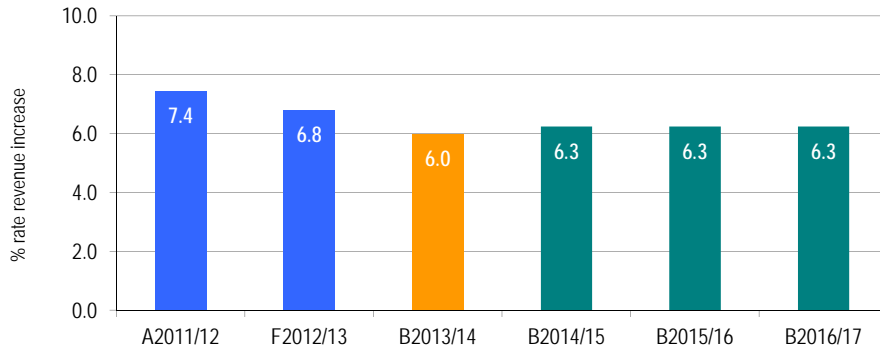
The 2013/2014 budget builds on the financial principles that Council adopted in December 2006. This is demonstrated by the adherence over the term of the plan to the overarching principles that require Council to:

- Achieve long term income and expenditure neutrality while keeping rates growth within the average for the sector.
- Achieve long term cash flow neutrality while keeping rates growth within the average for the sector.
- Maintain reserves at levels that provide a buffer for large unexpected short term cash flow fluctuations.
- Ensure Council's long term capital program fully funds asset renewal requirements.

Council has prepared a Budget for the 2013/14 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay. Key budget information is provided below about the rate increase, parking revenue, operating result, service levels, cash and investments, capital works, financial position and financial sustainability of the Council.

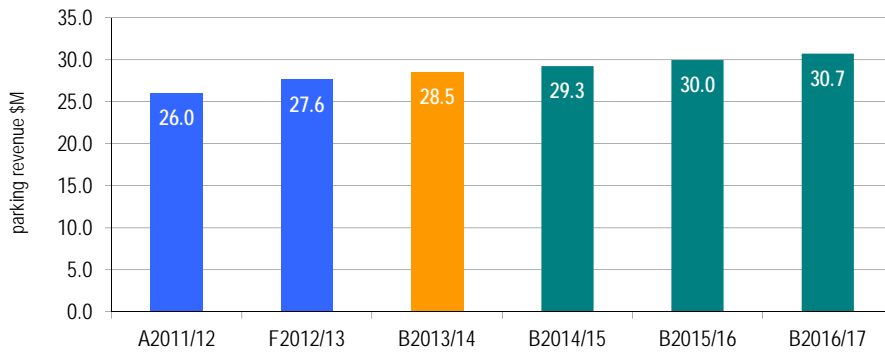
Income

Rates



The Budget provides for an increase of 6.0% in rates revenue for the 2013/14 year. This increase is broken down into two components; price (4.5% increase) which represents the increase in the rates revenue and volume (1.50% increase) which represents new properties or assessments that were created during 2012/13. This rate increase is consistent with Council's current strategic resource plan. The increase in rate revenue for the 2012/13 financial year was 6.80%.

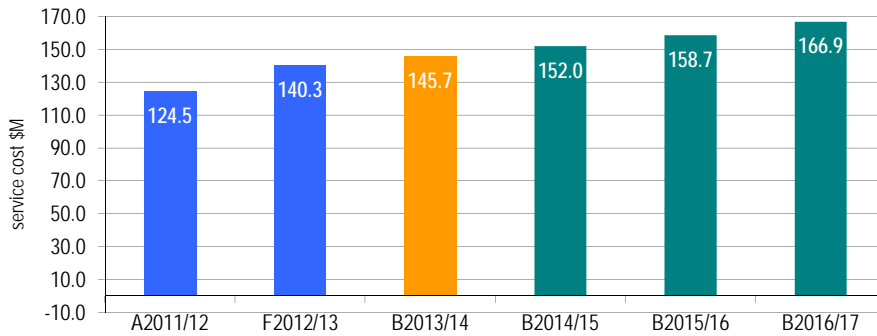
Parking



Parking revenue is projected to increase by 9.6% in 2013/14 compared to the 2012/13 budget. This increase is due to increases in fees, efficiencies arising from the purchase and upgrade of parking machines and improved contractor performance.

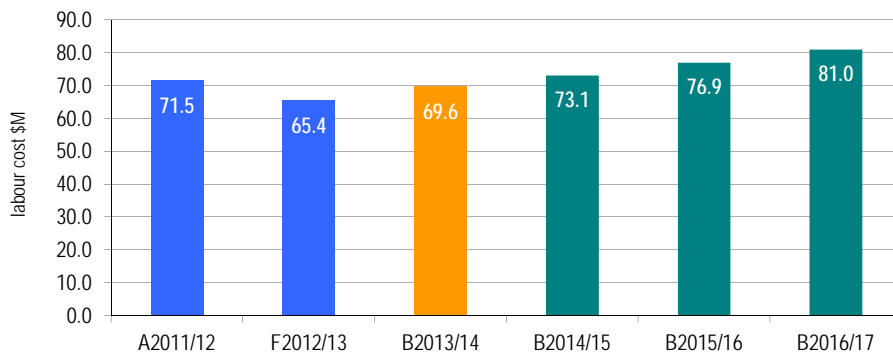
Expenditure

Services



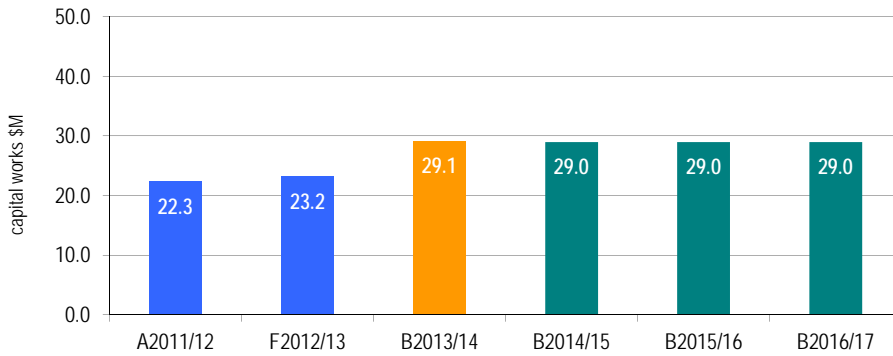
The cost of services delivered to the community for the 2013/14 financial year is expected to be \$145.7 million. Expenditure growth has been restricted to 3.85%. Stringent cost containment and the review of the fleet management model have contributed to this.

Labour



Council's expenditure on employee benefits is expected to increase by 6.42% in 2013/14. This increase is due to the opening of the new Bubup Nairn Family and Children's centre, increases in the statutory superannuation guarantee charge and expected salary increases linked to the enterprise agreement.

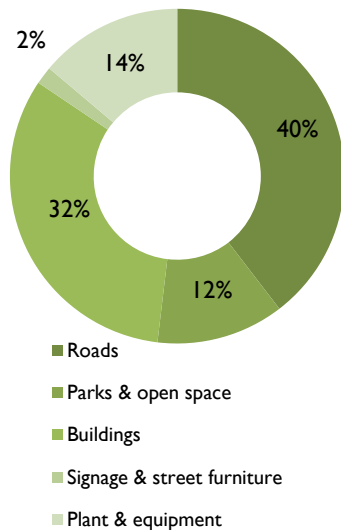
Capital works



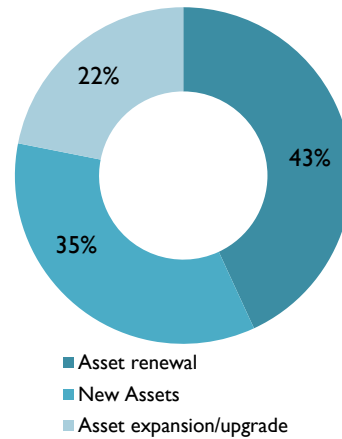
The capital works program for the 2013/14 year is expected to be \$29.098 million. Of the \$29.098 million of capital funding required, \$22.110 million will come from rates, \$1.235 million from external income (grants and contributions), and the balance of \$5.753 million from reserves.

The charts below depict Council's capital works program according to the asset type (roads, open space, buildings etc) and the nature of the works (renewals, enhancements and new assets). While Council's capital works investment has grown significantly over the past 10 years, this growth has been driven to a large extent by asset enhancements and new assets with renewals expenditure increasing at a slower rate. It is also noteworthy that there is a greater emphasis on buildings and parks relative to their overall value than on drains in particular and roads and footpaths to a lesser extent.

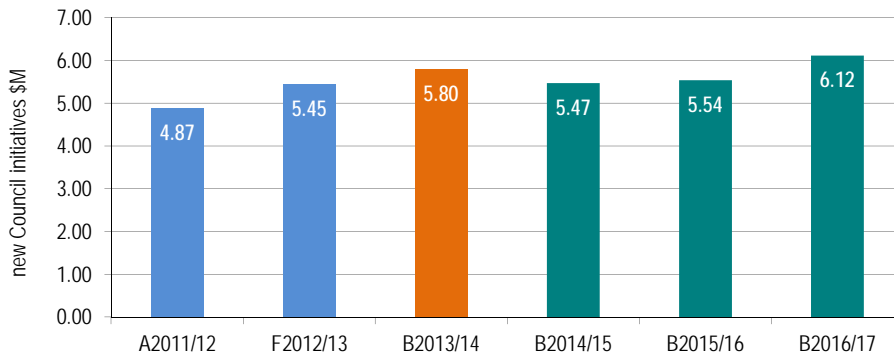
**Budgeted new capital works 2013/14
Category Of Works**



**Budgeted new capital works 2013/14
Classification of Works**

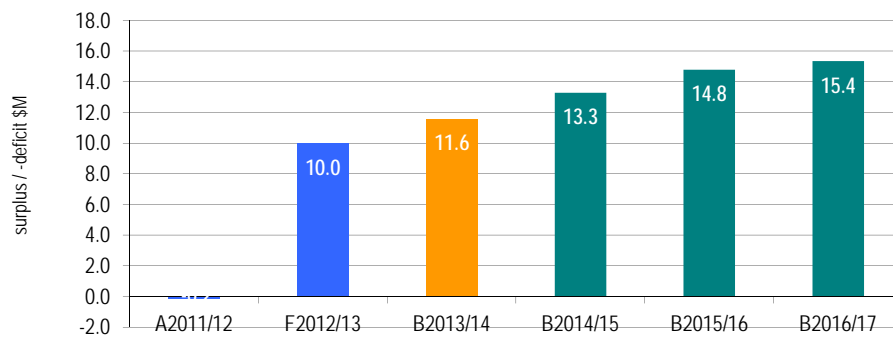


Non Capital



Funding for the use of professional services to deliver Council initiatives has remained relatively static over the past 5 years with Council setting aside \$5.80 million in the professional services budget, including \$3.41 million that is provided for the exclusive delivery of a range of new Council initiatives and programs relating to the Council Plan.

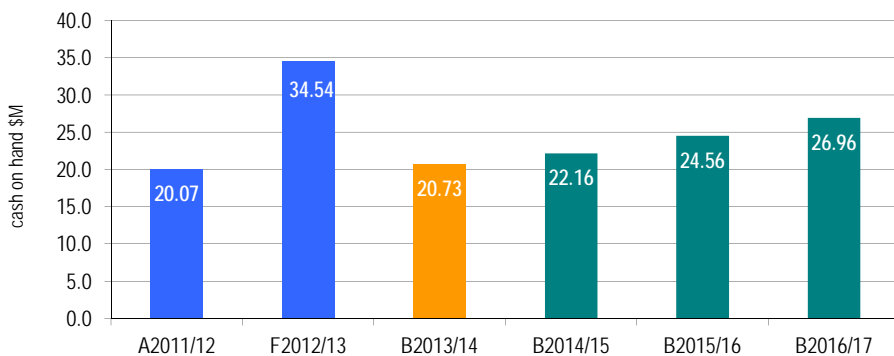
Operating result



The expected operating result for the 2013/14 year is a surplus of \$11.591 million (2012/13 – forecast surplus \$9.972 million).

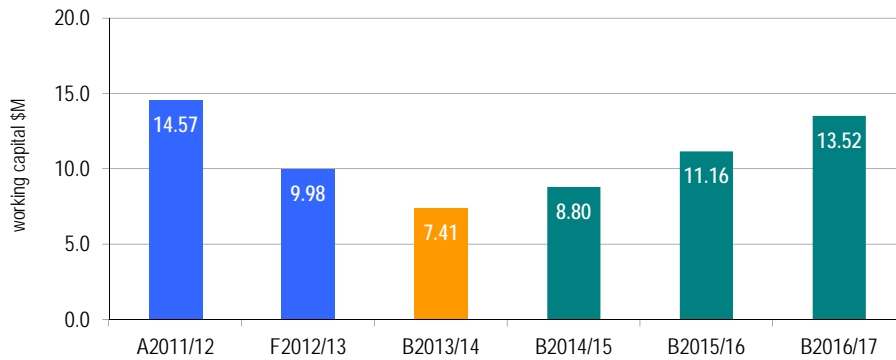
Balance Sheet

Cash and investments



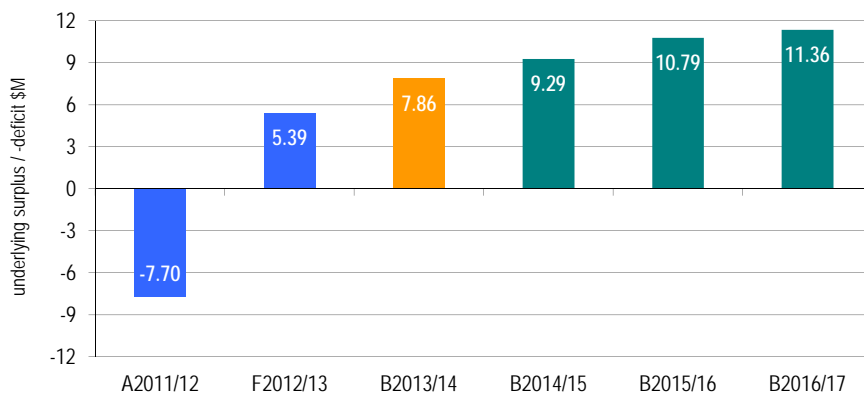
Cash and investments are expected to decrease by \$13.81 million during the year to \$20.73 million as at 30 June 2014. This is mainly due to the payment of Council's superannuation liability of \$10.873 million.

Financial position



Council's budget projects a reduction of \$2.57 million in its net working capital balance over the 2013/14 financial year. This will leave the City with a net working capital balance of \$7.41 million and a working capital ratio of 1.30:1. Forward budget projections for net working capital are expected to increase to \$13.52 million (working capital ratio 1.55:1) by 2016/17.

Financial sustainability



A high level Strategic Resource Plan for the years 2013/14 to 2016/17 has been developed to assist Council in adopting a budget within a longer term prudent financial framework. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan. The Plan projects that Council's underlying operating result will remain at a significantly high level, allowing Council to use the surplus funds for capital works projects.

Budget processes

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the Act and Regulations.

The preparation of the budget begins with Council identifying the priorities that they wish to fund in the budget. While these priorities are generally linked to the four strategic objectives articulated in the Council Plan, emerging issues of importance are also escalated for funding consideration.

A draft consolidated budget is then prepared and various iterations are considered by Council at informal briefings during April. A 'proposed' budget is prepared in accordance with the Act and submitted to Council in May for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its web site. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted and a copy submitted to the Minister by 31 August each year. The key dates for the budget process are summarised below:

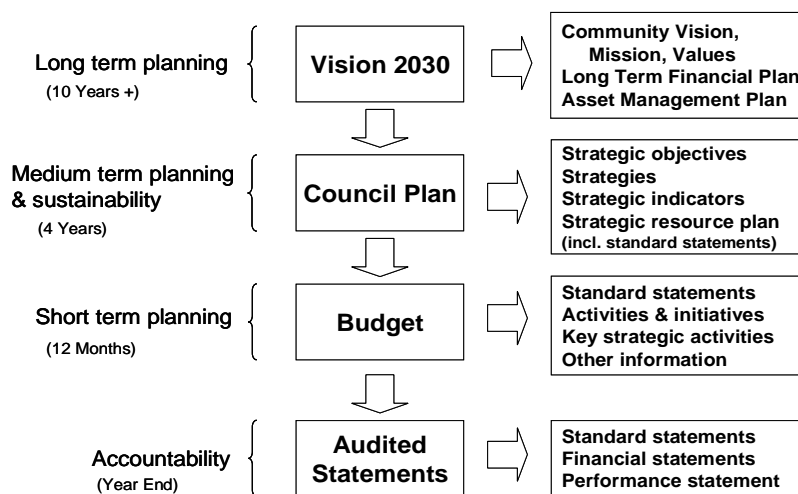
Budget process	Timing
1. Council identify and shortlist priorities for funding in the budget	February to March 2013
2. Council considers draft budgets at informal briefings	April 2013
3. Proposed budget submitted to Council for release	7 May 2013
4. Draft budget advertised	9 May 2013
5. Budget available for public inspection and comment	9 May 2013
6. Community engagement process undertaken	9 May 2013 - 7 June 2013
7. Submissions period closes (28 days)	7 June 2013
8. Submissions considered by Council/Committee	11 June 2013
9. Budget and submissions presented to Council for adoption	25 June 2013
10. Copy of adopted budget submitted to the Minister	31 August 2013

I. Linkage to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (Vision 2030), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Audited Statements).

I.1 Strategic planning framework

The Strategic Resource Plan, included in the Council Plan, summarises the financial and non-financial impacts of the objectives and strategies and determines the sustainability of these objectives and strategies. The Annual Budget is then framed within the Strategic Resource Plan, taking into account the activities and initiatives included in the Annual Budget which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the strategic planning framework of Council.



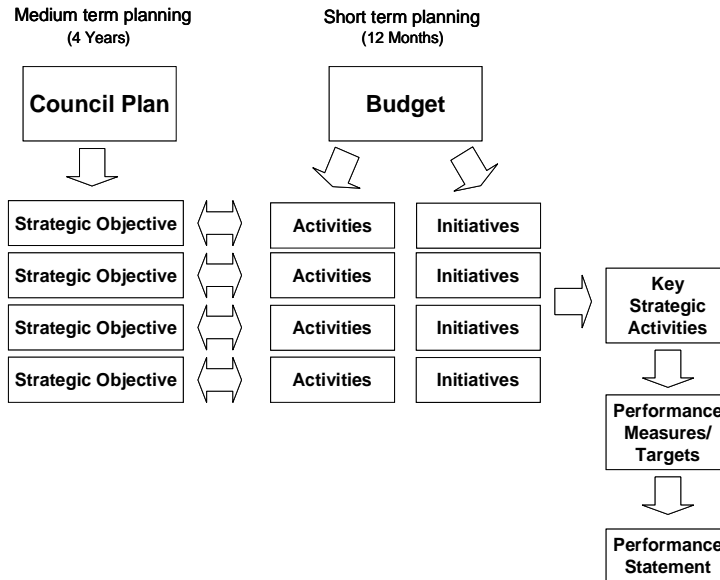
The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan, including the Strategic Resource Plan, is required to be completed by 30 June following a general election and is reviewed each year by February to ensure that there is sufficient time for officers to develop their Activities and Initiatives and Key Strategic Activities in draft form prior to the commencement of the Annual Budget process in March. It also allows time for targets to be established during the Strategic Resource Planning process to guide the preparation of the Annual Budget.

I.2 Our purpose

Council Plan Focus Area	Council Plan Objective
A Well-Governed City	1.2 Value transparent processes in Council decision making
A Healthy, Creative & Inclusive City	2.3 Ensure quality and accessible family, youth and children's services that meet the needs of the community
	2.5 Promote an improved range of cultural and leisure opportunities that foster a connected and engaged community
A Resilient City	3.1 Build resilience through Council action and leadership
A Vibrant City	4.2 Ensure growth is well planned and managed for the future
	4.3 Improve and manage local amenity and assets for now and the future

2. Activities, initiatives and key strategic activities

This section provides a description of the activities and initiatives to be funded in the Budget for the 2013/14 year and how these will contribute to achieving the strategic objectives specified in the Council Plan as set out in Section 1. It also includes a number of key strategic activities and performance targets and measures in relation to these. The relationship between these components of the Budget and the Council Plan is shown below.



The activities and initiatives for each service category and key strategic objective is described below. Whilst each service, activity and initiative is listed under a particular objective, it is important to note that many contribute to the delivery of multiple objectives in the Council Plan.

2.1: A Well Governed City

Strategic Objectives :

- Provide clear and open communication and engagement that is valued by the community
- Value transparent processes in Council decision making
- Build and facilitate a network of active and informed communities
- Build strategic relations with our partners
- Achieve a reputation for organisational and service excellence

Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Chief Executive Officer, Executive Team & Internal Audit	This area provides executive leadership through the coordination of policy development, communication of strategic directions and performance monitoring.	3,045 0 3,045
Mayor & Councillors Office	This area provides administrative support and assistance to the Mayor and Councillors and handles enquiries and complaints from the public.	920 0 920
Meetings & Events	This area manages the business of civic, community and commercial events and services at the Council meeting rooms, town halls, open spaces and minor foreshore events.	1,145 (713) 432
Communications & Engagement	This area provides advice to Council and the organisation regarding community engagement and delivers strategic media, government and community relations through various information channels to enable the Council to disseminate information to the community.	1,738 0 1,738
Information Systems	This area engages with the organisation and provides support to deliver on organisational priorities and improved service delivery to the community through information and communication technology.	7,708 0 7,708
Chief Financial Officer & Financial Management	This area ensures the effective management and control of the Council's financial resources. Provides strategic financial management and leadership, budgeting and financial performance monitoring, preparation of annual financial statements and treasury management	5,281 (6,742) (1,461)
Financial Compliance and Payables	This area undertakes due diligence reviews, monitors the application of internal controls and provides cost effective and efficient accounts payable services.	612 0 612
Rates and Valuations	The rates area maintains the municipal property rating database, facilitates the collection of rates and charges from the residents and ratepayers of Council and provides property information to the general public.	1,845 (232) 1,613
Payroll	This area provides cost effective and efficient payroll services whilst maintaining and developing Council's Human Resource Information System.	327 0 327
Council Planning & Performance	This area supports Council's annual business planning, provides project management support and advice and undertakes performance monitoring and reporting.	353 0 353
People & Organisational Development	This area supports Council's management and staff to deliver the best service they can to the community by providing strategic advice in the areas of human resources and organisational development.	1,878 0 1,878

Customer Contact Services - ASSIST	The ASSIST team provides key information via direct telephone, service desk and online request services and is the primary interface between Council, the community and the delivery of services.	1,653 0 1,653
Service Excellence	This area assists the organisation in undertaking community research and improving customer related processes and systems.	491 0 491
Contracts & Purchasing	This area provides advice to the organisation on Fleet management, procurement, tendering and contracting matters, facilitates the tender processes and contract execution, implements improvements to tendering and contracting procedures, keeps accurate records of tenders and contracts, and reports regularly on contracts and vendor compliance.	1,227 (725) 502
Governance	This area supports Council's decision making processes, records management, compliance with legislation and minimisation of risk to enable the Council to meet community needs transparently.	3,093 (92) 3,001
Funded Initiatives	For further details in regards to these initiatives please see below.	90 0 90

Funded Initiatives

- 1) Cleaning Contract Tender Development.
- 2) Enhancing access to Community Support Programs.
- 3) Continuous improvement to Council's Communication and engagement practices.

Key strategic activities

Council Plan Focus Area	Council Plan Objective	Key Strategic Activity 13/14	No.	Indicators 2013/14	Target 13/14	Notes
A Well-Governed City	1.2 Value transparent processes in Council decision making	Adopt the Long-Term Financial Plan Objective: Ensure Council has a long term plan to meet principles of sound financial management	1.2.1	Adoption of the Long Term Financial Plan	By June 2014	Source: Council Meeting Minutes
			1.2.2	Return on investments	4%	Source: Financial system reports
			1.2.3	Underlying result	\$7.8M	Source: Financial system reports

2.2: A Healthy, Creative & Inclusive City

Strategic Objectives :

Ensure our City is a welcoming and safe place for all.

Support our community to achieve improved health and wellbeing

Ensure quality and accessible family, youth and children's services that meet the needs of our community

Foster a community that values lifelong learning, strong connections and participating in the life of the City

Promote an improved range of cultural and leisure opportunities that foster a connected and engaged community

Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Family Services	This area provides Maternal & Child Health services; school holiday programs; confidential support for families with children under the age of 18 years who are experiencing difficulties; oversight of a variety of service agreements with community support agencies.	3,503 (1,293) 2,210
Children Services	This area provides management of Child Care Centres within the municipality (Bubup Nairn CCC, Clark St CCC, Coventry St CCC, North St Kilda CCC) and support to community run child care centres; registration and updates to the centralised child care waiting list; home based child care; respite care and assistance to families with children and young people with disabilities; support to playgroups.	13,354 (10,247) 3,107
Youth Development and Planning	This area coordinates youth services and oversees service agreements with youth service providers; operates two staffed adventure playgrounds in St Kilda and South Melbourne.	1,332 (338) 995
Community Care	This area supports the aspirations of older residents, residents with a disability and their carers to remain living and participating within the community, thereby reducing social isolation and supporting connectedness. Services include Home Support; Personal Care; Respite Care; Property Maintenance; Delivered Meals; Community Meals Subsidy Program.	5,488 (3,293) 2,195
Disability, Access and Inclusion	This area coordinates Metro Access; Multicultural liaison; Social Support; Community Transport; Social Meals in Rooming Houses Program; Social Support and Recreation; Linking Neighbours Program; Seniors Register	2,679 (1,140) 1,538
Health Services	This area aims to enhance public health by managing the registration of all premises as required under the Health Act, the city's immunisation program and the enforcement requirements of the Food Act, Health Act and Tobacco Act.	1,356 (779) 577
Recreation	This area supports sporting clubs and facilities; permitting events and commercial activities in the public domain including the foreshore; lifestyle and leisure program; Joint Council Access for All Abilities recreation and arts program; development of leisure activities.	1,791 (1,039) 752
Arts & Festivals	This area coordinates the St Kilda Festival and St Kilda Film Festival; Gasworks Art Park and Linden Gallery service agreements; supporting local artists; Esplanade Arts & Crafts Market; inclusive arts programs; Council's art collection and gallery; heritage services.	5,615 (1,645) 3,970
Libraries	The area provides library services including free access to educational and recreational resources including books, magazines, DVDs and CDs; online databases; public internet access; programs and events; local history services; inter-library loans.	3,791 (607) 3,184
Community Health & Development	This area ensures the development and implementation of the Council's Municipal Health and Wellbeing Plan and delivers over 50 projects per year.	900 (354) 546

Social Planning & Policy	This area supports the management and analysis of Council's demographic data and forecast data; coordinates Council's annual logometrix study around functionality of council managed facilities; develops and implements social policy incorporating emerging issues and trends; Homelessness strategy and implementation	885 <u>0</u> 885
Community Connect	This area implements a number of projects aimed at engagement and capacity building of community organisations and individuals.	1,312 <u>(256)</u> 1,056
Funded Initiatives	For further details in regards to these initiatives please see below.	690 <u>0</u> 690

Funded Initiatives

- 4) Live Music: development of a strategy to continue to foster a vibrant local music industry, including advocacy and potential planning scheme changes.
- 5) Community Land Trust Research Project - stage 2: funding contribution to CLT project.
- 6) Feasibility Study - community housing (Stage 2 Park Street): completion of the yield study for redevelopment of Park Street car park.
- 7) Municipal Public Health and Wellbeing Plan implementation.
- 8) Community Facilities Strategy implementation.
- 9) Homelessness Action Strategy.
- 10) Stories from the Home Front.
- 11) Events Strategy development.
- 12) Library Strategy development.
- 13) Developing an Age Friendly City Framework and Action Plan.

- 14) Seedlings - Sustainability in Early Childhood Year 3 of 3.
- 15) Education Engagement Partnership Year 3 of 3.
- 16) Review of MCH Service - Undertake a review of the Maternal and Child Health Service (MCH) to position the service for the future.
- 17) Middle Years and Youth Strategy development.
- 18) Social Justice Charter implementation - To support the implementation of Council's Social Justice Charter as informed by the Social Justice Action Plan.

- 19) Consider the future of the St Kilda Festival - options development and community engagement.
- 20) Youth (Skate) Outreach Worker.
- 21) Provision for Youth Services - Undertake a feasibility study to consider potential locations for SK youth services facility.
- 22) Provision of financial support to Multicultural Arts Victoria to deliver a culturally diverse artistic program.
- 23) Provision of financial support to Theatre Works to foster artistic practice and innovation.
- 24) Provision of financial support to Redstitch Actors Theatre to deliver various programs.
- 25) Production of a book promoting the culture and food of East Timor.
- 26) Provision of financial support to George Theatre to activate Fitzroy St and deliver fundraising programs.

Key strategic activities

Council Plan Focus Area	Council Plan Objective	Key Strategic Activity 13/14	No.	Indicators 2013/14	Target 13/14	Notes
A Healthy, Creative & Inclusive City	2.3 Ensure quality and accessible family, youth and children's services that meet the needs of the community	Complete the construction of the Liardet Street Family and Children's Centre Objective: Construct a building that will support integrated services that meets the needs of children and families in the local area	2.3.1	Actual expenditure against budgeted	\$2,500,000 plus official carry over amount (+/- 10%)	Source: Financial system reports
			2.3.2	Delivery of final construction milestone	28-Feb-14	Source: Occupancy certificate
			2.3.3	Child care centre capacity	75% filled by end of June 2014	The centre will have an eventual capacity of 135 places. Source: Council enrolment records
	2.5 Promote an improved range of cultural and leisure opportunities that foster a connected and engaged community	Develop an Event Strategy Objective: Develop a strategy that takes a considered approach to Council and externally organised community and commercial events	2.5.1	Actual expenditure against budgeted	\$40,000 +/- 10%	Source: Financial system reports
			2.5.2	Adoption of the Events Strategy	By June 2014	Source: Council Meeting Minutes

2.3: A Resilient City

Strategic Objectives :

Build resilience through Council action and leadership

Support community action for a resilient city

Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Sustainable Policy	This area delivers a range of programs and events designed to engage the community to take action on climate change. Our programs aim to both directly reduce environmental impact and build our community resilience.	990 <u>0</u> 990
Sustainable Programs	This area leads the delivery of projects aimed at achieving a sustainable environment for the City and Organisation. Includes strategic planning in the areas of water, greenhouse gas and climate change adaptation.	422 <u>0</u> 422
Sustainable Transport	This area leads the Council's activity relating to the safe and efficient movement of people and goods. Includes strategic planning for walking, cycling. Parking and public transport in the municipality.	508 <u>0</u> 508
Funding Initiatives	For further details in regards to these initiatives please see below.	580 <u>0</u> 580

Funded Initiatives

- 27) Implementing the Council's Greenhouse Strategy.
- 28) Sustainable Building Improvement Plan - Improving Building Performance.
- 29) Sustainability Community Action Network (SCAN) 2013-14.
- 30) Implement the Water Plan: support the implementation of Council's adopted Water Plan targets through water sensitive urban design initiatives across council works and including improved monitoring, evaluation and innovative design and feasibility assessments.
- 31) EcoCentre Education Programs 2013-14: ongoing funding for programs and initiatives delivered by the EcoCentre as provided for in a Memorandum of Understanding.
- 32) School and community travel program.
- 33) Implement the Climate Adaptation Plan.
- 34) Implement the Communication Strategy for Sustainability.
- 35) Staff Taking Action on Climate Change - Office Green Team 2013-14.
- 36) 'Go 2 kWh!' household energy efficiency campaign.
- 37) Provision of financial support to Locals Into Victorias Environment (LIVE) to support the Community Power

Key strategic activities

Council Plan Focus Area	Council Plan Objective	Key Strategic Activity 13/14	No.	Indicators 2013/14	Target 13/14	Notes
A Resilient City	3.1 Build resilience through Council action and leadership	Develop Implementation Plans for improving the performance of Council's major energy using buildings Objective: Reduce greenhouse gas emissions from Council's major energy use buildings	3.1.1	Actual expenditure against budgeted	\$70,000 +/- 10%	Source: Financial system reports
			3.1.2	Number of complete Implementation Plans by 30 June 2014	5 out of 9 (55%)	Source: Council Records
			3.1.3	Number of Implementation Plans being implemented or ready to be implemented by 30 June 2014	5	Source: Council Records

2.4: A Vibrant City

Strategic Objectives :

Encourage viable, vibrant villages

Ensure growth is well planned for and managed for the future

Improve and manage local amenity and assets for now and the future

Ensure people can travel with ease using a range of convenient, safe, accessible and sustainable travel choices

Activities

Service Category	Description	Expenditure
		(Revenue) Net Cost \$'000
Asset Management	This area provides strategic asset management services regarding the maintenance, construction, renewal and disposal of Council's facilities and assets, including the preparation of the capital works program. Administers external infrastructure grants such as the Victorian Stormwater Action Program, Roads to Recovery and Vic Roads roads maintenance.	2,742 0 2,742
Capital Project Services	This area provides project management services for capital works; engineering and architectural advice; construction and contract management relating to Council assets.	792 0 792
Building Maintenance Services	This area oversees external contracts for the provision of building maintenance services for Council buildings including cleaning, plumbing, carpentry, electrical, air conditioning, painting and graffiti removal.	7,321 (418) 6,903
Open Space Planning & Delivery	This area develops and implements open space policies and strategies; develops the public open space asset renewal and improvements program; undertakes project management for capital works relating to open space improvements; provides internal technical advice and assists local community groups.	1,232 0 1,232
Parks Services	This area oversees external contracts for the provision of park maintenance; tree and gardens management; undertakes community education activities and advice.	8,359 (78) 8,281
Foreshore	This area leads, develops and coordinates an integrated cross organisational approach to the planning and delivery of services for the Council foreshore; regional collaboration for the bay and represents the city on the Association of Bayside Municipalities.	148 0 148
South Melbourne Market	This area manages the retail spaces for permanent and temporary stallholders and provides the retail centre with support services including marketing, maintenance, cleaning, security and waste management. The South Melbourne Market provides a market fresh shopping venue for 3.75 million shoppers per year.	3,894 (4,988) (1,095)
Infrastructure Development	This area designs, delivers and supervises road, laneway, footpath and drainage capital works renewal projects.	1,082 0 1,082
Infrastructure Maintenance	This area oversees external contracts responsible for the provision of maintenance of Council roads, footpaths, drains, street furniture and signs across the municipality.	4,983 (90) 4,894
Street Cleaning	This area oversees external contracts responsible for street cleaning.	4,528 0 4,528
Beach Cleaning	This area oversees external contracts responsible for beach cleaning.	1,940 (198) 1,742
Waste Management	This area oversees external contracts responsible for kerbside garbage collection; dumped rubbish; hard and green waste collection; streets and parks litter bin collection; Resource Recovery centre.	9,878 (738) 9,139
Building Services	This area issues building permits and administers and enforces the Building Regulations, siting provisions and legal requirements concerning safety.	1,237 (399) 838

Planning and Building Business Support	This area provides customer service and administration support to Statutory Planning, Building and Subdivision services.	670 <u>(343)</u> 327
Development Compliance	This area manages the investigation and enforcement of alleged breaches of the Planning & Environment Act and the Port Phillip Planning Scheme.	712 <u>(67)</u> 645
City Permits	This area administers local laws approvals for use of the footpaths and public roads to ensure public safety and amenity.	622 <u>(2,929)</u> (2,307)
Statutory Planning	This area issues planning permits; controls the use and development of land; subdivisions; liquor licences; administers heritage controls and advice; sustainable urban design advice.	2,390 <u>(694)</u> 1,697
Strategic Planning	This area develops the Land Use/Built Form Strategy and policy including structure plans and urban design frameworks; management of and amendments to the Port Phillip Planning Scheme; delivery of the housing program - policy, advocacy and facilitation of affordable community housing.	1,694 <u>0</u> 1,694
Places and Projects	This area provides internal and external planning and advocacy around a range of liveability topics and implementation of programs to enhance liveability including Urban Design Frameworks; public realm improvements; site specific improvements; special projects including Lower Esplanade car park site and the Footpath Trading Guidelines review.	963 <u>0</u> 963
Traffic, Transport & Parking	This area provides traffic engineering, transport and parking programs and advice; walking, cycling and public transport capital works projects; street occupation referrals; on road event traffic management; road user safety; educational and promotional programs.	994 <u>(79)</u> 916
Economic Development & Tourism	This area provides support for local businesses and industry through trader liaison programs; special rate schemes; information gathering and sharing; business development; networking events and education.	754 <u>(32)</u> 722
Local Laws and Animal Management	The local laws area manages the investigation and enforcement of alleged breaches of Council's local laws including issues of building site management, kerbside trading, amenity and litter control and the protection of Council's assets. The animal management area manages the procedures relating to the registration of domestic animals, the collection of stray, lost and abandoned domestic animals and the investigation and enforcement of breaches against the Domestic Animals Act and Council's local laws as they relate to domestic animals.	1,438 <u>(612)</u> 826
Parking Enforcement & Administration	This area leads the management of the Resident Parking Permit scheme; management of derelict and abandoned vehicles; school crossing supervisors; tow away service operating in clearways and parking prosecution service. The administration area oversees the external contract relating to parking enforcement and infringement activities.	8,751 <u>(543)</u> 8,207
Building Development & Planning	This area is responsible for developing a 10 year capital renewal program of council building assets; coordinate compliance requirements associated with essential safety measures; DDA and BCA requirements for council building assets.	171 <u>0</u> 171
Property Management	This area provides advice on property management including legislative compliance and risk management; management of council's commercial, community and residential property portfolio.	1,077 <u>(2,592)</u> (1,515)
Funded Initiatives	For further details in regards to these initiatives please see below.	2,047 <u>0</u> 2,047

Funded Initiatives

- 38) 12th Design and Development Awards.
- 39) Sustainable transport including an update of parking permit processes and service improvements, implementation of the sustainable transport precinct plans and capacity analysis.
- 40) Greenlight Pedestrian Priority Signal Study to investigate ways to achieve greater priority for pedestrians at traffic lights on major intersections.
- 41) 2014 Cycling participation survey (biennial).
- 42) Implementing the sustainable public lighting strategy.
- 43) Positive Charge.
- 44) Coexistence campaign - bike riders & cyclists:program.
- 45) Fishermans Bend Urban Renewal Area (FBURA) Project:
- 46) St Kilda Triangle implementation and planning scheme amendment:
- 47) St Kilda Road North DD03/4 amendment: .
- 48) Port Melbourne UDF implementation and Amd C75

- 49) St Kilda Road South Precinct - Urban Design Framework.
- 50) St Kilda Special Rate implementation.
- 51) Vibrant Villages.
- 52) Shop Local and Economic Profiles projects.
- 53) Reformed Zones - Residential Zones & Commercial / Industrial Zones Translation.
- 54) Bay Street Structure Plan - implementation of the Structure Plan via a planning scheme amendment.
- 55) Special Building Overlay - update amendment: progress amendment to introduce updated Special Building Overlay controls.
- 56) Supporting Tourism: series of on going projects and programs focusing on promoting / marketing the City of Port Phillip as a destination, specifically engaging the Cruise Ship industry.
- 57) Carlisle Street supermarket sites redevelopment project: facilitation of the redevelopment of the supermarket sites in the Carlisle Street Activity Centre.
- 58) Energy Efficient Design Local Planning Policy - amendment C97.
- 59) 2014 CitiPower Port Phillip Business Awards.
- 60) Montague Precinct Structure Plan - amendment.
- 61) Creative Industries Prospectus: production of a creative industries prospectus focusing on 2-3 key creative clusters that enhance the local community.
- 62) St Kilda Tourism Association: funding to support the SKTA.
- 63) Beach Street Revitalisation.
- 64) Planning for open space strategy.
- 65) Development of a master plan for the Peanut Farm.
- 66) Audit of water usage and system location within open spaces.
- 67) Replacement of people counting software and hardware system at South Melbourne Market using infra-red technology - counters at the entrances to the Market record each entry and exit.
- 68) Implement Public Toilet Plan - Two feasibility studies will be conducted for selected public toilet facilities/sites based on priorities in public toilet plan.
- 69) Implementation of initiatives from the St Kilda Esplanade Market Strategic Plan.
- 70) Installation of exercise facilities throughout the municipality.
- 71) Provision of financial support Yachting Victoria to deliver various events.
- 72) Provision of advice and support in relation to the refurbishment of the Port Melbourne Life Saving Club.

Key strategic activities

Council Plan Focus Area	Council Plan Objective	Key Strategic Activity 13/14	No.	Indicators 2013/14	Target 13/14	Notes
A Vibrant City	4.2 Ensure growth is well planned and managed for the future	Progress planning frameworks for managing growth on St Kilda Road Objective: Implement strategic planning controls to manage growth and change in the St Kilda Road precinct	4.2.1	Actual expenditure against budgeted	\$230,000 +/- 10%	Source: Financial system reports
			4.2.2	Number of milestones completed	4	Milestones consist of three related to St Kilda Road North and one for St Kilda Road South. Source: Council records
			4.2.3	Complete planning scheme amendment for St Kilda Road North	By June 2014	Source: Council Meeting Minutes
	4.3 Improve and manage local amenity and assets for now and the future	Implement asset renewal activities to renew our footpaths, drains and roads Objective: To maintain roads, footpaths and drains at a condition that meets the community needs	4.3.1	Actual expenditure against budgeted	Between \$6.00 million and \$7.77 million	Source: Financial system reports
			4.3.2	Asset renewal gap	80%	Source: Financial system reports
			4.3.3	Community satisfaction with the condition of footpaths	65%	Source: City of Port Phillip's quarterly community satisfaction report

The Key Strategic Activities (KSA) detailed in the preceding pages, are summarised again in Appendix F. The KSA's, their

2.6 Reconciliation with budgeted operating result

	Net Cost (Revenue)	Expenditure	Revenue
	\$'000	\$'000	\$'000
1. A Well Governed City	22,902	31,405	(8,504)
2. A Healthy, Creative & Inclusive	21,706	42,696	(20,990)
3. A Resilient City	2,499	2,499	0
4. A Vibrant City	55,620	70,418	(14,798)
Total activities & initiatives	102,726	147,018	(44,292)
Capital works	29,098		
Capital expenditure	4,687		
Loan repayments			
	632		
Payment - Superannuation Liability Charge	10,873		
Southport Nursing Home	3,000		
Deficit before funding sources	151,016		
Rates & charges	(100,196)		
Parking Income	(28,548)		
Borrowings	(7,500)		
Open space contributions	(2,500)		
Capital grants	(1,235)		
Transfer to/(from) reserves	(6,623)		
Surplus carried forward	(4,414)		
Total funding sources	(151,016)		
Surplus for the year	0		

3. Budget influences

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

3.1 Snapshot of the City of Port Phillip

The City of Port Phillip is located south of the Melbourne city centre, on the northern shore of Port Phillip Bay. One of the oldest areas of European settlement in Melbourne, Port Phillip is known and treasured by many for its urban village feel and artistic expression. Heritage buildings, distinct shopping precincts, and tree-lined streetscapes have shaped Port Phillip as a city of defined neighbourhoods.

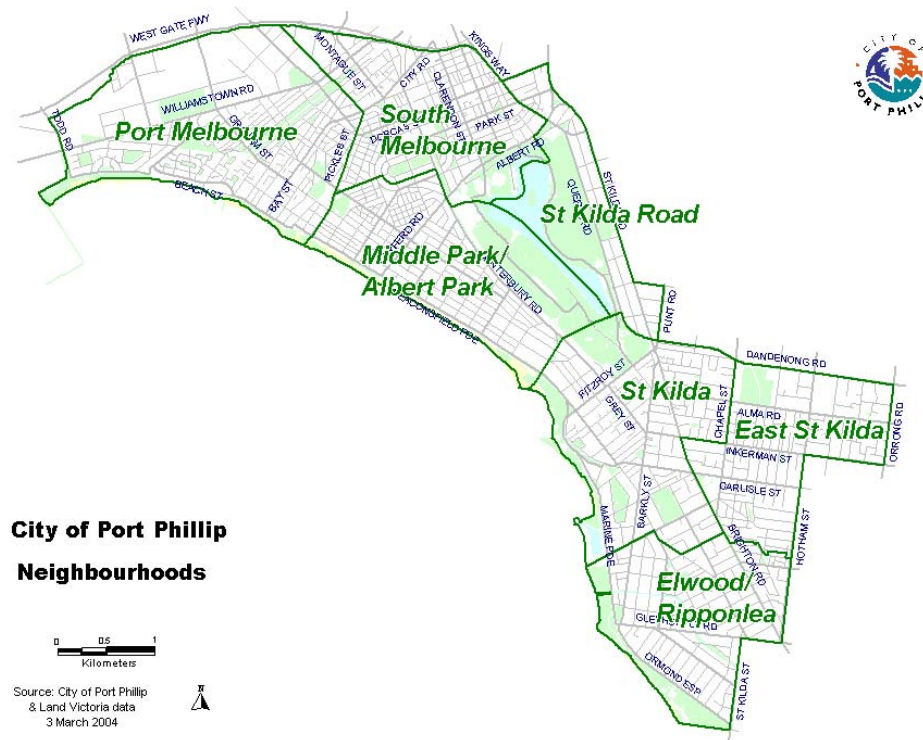
The major village precincts of Bay Street (Port Melbourne), Clarendon Street (South Melbourne), Fitzroy and Acland Streets (St Kilda) and Carlisle Street (Balaclava) provide a variety of retail, leisure and entertainment experiences, each with their own character and cultural expression.

A number of significant employment areas sit within Port Phillip, including the St Kilda Road office district and the industrial, warehousing and manufacturing districts in South Melbourne and Port Melbourne.

The foreshore stretches over 11 km and a network of public open spaces makes the city a desirable place for residents and visitors alike to enjoy. It is well served by public transport, with a substantial network that includes the St Kilda and Port Melbourne light rail lines, two railway stations on the Sandringham line and various tram and bus routes.

As a sought-after inner city area of Melbourne the physical environment is subject to change. The city continues to experience significant residential development, with substantial growth anticipated in the northern edge of Port Phillip. Valuing the history, ensuring a sense of place and planning for the future of a dynamic and evolving city will continue to present a challenge.

Neighbourhood Map of the City of Port Phillip



The People

The City of Port Phillip is a diverse community and has experienced many changes over time. Recent Census data tells us that almost 100,000 people now live in the City of Port Phillip. This represents an 8.1% increase in the population from 2006. Port Phillip is the smallest and most densely populated municipality in Victoria. St Kilda is the largest of Port Phillip's neighbourhoods and South Melbourne is the smallest.

A closer look at the City of Port Phillip's resident population shows that the biggest age group continues to be the 25-34 year olds (27.7%), closely followed by the 35-49 year olds (25.7%). Residents in the 60+ age bracket make up 14.9% of the population. The number of young people in the 5-17 age group has increased slightly in recent years as well as the 0-4 age group which now represents 5% of the population.

Whilst the average household size in Port Phillip is small (approximately two people) there are many families living here. Port Phillip has one of the most highly educated communities compared with other metropolitan councils. Although there are a number of wealthy households, approximately 16% of households are classified as low income and almost 8% of our residents live in social or public housing.

The number of people born in non-English speaking countries has increased slightly, making up 19.7% of the population. The trend in migration is moving away from the post-war pattern (i.e. Greece, Poland, and Italy) towards arrivals from India, China and Malaysia.

Today 44.4% of City of Port Phillip residents report that they own or are purchasing their own home and 40.1% of residents report renting. The city attracts a large number of visitors (approximately four million) each year.

These demographics provide just a narrow description of the people within our community. The rich diversity and depth of community, individual experience and contribution is the greater story that brings life and expression to the City of Port Phillip and will continue to play a significant role in shaping its future.

Budget implications

The City's demographic profile gives rise to a number of budget implications in the short and long term namely:

- Cultural and linguistic diversity requires Council to use a variety of media in languages other than English for mass communication with citizens as well as interpreting services for interpersonal communication with citizens. Council also draws on the abilities of staff who can speak other languages.
- The small area of the City of Port Phillip reduces transport costs when compared to rural Shires. In addition some services can be centralised as most citizens are able to reach Council facilities without extensive travel times.
- Over 6% of residential ratepayers are entitled to the pensioner rebate. As pensioners are often asset rich but income poor, the adoption of significant rate increases has a real impact on the disposable income of a significant proportion of our community. Council offers a pensioner rate rebate of \$144.00 in addition to the current State Government rebate of \$202.90. The total rebate is capped at a maximum of 50% of the current rates amount. Council also provides a discounted interest rate of 50% of the statutory rate to eligible pensioners and self funded retirees who defer their rates and charges.
- The city is substantially developed and while it is experiencing a small increase in property numbers, these mainly arise from higher density developments. This increased density impacts the infrastructure network especially drainage and requires Council to replace drains which cannot cope with the higher run off in the urban environment. These costs cannot be passed on to the developer and are paid for from rates.

3.2 External influences

The Australian economy continues to grow slowly with growth moderating in the resource rich states (especially Western Australia) and the continued strength of the Australian dollar weighing on the manufacturing and tourism sectors. This has resulted in increased levels of unemployment, lower inflation and the Reserve Bank of Australia extending its rate easing cycle which started in November 2011 with cumulative interest rate cuts totalling 2.0%. While consumer sentiment is improving and there are signs of a recovery in property prices, the current low interest rate environment is expected to persist until the pressure created by a high Australian dollar with accompanying unemployment growth abates. Council has continued to focus on relevant local issues in setting its budget and these are detailed below.

- Inflationary expectations have been maintained at 3.0%. This is marginally higher than the latest forecast of 2.8% (Deloitte Access Economics March quarter 2013) and reflects the fact that councils obtain minimal benefits from savings on imported goods.
- Council has planned to settle the \$10.873 million obligation that relates to the unfunded defined benefits superannuation liability in full on 1 July 2013. A review of the long term financial plan which included utilising funds that were previously set aside for this purpose and deferring a number of capital works projects has made this possible.
- The City has continued to experience above average population growth which has had an impact on the cost of providing services to the community. This manifests itself in increased contractual costs for waste collection and disposal, increased demand for social services especially child care, more intensive use of community facilities and increased pressure on ageing infrastructure especially drainage assets.
- Council is currently negotiating a new Enterprise Agreement and will also be required to pay an additional 0.25% statutory superannuation guarantee contribution from 1 July 2013. The budget has provided for salary increments that are consistent with those in previous years and has also made provision for banding and salary reclassification movements.
- Significant pricing pressures have emerged for utilities especially water charges and the budget has provided for these.

3.3 Internal influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact on the 2013/2014 Budget. These internal influences are set out below.

- The commencement of operations at the new Bubup Nairn Family and Children's centre in St Kilda. Over 40 new child care places have been created (taking the capacity to 102) and the Centre will also provide maternal and child health services to the community.
- The significant redevelopment that is being proposed by the State Government in the Fisherman's Bend area will require Council to manage the impact on its community and continue to engage with the State government to influence outcomes in this area.
- The ongoing demand that is being placed on Council as a place manager which will require it to review, plan and implement a number of major projects across the municipality. Specific examples include Port Melbourne Waterfront, Bay Street, St Kilda Road reviews and the St Kilda Triangle implementation and planning scheme amendment.
- The transfer of maintenance obligations from the State government to Council for the marine and park assets in the Beacon Cove area.
- The ageing infrastructure of the South Melbourne Market which resulted in a need for ongoing works to carry out essential works and renewals that are linked to an old building.
- Progression and implementation of a number of initiatives that are designed to address the impact of Climate Change across the City and which will continue the emphasis on engaging the community to reduce their carbon footprint.

3.4 Budget assumptions

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget assumptions upon which the officers were to prepare their budgets. The assumptions included:

- CPI for 2013/14 of 3.0% with forward inflation projections of 3.0% per annum.
- Rate revenue to increase by 4.5% plus growth of 1.5%, with forward projections of 4.75% per annum (including projected growth of 1.5%) after the budget year.
- Fees and charges to be increased by 3.0%.
- Grants to increase by CPI (3.0%).
- A 2% increase in parking fines, with revenue from parking fees (ticket machines) increasing by 3% each year.
- Other revenue to increase by CPI (3.0%).
- Interest received is dependent on cash reserves available. It is assumed that funds invested will achieve a rate of return of 4% pa
- Employee costs to increase by 4.75% being a provision for Enterprise Agreement increases, banding increases and reclassified positions plus 0.25% superannuation increase.
- Contract services to increase by CPI (3.0%).
- Utility costs to increase by 5.0% (CPI plus 2.0%).
- Materials and other costs to increase by 3.0%.
- Professional services to remain static at \$3.0 million per annum, with provision for additional costs of \$500K in election years.

3.5 Legislative requirements

Under the Local Government Act 1989 (“the Act”), Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Local Government (Finance and Reporting) Regulations 2004 (“the Regulations”) which support the Act.

The 2013/14 budget, which is included in this report, is for the year 1 July 2013 to 30 June 2014 and is prepared in accordance with the Act and Regulations. The budget includes standard statements being a budgeted Income Statement, Balance Sheet, Cash Flows and Capital Works. These statements have been prepared for the year ended 30 June 2014 in accordance with Accounting Standards and other mandatory professional reporting requirements and in accordance with the Act and Regulations. It also includes detailed information about the rates and charges to be levied, the capital works program to be undertaken, proposed fees and charges and other financial information, which Council requires in order to make an informed decision about the adoption of the budget.

The budget includes consideration of a number of long term strategies to assist Council in considering the Budget in a proper financial management context. These include a Strategic Resource Plan for the years 2013/14 to 2016/17 (section 8.), Rating Strategy (section 9.) and Other Long Term Strategies (section 10.) including borrowings, infrastructure and service delivery.

4. Analysis of operating budget

This section analyses the expected revenues and expenses of the Council for the 2013/14 year.

4.1 Budgeted operating statement

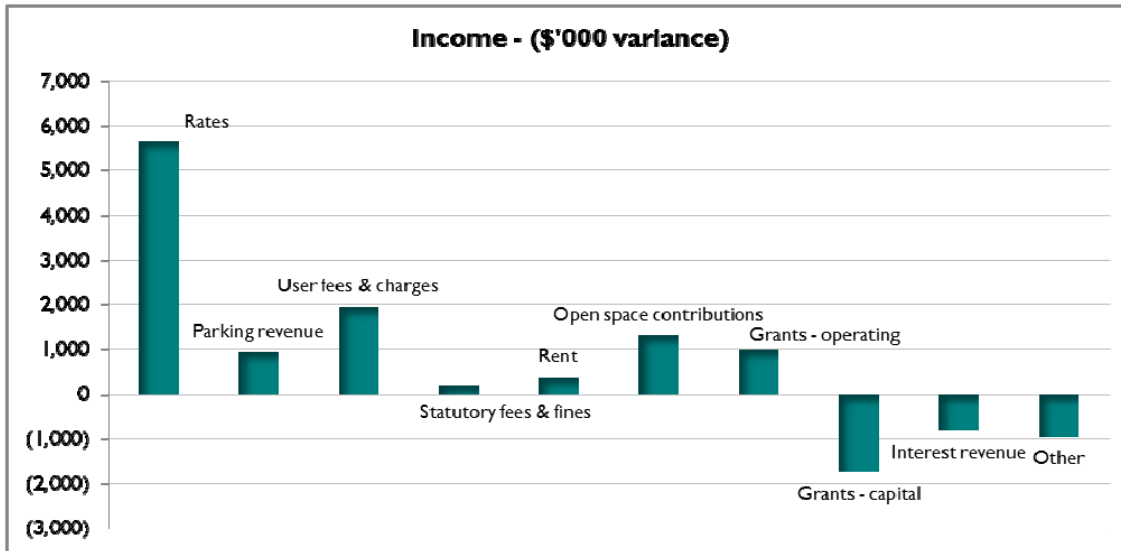
	Ref	Forecast		Variance \$'000
		Actual	Budget	
		2012/13 \$'000	2013/14 \$'000	
Operating income	4.2	167,994	175,811	7,817
Operating expenditure	4.3	158,022	163,820	5,798
Surplus (deficit) for the year		9,972	11,991	2,019
<i>Less:</i>				
Open space contributions		(1,200)	(2,500)	(1,300)
Grants - capital		(3,378)	(1,635)	1,743
Underlying surplus (deficit)	4.1.1	5,394	7,856	2,462

4.1.1 Underlying result (\$2.462 million increase)

The underlying result is the net surplus or deficit for the year adjusted for capital contributions, gains or losses on disposal of non-operating assets sold and other one-off adjustments. It is a measure of financial sustainability as it is not impacted by non-recurring or one-off items of revenues and expenses which can often mask the operating result. The underlying result for the 2013/14 year is a surplus of \$7.856 million which is an increase of \$2.462 million over the 2012/13 year.

4.2 Operating Income

Revenue Types	Ref	Forecast		Variance \$'000
		Actual	Budget	
		2012/13 \$'000	2013/14 \$'000	
Rates	4.2.1	94,530	100,196	5,666
Parking revenue	4.2.2	27,623	28,548	925
User fees & charges	4.2.3	13,405	15,341	1,936
Statutory fees & fines	4.2.4	2,520	2,700	180
Rent	4.2.5	7,156	7,531	375
Open space contributions	4.2.6	1,200	2,500	1,300
Grants - operating	4.2.7	9,039	10,020	981
Grants - capital	4.2.8	3,378	1,635	(1,743)
Interest revenue	4.2.9	2,120	1,286	(834)
Other	4.2.10	7,023	6,054	(969)
Total operating Income		167,994	175,811	7,817



4.2.1 Rates and charges (\$5.666 million increase)

Council's rate revenue has been increased by 4.5% and additional growth of 1.5% in the number of assessments (value of the property base).

4.2.2 Parking revenue (\$0.925 million increase)

Parking revenue incorporates both paid parking and parking fines.

Parking revenue is anticipated to increase by \$0.925 million. This is due to increases in paid parking rates across the municipality, improved efficiency resulting from updated parking machine infrastructure and improved monitoring.

4.2.3 User fees & charges (\$1.936 million increase)

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include the use of leisure, entertainment and other community facilities and the provision of human services such as family day care and home help services.

A detailed listing of fees and charges is detailed in Appendix E.

4.2.4 Statutory fees and fines (\$1.936 million increase)

Statutory fees and fines relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These primarily include City Permit fees whose price is set by State Government.

A detailed listing of fees and charges is detailed in Appendix E.

4.2.5 Rent (\$0.375 million increase)

Rental income primarily relates to the income generated from rental of Council buildings and Markets.

4.2.6 Open space contributions (\$1.300 million increase)

Open space contributions relate to monies paid by developers in regard to public resort & recreation, drainage and car parking in accordance with planning permits issued for property development. Open space contributions are projected to remain consistent over the four year plan.

4.2.7 Grants - Operating (\$0.981 million increase)

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants has increased by 10.85% or \$0.981 million compared to 2012/13. Grant income from the Victorian Grants Commission increased due to greater than expected population growth within the municipality, whilst grants received from both the State and Commonwealth are expected to increase in line with CPI.

4.2.8 Grants - Capital (\$1.743 million decrease)

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. Overall the level of capital grants has decreased compared to 2012/13 largely due to the inclusion in the 2012/13 budget of a substantial one off grant of \$2.5 million for the North Port oval. Section 6: "Analysis of Capital Budget" includes a more detailed analysis of the grants and contributions expected to be received during the 2013/14 year.

4.2.9 Interest revenue (\$0.834 million decrease)

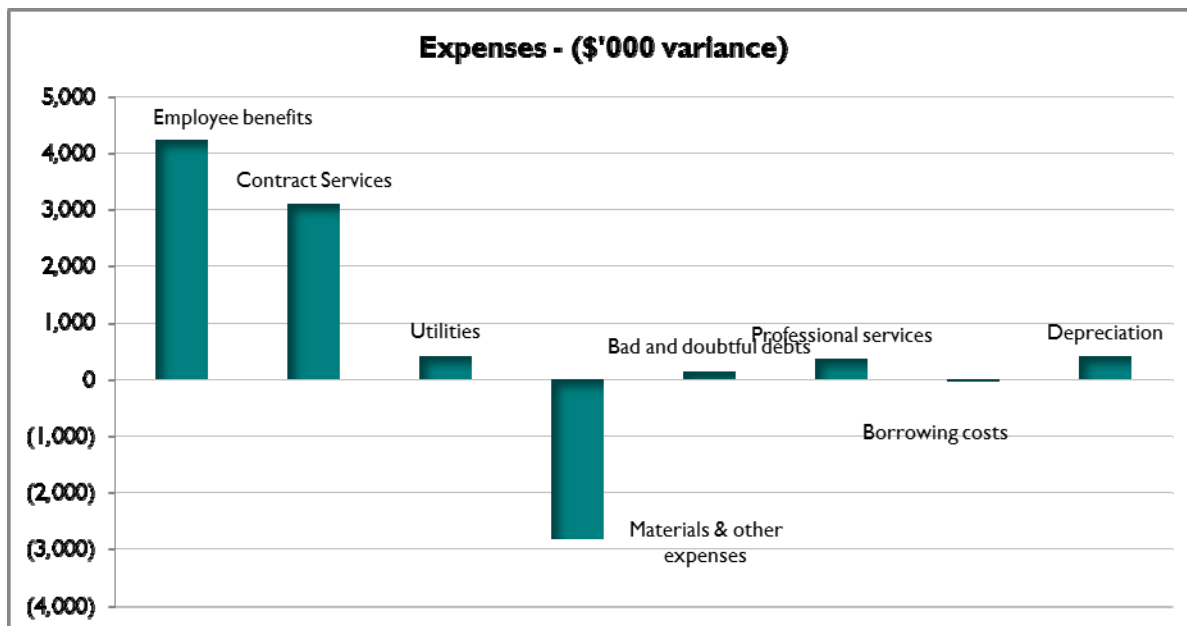
Interest revenue is received on funds invested by Council. It is anticipated that interest revenue will decrease by \$0.834 million compared to 2012/13. This reduction is due to the repayment of the \$10.873 million superannuation liability and lower interest rate projections.

4.2.10 Other revenue (\$0.969 million decrease)

Other revenue relates to a range of items such as rental income, hire revenue, sales and other miscellaneous income items. Other revenue is forecast to decrease by 13.8% or \$0.969 million compared to 2012/13.

4.3 Operating expenses

Expenditure Types	Ref	Forecast		Variance \$'000
		Actual	Budget	
		2012/13 \$'000	2013/14 \$'000	
Employee benefits	4.3.1	65,382	69,624	4,242
Contract Services	4.3.2	44,237	47,337	3,100
Utilities	4.3.3	2,859	3,276	417
Materials & other expenses	4.3.4	22,258	19,437	(2,821)
Bad and doubtful debts	4.3.5	14	157	143
Professional services	4.3.6	5,448	5,803	355
Borrowing costs	4.3.7	62	24	(38)
Depreciation		17,762	18,162	400
Total operating expenses		158,022	163,820	5,798



4.3.1 Employee benefits (\$4.242 million increase)

Employee costs incorporate all labour related expenditure including wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation, etc. It also includes agency staff costs and overtime.

Employee costs are forecast to increase by 6.49% or \$4.242 million compared to the 2012/13 budget. Factors impacting the labour budget are EB related increases in salary costs, additional maternity leave costs and a 0.25% superannuation escalation. Additional FTE have also been employed for service provision to the newly opened Bubup Nairm Family and Children's centre.

4.3.2 Contract services (\$3.100 million increase)

Contract services includes payments to contractors for the provision of services. Contract services are forecast to increase by 7.01% or \$3.00 million compared to 2012/13. These cost escalations are linked to rise and fall provisions in contracts, additional waste collection and parks contracts and the transfer of maintenance obligations for Beacon Cove marina and park asset to Council.

4.3.3 Utilities (\$0.417 million increase)

The utility expense represents payments for water, electricity and gas. Utilities are expected to increase by 14.59%, largely due to abnormal price increases in utilities especially water costs due to the desalination plant.

4.3.4 Materials & other expenses (\$2.821 million decrease)

Materials and other costs include the purchase of consumables, lease charges, advertising costs, contributions/donations and other costs. The reduction of \$2.82 million is due to the cessation of the MFB levy expense, the fleet management review and discretionary cost containment.

4.3.5 Bad and doubtful debts (\$0.143 million increase)

Bad and doubtful debts are projected to increase by \$0.143 million mainly due to additional provisions for child care debtors.

4.3.6 Professional services (\$0.355 million increase)

Professional services include expenditure incurred on consultants, legal fees, audit fees and the engagement of other professionals. They also include an allocation of \$3.4 million to fund non capital projects.

4.3.7 Borrowing costs (\$0.038 million decrease)

Borrowing costs relate to interest charged by financial institutions on funds borrowed. The reduction in borrowing costs results from the ongoing scheduled repayments of Council's loan.

5. Analysis of budgeted cash position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2013/14 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

Operating activities - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.

Investing activities - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.

Financing activities - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of the principal component of loan repayments for the year.

5.1 Budgeted cash flow statement

	Forecast Actual 2012/13 \$'000	Budget 2013/14 \$'000	Variance \$'000
Cash flows from operating activities			
<i>Receipts</i>			
Rates and garbage charges	94,530	100,196	5,666
Parking fees and fines	27,623	28,548	925
User charges and other fines	13,405	15,341	1,936
Statutory fees and fines	2,520	2,700	180
Grants	12,417	11,255	(1,162)
Contributions	1,200	2,500	1,300
Interest	2,120	1,286	(834)
Rent	7,156	7,531	375
Other receipts	7,023	6,054	(969)
	167,994	175,411	7,417
<i>Payments</i>			
Payments to suppliers	(44,237)	(47,337)	(3,100)
Payments to employees	(65,382)	(69,624)	(4,242)
Other payments	(30,579)	(28,673)	1,906
Defined benefits Superannation payment	0	(11,147)	(11,147)
	(140,198)	(156,781)	(16,583)
Net cash provided by operating activities	27,796	18,630	(9,166)
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(52,673)	(39,285)	13,388
Proceeds from the sale of property, infrastructure etc	0	0	0
Payments for financial assets	0	0	0
Proceeds from sale of financial assets	0	0	0
Net cash used in investing activities	(52,673)	(39,285)	13,388
Cash flows from financing activities			
Repayment of interest bearing liabilities	(594)	(632)	(38)
Finance costs	(62)	(24)	38
Proceeds from new borrowings	0	7,500	7,500
Net cash provided by (used in) financing activities	(656)	6,844	7,500
Net increase (decrease) in cash held	(25,533)	(13,811)	11,722
Cash & cash equivalents at beginning of year	60,069	34,536	(25,533)
Cash & cash equivalents at end of year	34,536	20,725	(13,811)

5.1.1 Operating activities (\$9.166 million decrease)

The net decrease in cash inflows of \$9.166 million is attributable to the settlement of Council's superannuation liability of \$10.873 million.

The net cash flows from operating activities does not equal the operating result for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table.

	Forecast		Variance \$'000
	Actual	Budget	
	2012/13 \$'000	2013/14 \$'000	
Surplus (deficit) for the year	9,972	11,591	1,619
Depreciation	17,762	18,162	400
Borrowing costs recognised as financing activities	62	24	(38)
Net movement in current assets and liabilities	0	(11,147)	(11,147)
Cash flows available from operating activities	27,796	18,630	(9,166)

5.1.2 Investing activities (\$13.338 million increase)

The decrease in investing activities is due to the 2012/13 forecast actual including works carried over from the previous year which has had the effect of inflating the 2012/13 expenditure. The planned capital works expenditure for 2013/14 is disclosed in Appendix C of this budget report.

5.1.3 Financing activities (\$7.500 million increase)

The overall increase in cash from financing activities represents planned borrowings of \$7.5 million in 2013/14.

5.1.4 Cash and cash equivalents at end of the year (\$13.811 million decrease)

Overall, total cash and investments is forecast to decrease by \$13.811 million to \$20.725 million as at 30 June 2014. This is due to the repayment of the defined benefits superannuation liability of \$10.873 million in July 2013.

5.2 Restricted and unrestricted cash and investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement above indicates that Council is estimating that at 30 June 2014 it will have cash and investments of \$20.725 million, which has been restricted as shown in the following table.

Ref	Forecast		Variance \$'000
	Actual	Budget	
	2012/13 \$'000	2013/14 \$'000	
Cash and cash equivalents	34,536	20,725	(13,811)
Other financial assets (investments)	205	205	0
Total cash and investments	34,741	20,930	(13,811)
Restricted cash and investments			
Statutory Reserves	5.2.1 (5,956)	(6,456)	(500)
Discretionary Reserves	5.2.2 (17,155)	(10,031)	7,124
Unrestricted cash and investments	5.2.3 11,630	4,443	(7,187)

5.2.1 Statutory reserves (\$6.456 million)

These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. While these funds earn interest revenues for Council, they are not available for other purposes.

5.2.2 Discretionary reserves (\$10.031 million)

These funds are available for whatever purpose Council decides is their best use. In this case Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds should be used for those earmarked purposes. The decisions about future use of these funds has been reflected in Council's Strategic Resource Plan and any changes in future use of the funds will be made in the context of the future funding requirements set out in the plan.

5.2.3 Unrestricted cash and investments (\$4.443 million)

These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year such as grants, contributions or carried forward capital works

Council regards these funds as the minimum necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.

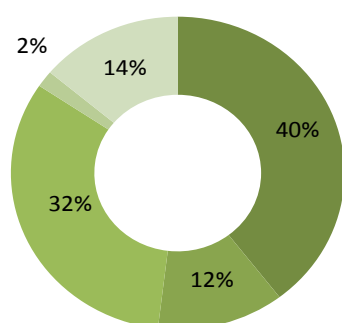
6. Analysis of capital budget

This section analyses the planned capital expenditure budget for the 2013/14 year and the sources of funding for the capital budget.

6.1 Capital works

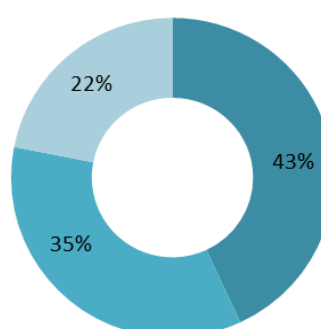
Capital Works Areas	Ref	Forecast		
		Actual	Budget	Variance
		2012/13	2013/14	
		\$'000	\$'000	\$'000
Works c/fwd from 2012/13		21,799	0	(21,799)
		21,799	0	(21,799)
New works for 2013/14				
Roads	6.1.1	9,040	13,361	4,321
Parks & open space	6.1.2	5,262	4,172	(1,090)
Buildings	6.1.3	8,294	10,985	2,691
Signage & street furniture	6.1.4	595	580	(15)
Plant & equipment	6.1.5	3,211	4,687	1,476
Total new works		26,402	33,785	7,383
Total capital works		48,201	33,785	(14,416)
Represented by:				
Asset renewal	6.1.6	4,780	12,485	7,705
New Assets	6.1.6	15,748	14,868	(880)
Asset expansion/upgrade	6.1.6	2,663	6,432	3,769
Total new works		23,191	33,785	10,594

Budgeted new capital works 2013/14
Category Of Works



- Roads
- Parks & open space
- Buildings
- Signage & street furniture

Budgeted new capital works 2013/14
Classification of Works



- Asset renewal
- New Assets
- Asset expansion/upgrade

Source: Appendix A6 Budgeted Standard Capital Works Statement

6.1.1 Roads (\$13.361 million)

Roads includes local roads, car parks, footpaths, bike paths, bridges & culverts, drainage, declared main roads, traffic devices, street lighting and traffic signals.

For the 2013/14 year, the more significant projects include:

- Road rehabilitation program - \$2.225 million
- Footpath rehabilitation program - \$1.825 million
- Road resurfacing program - \$1.535 million
- Kerb renewal program - \$1.100 million
- Bike plan implementation - \$1.050 million
- Walk plan implementation - \$1.050 million
- Drainage renewal program - \$0.960 million
- Port Melbourne DCP - \$0.800 million

6.1.2 Parks & open space (\$4.172 million)

Open Space includes parks, playing surfaces, streetscapes, playground equipment, irrigation systems, trees and public art.

For the 2013/14 year, the more significant projects include:

- Murphy Reserve master plan - \$0.577 million
- Sustainable public lighting strategy - \$0.520 million
- Street tree planting - \$0.500 million
- Recreation facility renewals - \$0.400 million
- Emerald Hill reserve landscaping - \$0.360 million
- Playground renewal program - \$0.330 million
- Capital improvements Beacon Cove promenade and car park - \$0.220 million

6.1.3 Buildings (\$10.985 million)

Buildings includes community facilities, municipal offices, and pavilions.

For the 2013/14 year, the more significant projects include:

- Liardet street family & children's service centre - \$2.500 million
- Gasworks arts park facilities - \$1.500 million
- Northport pavilion redevelopment stage 2 - \$1.300 million
- Building renewal program - \$1.130 million
- Alma park pavilion replacement - \$0.800 million

6.1.4 Signage & street furniture (\$0.580 million)

Signage and street furniture includes street and park signs, park furniture and litter bins.

For the 2013/14 year, significant projects include the street signage and furniture renewal (\$0.300 million) and the park signage and furniture renewal (\$0.200 million).

6.1.5 Plant and equipment (\$4.687 million)

Plant and equipment includes IT infrastructure, software and equipment, parking machines and the purchase of library resources.

For the 2013/14 year, key expenditure of \$1.455 million will be spent on information systems, \$1.380 million for purchase of fleet, \$0.848 million for library resources and \$0.400 million for improvements to parking machines.

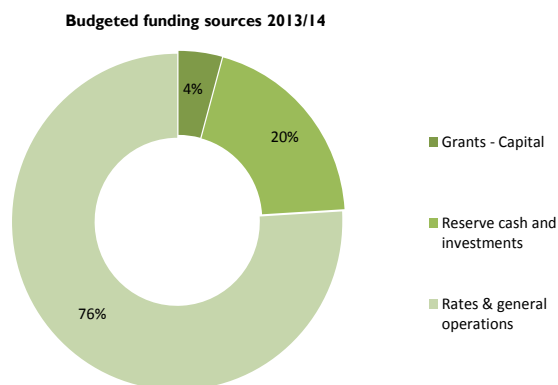
6.1.6 Asset renewal (\$12.535 million), new assets (\$10.181 million) and asset enhancements (\$6.382 million).

A distinction is made between expenditure on new assets, expenditure on asset renewal and enhancement of assets. Expenditure on asset renewal is expenditure on an existing asset, which improves the service potential or the life of the asset. Expenditure on new assets does not have any element of expansion/upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

The major projects which constitute expenditure on new assets, are the Liardet street family & children's service centre (\$2.500 million), Northport Pavilion redevelopment stage 2 (\$1.300 million), Emerald Hill library & heritage centre (\$0.775 million), The balance of the capital expenditure program is made of renewals, enhancements of existing assets and some minor new assets.

6.2 Funding sources

Sources of funding	Ref	Forecast		Variance
		Actual 2012/13 \$'000	Budget 2013/14 \$'000	
Works carried forward				
<i>Internal</i>				
Unrestricted cash and investments		21,799	0	(21,799)
		21,799	0	(21,799)
New works				
<i>External</i>				
Grants - Capital	6.2.1	3,378	1,235	(2,143)
		3,378	1,235	(2,143)
<i>Internal</i>				
Reserve cash and investments	6.2.2	6,310	5,753	(557)
Rates & general operations	6.2.3	16,714	26,797	10,083
		23,024	32,550	9,526
Total new works		26,402	33,785	7,383
Total funding sources		48,201	33,785	(14,416)



6.2.1 Grants - Capital (\$1.235 million)

Capital grants and contributions include all monies received from State, Federal and community sources for the purposes of funding the capital works program.

6.2.2 Reserve investments (\$5.753 million)

The Council has significant cash reserves, which it is currently using to fund its annual capital works program. The reserves include monies set aside for specific purposes such as enhancement of open spaces and non-specific reserves such as the General Reserve.

6.2.3 Rates & general operations (\$26.797million)

Council generates cash from its operating activities, which is used as a funding source for the capital works program. It is forecast that \$22.11 million will be generated from operations to fund the 2013/14 capital works program. Refer to section 5. 'Budgeted Cash Position' for more information on funds from operations.

7. Analysis of budgeted financial position

This section analyses the movements in assets, liabilities and equity between 2012/13 and 2013/14. It also considers a number of key performance indicators.

7.1 Budgeted balance sheet

	Forecast Actual 2012/13 \$'000	Budget 2013/14 \$'000	Variance \$'000
Current Assets			
Cash assets	34,536	20,725	(13,811)
Receivables	9,622	9,622	0
Accrued income	903	903	0
Prepayments	730	730	0
Total current assets	45,791	31,980	(13,811)
Non Current Assets			
Other financial assets	205	205	0
Property, infrastructure, plant and equipment	1,896,765	1,917,888	21,123
Total non current assets	1,896,970	1,918,093	21,123
Total assets	1,942,761	1,950,073	7,312
Current Liabilities			
Payables	23,976	12,829	(11,147)
Trust funds	2,303	2,303	0
Provisions	8,903	8,903	0
Interest bearing liabilities	632	537	(95)
Total current liabilities	35,814	24,572	(11,242)
Non Current Liabilities			
Provisions	1,568	1,568	0
Interest bearing liabilities	1,216	8,179	6,963
Total non current liabilities	2,784	9,747	6,963
Total liabilities	38,598	34,319	(4,279)
Net assets	1,904,163	1,915,754	11,591
Equity			
Accumulated surplus	582,209	600,423	18,214
Asset revaluation reserve	1,298,844	1,298,844	0
Other reserves	23,110	16,487	(6,623)
Total equity	1,904,163	1,915,754	11,591

7.1.1 Current Assets (\$13.811 million decrease) and Non-Current Assets (\$21.123 million increase)

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to decrease by \$13.811 million during the year due to the superannuation liability payment of \$10.873 million.

Receivables represent monies owed to Council for rates, parking infringements and other items such as rental of Council properties. Receivables are not expected to change significantly in the budget.

Other assets include items such as prepayments for expenses that Council has paid in advance of service delivery and other revenues due to be received in the next 12 months. Other assets are not expected to change significantly in the budget.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, footpaths, drains, land improvements, arts and heritage items and plant and equipment, which has been built up by the Council over many years. The increase in this balance is attributable to the net result of the 2013/14 capital works program of \$29.098 million, the capital expenditure program of \$4,687 million, and depreciation of assets \$18.162 million.

Other financial assets comprise long term investments with a maturity greater than 12 months. It is expected that Council will have \$0.205 million in share holdings in Regional Kitchen and Procurement Australia.

7.1.2 Current Liabilities (\$11.242 million decrease) and Non-Current Liabilities (\$6.963 million increase)

Payables and trust funds are those to whom Council owes money as at 30 June. Payables will reduce by \$11.147 million when the superannuation liability is repaid.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are expected to remain static.

Interest-bearing loans and borrowings are borrowings of Council. The Council is budgeting to repay loan principal of \$0.632 million over the year. Additionally, Council intends to take up new borrowings of \$7.5 million in 2013/14.

7.1.3 Net Assets (\$11.591 million increase)

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the net worth of Council as at 30 June.

The increase in net assets of \$11.591 million is directly linked to the operating surplus.

7.1.4 Equity (\$11.591 million increase)

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed
- Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time.

During the year an amount of \$6.623 million (net) is budgeted to be transferred from other reserves to accumulated surplus. This reflects the usage of investment cash reserves to partly fund the capital works program. This is a transfer between equity balances and does not impact on the total balance of equity.

7.2 Key assumptions

In preparing the Budgeted Balance Sheet for the year ending 30 June 2014 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- Cash to be increased/(decreased) by the cash surplus as per the Income Statement and transfer to/(from) reserves
- Receivables and other assets to remain constant with 2012/13 levels
- Payables and trust funds to remain consistent with 2012/13 levels
- Repayment of loan principal to be \$0.632 million
- New borrowings of \$7.5 million
- Total capital expenditure to be \$29.098 million
- A total of \$6.623 million to be transferred from reserves to accumulated surplus, representing the internal funding of the capital works program for the 2013/14 year.

8. Strategic resource plan and key financial indicators

This section considers the long term financial projections of the Council. The Act requires a Strategic Resource Plan to be prepared covering both financial and non-financial resources, and including key financial indicators for at least the next four financial years to support the Council Plan.

8.1 Plan development

Council has prepared a Strategic Resource Plan (SRP) for the four years 2013/14 to 2016/17 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the Plan, is financial sustainability in the medium to long term, whilst still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the long term financial plan, are:

- Council will have an ongoing balanced budget and ideally a small surplus
- Council's asset base will be maintained, enhanced and expanded
- Liquidity will be maintained at levels that assure adequate working capital without the need to resort to ongoing borrowings or a bank overdraft
- Capital works will address community needs without ignoring long term financial impacts
- Council will proactively lead, develop and build organisational culture based on service excellence and a work life balance.

In preparing the SRP, the Council has also been mindful of the need to comply with the following principles of sound financial management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Provide reasonable stability in the level of rate burden
- Consider the financial effects of Council decisions on future generations
- Provide full, accurate and timely disclosure of financial information.

The Plan is updated annually through a rigorous process of consultation with Council service providers followed by a detailed sensitivity analysis to achieve the key financial objectives.

8.2 Financial resources

The following table summarises the key financial results for the next four years as set out in the Strategic Resource Plan (SRP) for years 2013/14 to 2016/17. Appendix A includes a more detailed analysis of the financial resources to be used over the four year period.

	Forecast	Budget	Strategic Resource Plan			Trend
			Projections			
	2012/13	2013/14	2014/15	2015/16	2016/17	+/-
	\$'000	\$'000	\$'000	\$'000	\$'000	
Operating result	9,972	11,591	13,291	14,788	15,357	+
Underlying operating result	5,394	7,856	9,291	10,788	11,357	+
Cash and investments	34,536	20,725	22,159	24,555	26,958	+
Cash flows from operations	27,796	18,630	32,360	34,219	35,147	+
Capital works	23,191	29,098	29,000	29,000	29,000	o

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

The key outcomes of the Plan are as follows:

- **Financial sustainability** (section 5) - Cash and investments is forecast to increase over the four year period from \$20.725 million to \$26.958 million. The income statement (converted to cash) shows a balanced budget for 2013/14 and in the following 3 years.
- **Rating strategy** (section 9) - Rate revenue increases are forecast over the four years at an average of 6.19%. In 2013/14, the rate increase of 6.00% is comprised of two components, price (4.5%) and growth in property assessments at 1.5% per annum. The remainder of the 4 year plan projects rate increase of 6.25% comprised of 4.75% price and 1.5% growth.
- **Service delivery strategy** (section 10) – The rating strategy (see Section 9) refers to average rate increases in the future of 6.25%. This approximates expected movements in CPI with an additional allowance of 3% to cover service growth and infrastructure needs.
- **Borrowing strategy** (section 10) – Borrowings are forecast to increase from \$1.848 million to \$6.986 million over the four year period. This includes a new loan of \$7.5 million planned in 2013/17.
- **Infrastructure strategy** (section 10) - Capital works expenditure (excluding carryovers) over the four year period will total \$116.098 million at an average of \$29.025 million.

8.3 Key financial indicators

The following table highlights Council's current and projected performance across a range of key financial indicators (KPIs). KPIs provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Notes	Forecast	Budget	Strategic Resource Plan			Trend
		Actual 2012/13 \$'000	Budget 2013/14 \$'000	Projections			+/-
		2014/15 \$'000	2015/16 \$'000	2016/17 \$'000			
Financial performance							
Underlying result/Underlying revenue		3.30%	4.58%	5.17%	5.72%	5.75%	+
Operating expenses/Assessment	1	\$2,446	\$2,453	\$2,554	\$2,661	\$2,789	+
Rate revenue/Underlying revenue	2	57.85%	58.36%	59.18%	59.97%	60.76%	+
Rate revenue/Assessment	3	\$1,463	\$1,500	\$1,594	\$1,693	\$1,798	+
Debt Servicing/Total revenue		0.03%	0.01%	0.28%	0.24%	0.21%	-
Grants/Total revenue	4	5.38%	5.71%	5.61%	5.52%	5.43%	-
Parking revenue/Total revenue	5	16.44%	16.27%	15.92%	15.58%	15.25%	-
Fees & charges/Total Revenue		13.74%	13.75%	14.33%	14.10%	13.86%	o
Financial position							
Indebtedness/Rate revenue	6	1.95%	8.70%	7.69%	6.73%	5.82%	-
Underlying result/Total assets		0.28%	0.40%	0.47%	0.54%	0.57%	+
Net reliable assets/Assessment		\$31,858	\$31,165	\$31,349	\$31,541	\$31,742	+
Current assets/current liabilities		127.86%	130.15%	135.77%	145.26%	154.73%	+
Total liabilities/Assessment		\$597	\$514	\$506	\$497	\$488	-
Capital expenditure							
Capital works		23,191	29,098	29,000	29,000	29,000	o
- Asset renewal		4,780	12,485	12,372	12,372	12,372	o
- New assets		15,748	10,181	10,397	10,397	10,397	o
- Asset expansion/upgrade		2,663	6,432	6,231	6,231	6,231	o
Cash op act/Net capital outlays		105%	55%	98%	103%	107%	+
Capital works/Rate revenue		25%	29%	27%	26%	24%	-
Asset renewal/Total depreciation	7	26%	69%	67%	65%	64%	-

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Operating expenses per Assessment - This indicator highlights cost of service will increase over the next 4 years as the assumed number of property assessments remains constant over the next four years. It is Council's expectation with increased property development and the number of apartment dwellings increasing, that property assessments will increase giving a broader rate base to offset the increases in rate revenue that is required.

2 Rate revenue/Underlying revenue - Reflects extent of reliance on rate revenues to fund all Council's on-going services. Trend indicates Council will become more reliant on rate revenue as access to government funding diminishes and the inability to increase revenue generation by service expansion for other revenue sources such as parking and user charges.

3 Rate revenue per Assessment - As per the explanation for 1 - Operating expenses per Assessment.

4 Grants/Total revenue – Grant income is expected to remain static over the next 4 years highlighting the importance of Council to source alternative revenue and/or review the ongoing need for services provided which were previously funded by the State and Federal governments and delivered by Council.

5 Parking revenue/Total revenue - Parking revenue is expected to remain static over the next 4 years as the community and visitors to the city become more aware of parking laws thus reducing the expected number of parking infringements issued. In addition, this will reflect the increased use of more sustainable transport methods and programs implemented by Council.

6 Indebtedness/Rate revenue - This shows indebtedness initially increasing in 2013/14 due to planned new borrowings of \$7.5 million. As borrowings are repaid, the indicator is forecast to improve.

7 Asset renewal/Total depreciation - This indicator highlights Council's spending on renewal of assets as a percentage of depreciation. Depreciation is an indicator of the rate at which we use an asset and the amount Council should be spending in ensuring that these assets will be in adequate service condition for future generations. This indicator does not include capital expenditure that upgrades or expands an asset's current service potential.

8.4 Non-financial resources

In addition to the financial resources to be consumed over the planning period, Council will also consume non-financial resources, in particular human resources. The following table summarises the cost of human resources for the next four years, and reflects increases as relative to the Council's Enterprise Bargaining Agreement with staff.

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2012/13	2013/14	2014/15	2015/16	2016/17
	\$'000	\$'000	\$'000	\$'000	\$'000
Employee costs	65,382	69,624	73,105	76,943	80,983
Employee costs/Rate Revenue	69.17%	69.49%	68.69%	68.07%	67.45%
	94,530	100,196	106,421	113,035	120,062

9. Rating strategy

This section considers the Council's rating strategy including strategy development and assumptions underlying the current year rate increase and rating structure.

9.1 Strategy development

In developing the Strategic Resource Plan (referred to in Section 8), rates and charges have been identified as an important source of revenue, accounting for a four year average of 58.4% of the total revenue received by Council annually. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process.

It has also been necessary to balance the importance of rate revenue as a funding source with community sensitivity to increases, particularly given fluctuations in property revaluation increases within the municipality. To ensure that deliberations about future rate increases have been made on an informed basis, comparisons of historical rate increases were made between Council and other inner metropolitan councils (Stonnington, Yarra and Glen Eira). The following table shows a comparison of the last five years rate revenue increases.

Year	Port Phillip City Council	Average Inner Metro Councils
2008/09	4.00%	5.17%
2009/10	6.26%	5.64%
2010/11	5.25%	7.63%
2011/12	7.33%	5.57%
2012/13	5.90%	5.56%
Average Rate Revenue increase	5.75%	5.91%

The table indicates that over the past five years Council's rate increases have been 0.17% lower than the average of other comparative councils.

9.2 Current year rate increase

Council's 2013/14 budget has been impacted by the need to fund the defined benefits superannuation liability of \$11 million. Forward planning has enabled it to settle this obligation in full without a significant impact on rates price. This has required Council to defer a number of capital works projects to 2013/14 and utilise other funds that were set aside for this purpose.

The other major structural changes to Council's budget include the new Fire Services Protection Levy (FSPL).

Council will be required to levy and collect the (FSPL) from all ratepayers for the first time in 2013/14. This is a requirement of new legislation that arose following the Victorian Bushfires Royal Commission and will require all municipalities in the State to act as a collection agent for this levy, rather than the insurance companies which previously had this obligation. From a budget perspective while Council will no longer be required to pay \$2.2 million to the Metropolitan Fire Services Board it will incur significant expenses being the payment of this levy on Council property (approximately \$400,000), increased staffing resources to manage queries and the enhancement of software systems. Savings arising from this have enabled Council to increase its capital works program by over \$2 million with the proposed rate increase of 4.5% being less than that previously foreshadowed.

Pressures on Council's revenue and expenditure have been accommodated in the short term through a planned drawdown of \$6.623 million on its general and statutory reserves. Council will be increasing its rates by 4.5% in 2013/14 and is supplemented by revenue growth of 1.50% that is attributable to an increase in the number of rateable properties. This will, after allowing for additional rate rebates, deliver growth in rate revenue of 6.0%.

In order to achieve these objectives while maintaining service levels and a strong capital expenditure program, general rates revenue will increase to \$94.530 million. The following table sets out future proposed rate increases and total rates to be raised, based on the forecast financial position of Council as at 30 June 2013. Council has in setting these forward projections made an allowance for ongoing growth in the number of properties and has also provided funding to ensure that infrastructure is renewed in a timely manner.

Year	Rate Price Increase %	Rate Growth Increase \$'000	Total Rate %	Total Rates Raised \$'000
2012/13	5.90%	0.98%	6.88%	94,530
2013/14	4.50%	1.50%	6.00%	100,196
2014/15	4.75%	1.50%	6.25%	106,421
2015/16	4.75%	1.50%	6.25%	113,035
2016/17	4.75%	1.50%	6.25%	120,062

9.3 Rating structure

Council has established a rating structure which is comprised of two key elements. These are:

- Property values, which reflect capacity to pay
- User pays component that includes fees for optional services provided by Council (large bins and garbage collection fees for non rateable properties)

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents.

The Port Phillip rating system is based on Net Annual Value (NAV). Municipalities which have a relatively large commercial property base (ie. inner city councils) have tended to remain on NAV due to the fact that it offers protection to residential ratepayers through an in built differential.

Port Phillip is one of only a few councils in Victoria continuing to use the NAV rating system. Under NAV rating, property rates are determined in accordance with the rental yield and this is always assessed as being 5% of the Capital Improved Value (CIV) for residential properties and at a higher rate (typically 7% to 9%) for commercial and industrial properties. Councils that use CIV rating typically have differential rates in place for commercial and industrial properties, this is not necessary under NAV rating which has an in built differential.

Council provides for rate concessions for recreational land. Under the Cultural and Recreational Lands Act 1963, provision is made for a Council to grant a rating concession to any "recreational lands" which meet the test of being "rateable land" under the Act. There are 27 recreational properties in Port Phillip that are rated under the Cultural and Recreational Lands Act and rate concessions ranging from 25% to 85% are provided.

The following table summarises the rates to be raised for the 2013/14 year. A more detailed analysis of the rates to be raised is contained in Appendix B "Statutory Disclosures".

Rate Type	How applied	2012/13	2013/14
General Rates	Cents/\$ NAV	3.8862	4.0611
Municipal Charge	\$/property	Nil	Nil
Annual garbage charge - non rateable properties	\$/property	\$260	\$260
240 Litre bin annual service charge	\$/property	\$120	\$120

9.4 General revaluation of properties

The next general revaluation of properties will be undertaken on 1 January 2014 and will first apply in the 2014/15 financial year.

10. Other strategies

This section sets out the strategies that have been developed and incorporated into the Strategic Resource Plan including borrowings, infrastructure and service delivery.

10.1 Borrowings

Council's Strategic Resource Plan SRP (see Section 8), contains a number of principles that reflect its strategy around the use of borrowings to fund the delivery of Council objectives. Council's debt management strategy prohibits the use of borrowings to fund ongoing operations and provides for the use of debt as an option where the servicing costs (principal and interest) can be funded from future revenue streams or cost savings that can be expected from the investment of the funds raised. Borrowing funds is also permissible for large non renewable capital works projects that can be expected to provide benefits to future generations.

Council has historically taken out long term borrowings to fund the superannuation costs arising from the amalgamation of Victorian councils and has since accelerated the reduction of this debt which has been reduced from \$13.4 million to \$0.537 million at 30 June 2013. This has resulted in a reduction in debt servicing costs, but has meant that cash and investment reserves have been used as an alternate funding source to maintain robust capital works programs. With Council's cash reserves now forecast to be \$23.110 million at 30 June 2013 and a further reduction of \$6.623 million projected for 2013/14, it is necessary to keep an open mind around the use of borrowings as an option for delivering major capital works.

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30-Jun \$'000
2012/13	0	0	0	0
2013/14	* 7500	0	0	0
2014/15	0	(537)	(507)	6,963
2015/16	0	(576)	(469)	6,387
2016/17	0	(617)	(428)	5,770

* Deferred from 2011/12 and 2012/13

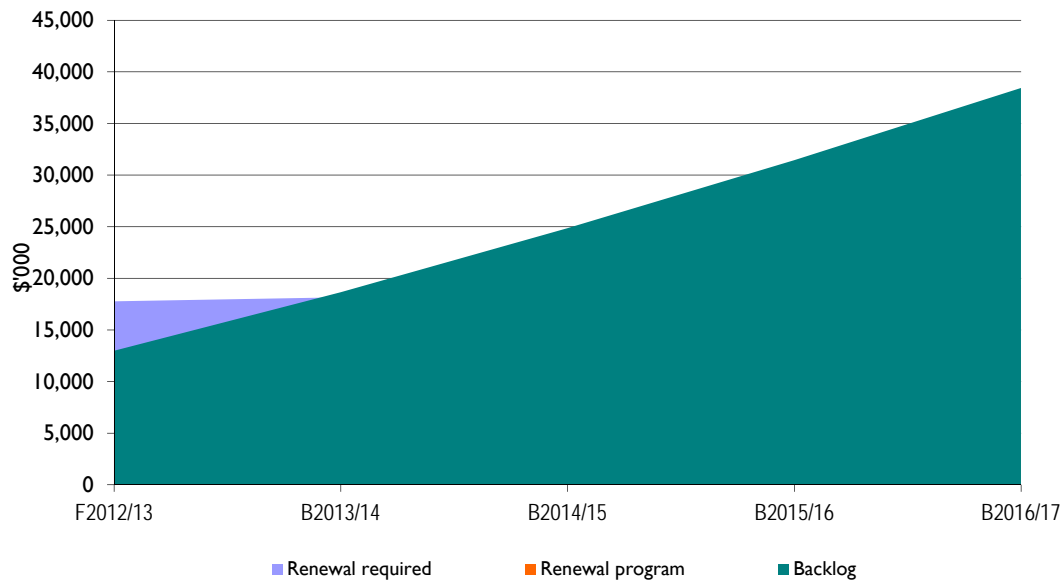
10.2 Infrastructure

Council's infrastructure and asset management principles are articulated in the Strategic Resource Plan (SRP). The key principles include a need for the council to encourage environmental responsibility, fund asset renewals from the annual depreciation charge and the prioritisation of maintaining this expenditure ahead of debt reduction and investment in new assets. Council has included in the budget documentation a four year forward capital works plan and program which sets out the capital expenditure requirements of the Council for the next 4 years by class of asset and is a key input to the long term financial plan. It predicts infrastructure consumption, renewal needs and considers infrastructure needs to meet future community service expectations. The Strategy has been developed through a rigorous process of consultation and evaluation. The key aspects of the process are as follows:

- Long term capital planning process which integrates with the Council Plan, Strategic Resource Plan and Annual Budget processes
- Identification of capital projects through the preparation of asset management plans
- Prioritisation of capital projects within classes on the basis of evaluation criteria
- Methodology for allocating annual funding to classes of capital projects
- Business Case template for officers to document capital project submissions

A key objective of the Infrastructure Strategy is to maintain or renew Council's existing assets at desired condition levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

The graph below sets out the required and actual asset renewal over the life of the current SRP.



At present, Council is similar to most municipalities in that it is presently unable to fully fund asset renewal requirements identified in the Infrastructure Strategy. While the Infrastructure Strategy is endeavouring to provide a sufficient level of annual funding to meet ongoing asset renewal needs, the above graph indicates that in later years the required asset renewal is not being addressed creating an asset renewal gap and increasing the level of backlog. This theoretical backlog represents the renewal works that Council has not been able to fund over the past years and is equivalent to the accumulated asset renewal gap.

Council expends a large amount on asset expansions and upgrades which also extend asset life. Council also funds asset maintenance through its operating budget and some of this maintenance also extends usable asset life.

Finally, it needs to be noted that Council's depreciation charge is calculated on a straight line basis while asset condition deteriorates unevenly over time.

A review of Council's rating and infrastructure strategy is proposed to take place over the coming year with the intent of refining these to recognise long term asset renewal and maintenance requirements.

In updating the Infrastructure Strategy for the 2013/14 year, the following influences have been taken into account:

- The need to reduce the size of the capital rollovers.
- Development of an annual capital works resource plan that focuses on the use of flexible project management resources.
- Better planning and analysis through the engagement of Capital Planning Consultants.
- A focus on projects that have elements of environmentally sustainable design or function.
- The need to ensure that adequate funding is allocated for the timely renewal of Council's existing assets.

The following table summarises Council's forward outlook on capital expenditure including funding sources.

Year	Total Capital	Grants and	Borrowings	Investment	Unrestricted	Council
	Program	Contributions				
	\$'000	Paid				
	\$'000	\$'000	\$'000	Reserves	Cash & Inv	Operations
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2012/13	23,191	4,578	0	6,710	0	11,903
2013/14	29,098	3,785	0	3,203	0	22,110
2014/15	29,000	4,000	0	3,550	0	21,450
2015/16	29,000	4,000	0	3,050	0	21,450
2016/17	29,000	4,000	0	3,050	0	21,450

In addition to using cash generated from its annual operations and external contributions such as government grants, Council has significant cash or investment reserves that are also used to fund a variety of capital projects. These reserves are either 'statutory' or 'discretionary' cash reserves. Statutory reserves relate to cash and investments held by Council that must be expended on a specific purpose as directed by legislation or a funding body, and include contributions to car parking and the resort and recreation fund. Discretionary cash reserves relate to those cash and investment balances that have been set aside by Council and can be used at Council's discretion, even though they may be earmarked for a specific purpose. Appendix A7 includes a Statement of Reserves which is a summary of the investment reserves for the year ending 30 June 2013.

10.3 Service delivery

The key objectives in Council's Strategic Resource Plan (referred to in Section 8.) which directly impact the future service delivery strategy are to maintain existing service levels and to achieve a small positive cash surplus over the four year life of the plan. The Rating Strategy (see Section 9.) refers to average rate revenue increases in the future of 6.25%. This approximates expected movements in CPI with an additional allowance of 3% to cover growth and infrastructure needs. With these key objectives as a basis, a number of internal and external influences have been identified through discussions with management which will have a significant impact on the scope and level of services to be provided over the next four years.

The general influences affecting all operating revenue and expenditure include the following:

	2012/13	2013/14	2014/15	2015/16
	%	%	%	%
Consumer Price Index	3.00%	3.00%	3.00%	3.00%
Rate Increases	5.90%	4.50%	4.75%	4.75%
Property growth	1.50%	1.50%	1.50%	1.50%
Wages growth	5.00%	5.00%	5.00%	5.00%
Government Funding	3.00%	3.00%	3.00%	3.00%
Statutory Fees	3.00%	3.00%	3.00%	3.00%
Investment Return	5.00%	5.00%	5.00%	5.00%

2. Appendix A

Standard Statements



Appendix A

Budgeted standard statements

This appendix presents information in regard to the Budgeted Standard Statements. The budget information for the years 2013/14 to 2016/17 has been extracted from the Strategic Resource Plan.

At the end of each financial year Council is required to report back to the community a comparison of actual financial results against these Budgeted Standard Statements and provide an explanation of significant variances. The Standard Statements together with the Performance Statement provide a clear, concise and understandable report of Council's activities for the year from both a financial and non-financial perspective particularly for those users who do not have a financial background.

The appendix includes the following budgeted information:

- A1 Budgeted Income Statement converted to Cash (2012/13 v 2013/14)
- A2 Budgeted Standard Income Statement (2012/13 - 2016/17)
- A3 Budgeted Income Statement converted to Cash (2012/13 - 2016/17)
- A4 Budgeted Standard Balance Sheet (2012/13 - 2016/17)
- A5 Budgeted Standard Cash Flow Statement (2012/13 - 2016/17)
- A6 Budgeted Standard Capital Works Statement (2012/13 - 2016/17)
- A7 Budgeted Statement of Investment Reserves (2012/13 - 2016/17)
- A8 Budgeted Schedule of Reserve Movements (2012/13 - 2016/17)

Appendix A I

Budgeted Income Statement converted to Cash

Comparison of 2012/13 and 2013/14 budget

	Budget 2012/13 \$'000	Budget 2013/14 \$'000
OPERATING RESULT		
Revenues from ordinary activities		
Rates	94,530	100,196
Parking revenue	26,159	28,548
User fees & charges	13,715	15,341
Statutory fees & fines	2,445	2,700
Open space contributions	1,200	2,500
Grants - operating	9,783	10,020
Grants - capital	3,378	1,235
Interest received	2,120	1,286
Rent	7,156	7,531
Other income	6,129	6,054
	166,615	175,411
Expenses from ordinary activities		
Employee benefits	64,983	69,624
Contract services	44,164	47,337
Utilities	2,826	3,276
Materials & other expenses	22,274	19,437 *
Bad and doubtful debts	14	157
Professional services	5,257	5,803
Borrowing costs	401	24
Depreciation	17,762	18,162
Total Expenditure	157,681	163,820
Operating surplus (deficit) for the year	8,934	11,591
CONVERSION TO CASH		
Less cash costs not included in the operating result		
Capital works program	30,243	29,098
Capital works carry over	24,514	0
Capital expenditure - IT, parking machines & other	3,011	4,687
Loan repayments	952	632
Borrowings	(2,500)	(7,500)
Southport Nursing home Contribution drawdown		3,000
Payment of Superannuation Liability Charge	0	10,873
Transfers to/(from) statutory reserves	(4,210)	500
Transfers to/(from) general reserves	(50)	(7,123)
	51,960	34,167
Plus non cash costs included in operating result		
Depreciation	17,762	18,162
Surplus/(deficit) for the year	(25,264)	(4,414)
Accumulated position brought forward		
Carry Over Surplus/(Deficit)	750	4,414
B/Fwd Capital Works Surplus to fund Capital Works Carry Over	24,514	0
Surplus/(Deficit) Carried Forward	0	0

* Councils expenditure on materials and other expenses has reduced by \$2.0 million due to savings arising from the cessation of the MFB levy (\$2.365 million). These savings have been applied towards the payment of the FSPL on council properties (\$400K), ongoing costs associated with FSPL of \$430K, a \$250K reduction in the rates increase and a \$2.1 million increase in the capital works program.

Appendix A2

Budgeted Standard Income Statement

For the four years ending 30 June 2017

	Forecast		Strategic Resource Plan		
	Actual	Budget	Projections		
	2012/13	2013/14	2014/15	2015/16	2016/17
	\$'000	\$'000	\$'000	\$'000	\$'000
OPERATING RESULT					
Revenues from ordinary activities					
Rates	94,530	100,196	106,421	113,035	120,062
Parking revenue	27,623	28,548	29,262	29,993	30,743
User fees & charges	13,405	15,341	15,801	16,275	16,764
Statutory fees & fines	2,520	2,700	2,781	2,864	2,950
Open space contributions	1,200	2,500	2,500	2,500	2,500
Grants - operating	9,039	10,020	10,321	10,630	10,949
Grants - capital	3,378	1,235	1,500	1,500	1,500
Interest received	2,120	1,286	1,246	1,261	1,299
Rent	7,156	7,531	7,757	7,990	8,229
Other income	7,023	6,054	6,236	6,423	6,615
	167,994	175,411	183,825	192,471	201,611
Expenses from ordinary activities					
Employee benefits	65,382	69,624	73,105	76,943	80,983
Contract services	44,237	47,337	48,657	50,117	51,620
Utilities	2,859	3,276	3,440	3,612	3,792
Materials & other expenses	22,258	19,437	20,794	22,038	23,951
Bad and doubtful debts	14	157	0	0	0
Professional services	5,448	5,803	5,469	5,542	6,118
Borrowing costs	62	24	507	469	428
Depreciation	17,762	18,162	18,562	18,962	19,362
Total Expenditure	158,022	163,820	170,534	177,683	186,254
Operating surplus (deficit) for the year	9,972	11,591	13,291	14,788	15,357

Appendix A3

Budgeted Standard Income Statement converted to Cash

For the four years ending 30 June 2017

	Forecast	Budget 2013/14 \$'000	Strategic Resource Plan		
	Actual		Projections		2016/17 \$'000
	2012/13 \$'000		2014/15 \$'000	2015/16 \$'000	
OPERATING RESULT					
Revenues from ordinary activities					
Rates	94,530	100,196	106,421	113,035	120,062
Parking revenue	27,623	28,548	29,262	29,993	30,743
User fees & charges	13,405	15,341	15,801	16,275	16,764
Statutory fees & fines	2,520	2,700	2,781	2,864	2,950
Open space contributions	1,200	2,500	2,500	2,500	2,500
Grants - operating	9,039	10,020	10,321	10,630	10,949
Grants - capital	3,378	1,235	1,500	1,500	1,500
Interest received	2,120	1,286	1,246	1,261	1,299
Rent	7,156	7,531	7,757	7,990	8,229
Other income	7,023	6,054	6,236	6,423	6,615
	167,994	175,411	183,825	192,471	201,611
Expenses from ordinary activities					
Employee benefits	65,382	69,624	73,105	76,943	80,983
Contract services	44,237	47,337	48,657	50,117	51,620
Utilities	2,859	3,276	3,440	3,612	3,792
Materials & other expenses	22,258	19,437	20,794	22,038	23,951
Bad and doubtful debts	14	157	0	0	0
Professional services	5,448	5,803	5,469	5,542	6,118
Borrowing costs	62	24	507	469	428
Depreciation	17,762	18,162	18,562	18,962	19,362
Total Expenditure	158,022	163,820	170,534	177,683	186,254
Operating surplus (deficit) for the year	9,972	11,591	13,291	14,788	15,357
CONVERSION TO CASH					
Less cash costs not included in the operating result					
Capital works program	23,191	29,098	29,000	29,000	29,000
Capital works carry over	21,799	0	0	0	0
Capital expenditure - IT, parking machines & other	3,211	4,687	4,140	4,223	3,849
Loan repayments	594	632	537	575	617
Borrowings	0	(7,500)	0	0	0
Southport Nursing Home contribution drawdown	0	3,000	0	0	0
Payment of Superannuation Liability charge	0	10,873	0	0	0
Transfers to/(from) statutory reserves	(1,710)	500	(500)	0	0
Transfers to/(from) general reserves	1,500	(7,123)	(1,324)	(48)	1,253
	48,585	34,167	31,853	33,750	34,719
Plus non cash costs included in operating result					
Depreciation	17,762	18,162	18,562	18,962	19,362
Surplus/(deficit) for the year	(20,851)	(4,414)	0	0	0
Accumulated position brought forward					
Carry Over Surplus/(Deficit)	751	4,414	0	0	0
B/Fwd Surplus to fund Capital Works Carry Over	24,514	0	0	0	0
Surplus/(Deficit) Carried Forward	4,414	0	0	0	0

Appendix A4

Budgeted Standard Balance Sheet

For the four years ending 30 June 2017

	Forecast		Strategic Resource Plan		
	Actual	Budget	Projections		
	2012/13	2013/14	2014/15	2015/16	2016/17
	\$'000	\$'000	\$'000	\$'000	\$'000
Current Assets					
Cash assets	34,536	20,725	22,159	24,555	26,958
Receivables	9,622	9,622	9,622	9,622	9,622
Accrued income	903	903	903	903	903
Prepayments	730	730	730	730	730
Total current assets	45,791	31,980	33,414	35,810	38,213
Non Current Assets					
Other financial assets	205	205	205	205	205
Property, infrastructure, plant and equipment	1,896,765	1,917,888	1,929,207	1,941,022	1,953,361
Total non current assets	1,896,970	1,918,093	1,929,412	1,941,227	1,953,566
Total assets	1,942,761	1,950,073	1,962,826	1,977,037	1,991,779
Current Liabilities					
Payables	23,976	12,829	12,829	12,829	12,829
Trust funds	2,303	2,303	2,303	2,303	2,303
Provisions	8,903	8,903	8,903	8,903	8,903
Interest bearing liabilities	632	537	576	617	662
Total current liabilities	35,814	24,572	24,611	24,652	24,697
Non Current Liabilities					
Provisions	1,568	1,568	1,568	1,568	1,568
Interest bearing liabilities	1,216	8,179	7,603	6,986	6,324
Total non current liabilities	2,784	9,747	9,171	8,554	7,892
Total liabilities	38,598	34,319	33,782	33,206	32,589
Net assets	1,904,163	1,915,754	1,929,044	1,943,831	1,959,190
Equity					
Accumulated surplus	582,209	600,423	615,537	630,372	644,478
Asset revaluation reserve	1,298,844	1,298,844	1,298,844	1,298,844	1,298,844
Other reserves	23,110	16,487	14,663	14,615	15,868
Total equity	1,904,163	1,915,754	1,929,044	1,943,831	1,959,190

Appendix A5

Budgeted Standard Cash Flow Statement

For the four years ending 30 June 2017

	Forecast		Strategic Resource Plan		
	Actual	Budget	Projections		
	2012/13	2013/14	2014/15	2015/16	2016/17
	\$'000	\$'000	\$'000	\$'000	\$'000
	Inflows	Inflows	Inflows	Inflows	Inflows
	(Outflows)	(Outflows)	(Outflows)	(Outflows)	(Outflows)
Cash flows from operating activities					
<i>Receipts</i>					
Rates and garbage charges	94,530	100,196	106,421	113,035	120,062
Parking fees and fines	27,623	28,548	29,262	29,993	30,743
User charges and other fines	13,405	15,341	15,801	16,275	16,764
Statutory fees and fines	2,520	2,700	2,781	2,864	2,950
Grants	12,417	11,255	11,821	12,130	12,449
Contributions	1,200	2,500	2,500	2,500	2,500
Interest	2,120	1,286	1,246	1,261	1,299
Rent	7,156	7,531	7,757	7,990	8,229
Other receipts	7,023	6,054	6,236	6,423	6,615
	167,994	175,411	183,825	192,471	201,611
<i>Payments</i>					
Payments to suppliers	(44,237)	(47,337)	(48,657)	(50,117)	(51,620)
Payments to employees	(65,382)	(69,624)	(73,105)	(76,943)	(80,983)
Other payments	(30,579)	(28,673)	(29,703)	(31,192)	(33,861)
Defined benefits Superannuation payment	0	(11,147)	0		
	(140,198)	(156,781)	(151,465)	(158,252)	(166,464)
Net cash provided by operating activities	27,796	18,630	32,360	34,219	35,147
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(52,673)	(39,285)	(29,882)	(30,778)	(31,699)
Proceeds from the sale of property, infrastructure etc	0	0	0	0	0
Payments for financial assets	0	0	0	0	0
Proceeds from sale of financial assets	0	0	0	0	0
Net cash used in investing activities	(52,673)	(39,285)	(29,882)	(30,778)	(31,699)
Cash flows from financing activities					
Repayment of interest bearing liabilities	(594)	(632)	(537)	(576)	(617)
Finance costs	(62)	(24)	(507)	(469)	(428)
Proceeds from new borrowings	0	7,500	0	0	0
Net cash provided by (used in) financing activities	(656)	6,844	(1,044)	(1,045)	(1,045)
Net increase (decrease) in cash held	(25,533)	(13,811)	1,434	2,396	2,403
Cash & cash equivalents at beginning of year	60,069	34,536	20,725	22,159	24,555
Cash & cash equivalents at end of year	34,536	20,725	22,159	24,555	26,958

Appendix A6

Budgeted Standard Capital Works Statement

For the four years ending 30 June 2017

	Forecast	Budget	Strategic Resource Plan			
	Actual		Projections			
	2012/13		2013/14	2014/15	2015/16	2016/17
	\$'000		\$'000	\$'000	\$'000	\$'000
Capital works areas						
Roads	9,040	13,361	14,600	14,600	14,600	
Parks & open space	5,262	4,172	4,300	4,300	4,300	
Buildings	8,294	10,985	9,500	9,500	9,500	
Signage & street furniture	595	580	600	600	600	
	23,191	29,098	29,000	29,000	29,000	
Capital expenditure areas						
Plant & Equipment	3,211	4,687	4,140	4,223	3,849	
TOTAL CAPITAL	26,402	33,785	33,140	33,223	32,849	
Represented by:						
Asset renewal	4,780	12,485	12,372	12,372	12,372	
New assets - capital works	15,748	10,181	10,397	10,397	10,397	
Asset expansion/upgrade	2,663	6,432	6,231	6,231	6,231	
New assets - capital expenditure	3,211	4,687	4,140	4,223	3,849	
TOTAL CAPITAL	26,402	33,785	33,140	33,223	32,849	

Reconciliation of net movement in property, plant and equipment

	Forecast	Budget	Strategic Resource Plan			
	Actual		Projections			
	2012/13		2013/14	2014/15	2015/16	2016/17
	\$'000		\$'000	\$'000	\$'000	\$'000
Capital works	23,191	29,098	29,000	29,000	29,000	
Capital expenditure	3,211	4,687	4,140	4,223	3,849	
Capital works carried forward	21,799	0	0	0	0	
	48,201	33,785	33,140	33,223	32,849	
Asset revaluation increment	0	0	0	0	0	
Depreciation & amortisation	(17,762)	(18,162)	(18,562)	(18,962)	(19,362)	
Written down value of assets sold	0	0	0	0	0	
Granted assets	0	0	0	0	0	
Recognition of previously unrecognised assets	0	0	0	0	0	
Net movement in property, plant & equipment	30,439	15,623	14,578	14,261	13,487	

Appendix A7

Budgeted Statement of Investment Reserves

For the four years ending 30 June 2017

	Forecast		Strategic Resource Plan		
	Actual	Budget	Projections		
	2012/13	2013/14	2014/15	2015/16	2016/17
	\$'000	\$'000	\$'000	\$'000	\$'000
Statutory					
Car parking	1,790	1,790	1,790	1,790	1,790
Infrastructure	215	215	215	215	215
Resort and recreation	3,951	4,451	3,950	3,950	3,950
Total statutory reserves	5,956	6,456	5,955	5,955	5,955
Discretionary					
General purpose	11,469	7,495	6,172	6,124	7,377
Southport Nursing Home	3,000	0	0	0	0
Sustainable transport	554	554	554	554	554
South Melbourne Central	154	4	4	4	4
Middle Park Beach ongoing maintenance	1,978	1,978	1,978	1,978	1,978
Total discretionary reserves	17,155	10,031	8,708	8,660	9,913
Total reserves	23,111	16,487	14,663	14,615	15,868

Appendix A8

Budgeted Schedule of Reserve Movements

For the four years ending 30 June 2017

	2013/14			2014/15			2015/16			2016/17			
	Budgeted Balance 2012/13	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2013/14	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2014/15	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2015/16	Budgeted Tfrs To Reserves	Budgeted Tfrs (From) Reserves	Budgeted Balance 2016/17
GENERAL RESERVE (4721)													
General	5,457,259.57		(3,051,000.00)	2,406,259.57		(1,014,000.00)	1,392,259.57		(350,000.00)	1,042,259.57	492,000.00		1,534,259.57
Fleet funding to support proposed model	988,000.00		(922,000.00)	66,000.00		(310,000.00)	(244,000.00)	302,000.00		58,000.00	761,000.00		819,000.00
Tied Grants	1,674,778.00			1,674,778.00			1,674,778.00			1,674,778.00			1,674,778.00
VGC	1,201,794.00			1,201,794.00			1,201,794.00			1,201,794.00			1,201,794.00
Climate Change (non capital job 80330 bayside joint proj)	110,000.00			110,000.00			110,000.00			110,000.00			110,000.00
Child Care Centre Infrastructure Levy	2,037,339.21			2,037,339.21			2,037,339.21			2,037,339.21			2,037,339.21
Southport Nursing Home Contribution	3,000,000.00		(3,000,000.00)	0.00			0.00			0.00			0.00
St Kilda Childrens Centre	0.00			0.00			0.00			0.00			0.00
Middle Park Beach Ongoing Maintenance	1,977,699.84			1,977,699.84			1,977,699.84			1,977,699.84			1,977,699.84
Total	16,446,870.62	0.00	(6,973,000.00)	9,473,870.62	0.00	(1,324,000.00)	8,149,870.62	302,000.00	(350,000.00)	8,101,870.62	1,253,000.00	0.00	9,354,870.62
Sustainable Transport	553,944.24	550,000.00	(550,000.00)	553,944.24	550,000.00	(550,000.00)	553,944.24	550,000.00	(550,000.00)	553,944.24	550,000.00	(550,000.00)	553,944.24
South Melbourne Central (Red Bears)	153,599.06		(150,000.00)	3,599.06			3,599.06			3,599.06			3,599.06
	707,543.30	550,000.00	(700,000.00)	557,543.30	550,000.00	(550,000.00)	557,543.30	550,000.00	(550,000.00)	557,543.30	550,000.00	(550,000.00)	557,543.30
TOTAL GENERAL RESERVE	17,154,413.92	550,000.00	(7,673,000.00)	10,031,413.92	550,000.00	(1,874,000.00)	8,707,413.92	852,000.00	(900,000.00)	8,659,413.92	1,803,000.00	(550,000.00)	9,912,413.92
STATUTORY RESERVE (4720 & 9910)													
Resort & recreation	3,950,778.63	2,500,000.00	(2,000,000.00)	4,450,778.63	2,500,000.00	(3,000,000.00)	3,950,778.63	2,500,000.00	(2,500,000.00)	3,950,778.63	2,500,000.00	(2,500,000.00)	3,950,778.63
Car park	1,789,890.00			1,789,890.00			1,789,890.00			1,789,890.00			1,789,890.00
C13 Infrastructure	214,954.43			214,954.43			214,954.43			214,954.43			214,954.43
TOTAL STATUTORY RESERVE	5,955,623.06	2,500,000.00	(2,000,000.00)	6,455,623.06	2,500,000.00	(3,000,000.00)	5,955,623.06	2,500,000.00	(2,500,000.00)	5,955,623.06	2,500,000.00	(2,500,000.00)	5,955,623.06
TOTAL GENERAL & STATUTORY RESERVE	23,110,036.98	3,050,000.00	(9,673,000.00)	16,487,036.98	3,050,000.00	(4,874,000.00)	14,663,036.98	3,352,000.00	(3,400,000.00)	14,615,036.98	4,303,000.00	(3,050,000.00)	15,868,036.98

	2013/14	2014/15	2015/16	2016/17
Net transfers to / (from) general reserve	(7,123,000.00)	(1,324,000.00)	(48,000.00)	1,253,000.00
Net transfers to / (from) statutory reserve	500,000.00	(500,000.00)	0.00	0.00
	(6,623,000.00)	(1,824,000.00)	(48,000.00)	1,253,000.00

3. Appendix B

Statutory Disclosures



Appendix B

Statutory disclosures

This appendix presents information which the Act and the Regulations require to be disclosed in the Council's annual budget.

The appendix includes the following budgeted information:

- Borrowings
- Rates and charges

Regulation 8 - Local Government (Finance & Reporting) Regulations 2004

Information available for public inspection - 2013/14 Final Budget

1. Borrowings

	2012/13	2013/14
	\$	\$
New borrowings (other than refinancing)	2,500,000	7,500,000
Debt redemption	952,461	632,000

2. Rates and charges

2.1 The proposed rate in the dollar to be levied

	2012/13	2013/14
	cents/\$NAV	cents/\$NAV
General rate	3.8862	4.0611

2.2 The estimated amount to be raised by the rate to be levied

	2012/13	2013/14
	\$	\$
General rates	94,165,980	100,156,630
Supplementary rates	600,000	600,000
Total	94,765,980	100,756,630

2.3 The estimated total amount to be raised by rates

	2012/13	2013/14
	\$	\$
Total rates to be raised	94,765,980	100,756,630

2.4 The proposed percentage change in the rate in the dollar for each type of rate to be levied, compared to that of the previous financial year

	2012/13	2013/14
	Change	Change
	%	%
General rate	1.08	4.50

2.5 The number of assessments for each type of rate to be levied compared to the previous year

	2012/13	2013/14
	\$	\$
General rate	64,605	66,776

2.6 The basis of valuation to be used is the Net Annual Value (NAV)

2.7 The estimated total value of land in respect of which each type of rate is to be levied compared with the previous year

	2012/13	2013/14
	\$	\$
General rate	2,423,086,300	2,466,243,900

2.8 The proposed unit amount to be levied for each type of charge under section 162 of the Act

Type of Charge	Property 2012/13	Property 2013/14
	\$	\$
Annual Garbage Charge for non-rateable tenements	260	260
240 Litre Bin - Annual Service Charge	120	120

2.9 The estimated amounts to be raised for each type of charge to be levied compared to the previous year

Type of Charge	2012/13	2013/14
	\$	\$
Annual Garbage Charge for non-rateable tenements	21,320	21,580
240 Litre Bin - Annual Service Charge	203,520	214,200
Total	224,840	235,780

2.10 The estimated total amount to be raised by rates and charges:

	2012/13	2013/14
	\$	\$
General Rates	94,165,980	100,156,630
Supplementary Rates	600,000	600,000
Rate rebates and adjustments	(240,000)	(323,817)
Charges	224,840	235,780
Total	94,750,820	100,668,593

2.11 There are no known significant changes, which may affect the estimated amounts to be raised by rates and charges.

4. Appendix C

Capital Works Program



Appendix C

Summary of 2013/14 Capital works program

This appendix presents a listing of the capital works projects that will be undertaken for the 2013/14 - 2016/17 financial years.

The appendix includes the following information

- C1 2013/14 Capital Works Program Summary
- C2 2013/14 Capital Works Program by Strategic Objective
- C3 2013/14 Capital Works Funding by Asset Class

Appendix C1 2013/14 Capital Works Program Summary

Summary

The 2013/14 Capital Works Program has been developed to respond to demands across the municipality, with particular focus on environmentally sustainable walkability projects that enhance Port Phillip's special places and spaces.

The Council has developed a program based on robust discussion and debate and on the likelihood of projects being completed in the year that they were proposed. The proposed capital works program budget for 2013/14 is \$29.098 million.

Background

Council has developed a capital works program based on the strategic directions of its Council Plan. These four directions are:

- A Well Governed City
- A Healthy, Creative and Inclusive City
- A Resilient City
- A Vibrant City

The capital works program has identified projects and programs for each of the above strategies.

Strategy	No. of Projects	Funding (\$)
A Well Governed City	0	-
A Healthy, Creative and Inclusive City	14	\$7,072,000
A Resilient City	5	\$1,860,000
A Vibrant City	41	\$20,166,000
	60	\$29,098,000

Development of the 2013/14 Program

The following principles were used in developing the 2013/14 capital works program:

- A focus on projects that have elements of environmentally sustainable design or function
To deliver on sustainable transport and further developing the quality and safety of the city's walking & cycling opportunities
- A program that responds to community consultation
- A degree of flexibility to respond to emerging issues and needs
- A project management resource commensurate with the size of the capital works program.

The program has also been developed to ensure that adequate funding is allocated to the timely renewal of Council's existing assets to ensure current service levels are maintained.

The proposed allocation for the various asset types is as follows:

2013/14 Capital Program by Asset Type	
Roads	\$13,361,000
Parks & Open Space	\$4,172,000
Buildings	\$10,985,000
Signage & Street Furniture	\$580,000
Total	\$29,098,000

The proposed allocation for each category of funding is as follows:

2013/14 Capital Program by Funding Summary	
New Assets	\$10,181,000
Enhancement to Assets	\$6,382,000
Renewal of Assets	\$12,535,000
Total	\$29,098,000

New Assets

New assets to be constructed in 2013/14 total 35% of the program. The significant projects include:-

- Liardet Street Family & Children's Service Centre - \$2.500 million
- Northport Pavilion Redevelopment Stage 2 - \$1.300 million
- Emerald Hill Library & Heritage Centre - \$0.775 million
- South Melbourne Market office development - \$0.450 million
- South Melbourne Life Saving Club - \$0.300 million

Asset Enhancements

Enhancements to assets to be constructed in 2013/14 total 22% of the program. The significant projects include:-

- Gasworks Arts Park facilities - \$1.500 million
- Alma Park Pavilion replacement - \$0.800 million
- Port Melbourne DCP Streetscape works - \$0.800 million
- Murphy Reserve masterplan - \$0.577 million
- Balaclava walk masterplan implementation - \$0.400 million
- Elwood Beach Community Centre - \$0.300 million

Asset Renewals

Asset Renewal projects to be constructed in 2013/14 total 43% of the program. The significant projects include:-

- Road Rehabilitation Program - \$2.225 million
- Footpath Rehabilitation Program - \$1.825 million
- Road Resurfacing Program - \$1.535 million
- Building Renewal Program - \$1.130 million
- Kerb Renewal Program - \$1.100 million
- Drainage Renewal Program - \$0.960 million
- Sustainable Public Lighting - \$0.520 million
- Environmental Building Retrofits - \$0.450 million
- Recreational Facility Renewals - \$0.400 million

Source of Funds for 2013/2014 Capital Works Budget		\$
Rates and General Operations		22,110,000
External Income (Grants, Contributions, etc)		1,235,000
<i>Reserve Transfers</i>		
- Resort & Recreation Reserve	2,000,000	
- Sustainable Transport Reserve	550,000	
- Other Reserves	3,203,000	5,753,000
		29,098,000

Appendix C2

Capital Works Program 2013-14

2013/14

\$

A Well Governed City

No capital initiatives -

A Healthy, Creative and Inclusive City

Elwood Beach Community Centre - conversion of centre to a permanent kindergarten facility	300,000
Clarendon Street Family Centre - Maternal and Child Health Service	200,000
DDA compliance retrofit for Council facilities	350,000
Construction of Liardet St family and children's centre	2,500,000
Emerald Hill Library & Heritage Centre - Forecourt Construction	400,000
Emerald Hill Library and Heritage Centre redevelopment	775,000
Construction of a new facility at the Northport Oval- Cricket Ground.	1,300,000
Port Melbourne Tennis Club - Refurbishment of clubrooms	110,000
Murphy Reserve Masterplan	577,000
Murphy Reserve Wetland Design and provision of an electronic score board for the cricket club	70,000
Beautification of Catani Gardens playground	10,000
Development of community gardens across the city	50,000
Kidz Zone - Graham Street Bridge underpass development	30,000
Renewal of recreation facilities	400,000
Sub Total	7,072,000

A Resilient City

Resource Recovery Centre - upgrade of existing facility into double washbay to increase efficiency for cleaning vehicles.	120,000
Environmental building retrofits	450,000
Water sensitive urban design initiatives	470,000
Implementation of Sustainable Public Lighting Strategy - Street Lighting	300,000
Implementation of Sustainable Public Lighting Strategy	520,000
Sub Total	1,860,000

A Vibrant City

Fitzroy Street masterplan	350,000
Gasworks Arts Park Facilities	1,500,000
South Melbourne Market essential work	100,000
South Melbourne Market office development	450,000
South Melbourne Market York Street Frontage Streetscape Redevelopment Plan	30,000
South Melbourne Market - building renewal works	220,000
Alma Park Pavillion Replacement	800,000
Concept design for the upgrade of the St Kilda Life Saving Club	100,000
South Melbourne Life Saving Club	300,000

A Vibrant City	
Undertake essential works to enable the ongoing operational use of the Palais Theatre	250,000
Foreshore bike path upgrade	25,000
Capital improvements to assets in the Beacon Cove development	220,000
Foreshore renewal	250,000
Building renewal program	1,130,000
Drainage renewal program	960,000
Delivery of irrigation system renewals	70,000
Parks pathway renewal	100,000
Implement street tree upgrade program	500,000
Park Plan implementation for Lagoon and Gasworks	100,000
Emerald Hill Reserve landscaping	360,000
St Kilda Botanical Gardens Pond - water level	60,000
St Kilda Promenade	150,000
Renewal of the memorials and monuments	50,000
Playground renewal program	330,000
Pocket parks renewal program	300,000
Port Melbourne Developer Contribution Plan (CDP)	800,000
Balaclava Walk Masterplan implementation - Marlborough to Nightingale Streets	400,000
Port Melbourne Urban Design Framework (UDF)	50,000
Route 96 Upgrade - Acland Street	200,000
Implement Walk Plan 2011-2020	1,050,000
Implement Bike Plan 2011-2020	1,050,000
Emerald Hill Precinct	100,000
Luna Park Interchange	346,000
Kerb Renewal Program	1,100,000
Road Rehabilitation Program	2,225,000
Road Resurfacing Program	1,535,000
Roads to Recovery	200,000
Footpath Rehabilitation Program	1,825,000
Replacement of litter bins throughout the city	80,000
Street signage and furniture renewal	300,000
Park signage and furniture renewal	200,000
Sub Total	<u>20,166,000</u>

Summary of Capital Works	
A Well Governed City	-
A Healthy, Creative and Inclusive City	7,072,000
A Resilient City	1,860,000
A Vibrant City	20,166,000
TOTAL	<u>29,098,000</u>

Appendix C3

Capital Works Funding by Asset Class 2013/14

Project Name	Total Project Cost	Anticipated Council Contribution	Anticipated Council Contribution made up by:				Borrowings	Grants & External Income
			Cash	Resort & Recreation Reserves	Sustainable Transport Reserve	Other Reserves		
BUILDINGS								
Enhancement								
Gasworks Arts Park Facilities	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000					
Clarendon Street Family Centre - MCH Service	\$ 200,000	\$ 200,000	\$ 200,000					
SMM Essential Works	\$ 100,000	\$ 100,000	\$ 100,000					
Alma Park Pavilion Replacement	\$ 800,000	\$ 800,000	\$ -			\$ 800,000		
DDA Compliance Retrofit for Council Facilities	\$ 350,000	\$ 350,000	\$ 281,000			\$ 69,000		
Resource Recovery Centre - Washbay Upgrade	\$ 120,000	\$ 120,000	\$ 120,000					
Elwood Beach Community Centre	\$ 300,000	\$ -	\$ -				\$ 300,000	
	\$ 3,370,000	\$ 3,070,000	\$ 2,201,000	\$ -	\$ -	\$ 869,000	\$ -	\$ 300,000
New works								
Emerald Hill Library & Heritage Centre	\$ 775,000	\$ 775,000	\$ 775,000					
Liardet Street Family & Children's Service Centre	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000					
Northport Pavilion Redevelopment Stage 2	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000					
SMM York St Frontage Streetscape	\$ 30,000	\$ 30,000	\$ 30,000					
SMM Office Development	\$ 450,000	\$ 450,000	\$ 260,000			\$ 190,000		
St Kilda Life Saving Club Concept Design	\$ 100,000	\$ 100,000	\$ 100,000					
South Melbourne Life Saving Club	\$ 300,000	\$ -	\$ -				\$ -	\$ 300,000
	\$ 5,455,000	\$ 5,155,000	\$ 4,965,000	\$ -	\$ -	\$ 190,000	\$ -	\$ 300,000
Renewals								
Palais Theatre Renewal	\$ 250,000	\$ 250,000	\$ 250,000					
SMM - Renewals	\$ 220,000	\$ 220,000	\$ 220,000					
Port Melbourne Tennis Club	\$ 110,000	\$ -	\$ -				\$ 110,000	
Building Renewal Program	\$ 1,130,000	\$ 1,130,000	\$ 1,080,000			\$ 50,000		
Environmental Building Retrofits	\$ 450,000	\$ 450,000	\$ 450,000					
	\$ 2,160,000	\$ 2,050,000	\$ 2,000,000	\$ -	\$ -	\$ 50,000	\$ -	\$ 110,000
Total Buildings	\$ 10,985,000	\$ 10,275,000	\$ 9,166,000	\$ -	\$ -	\$ 1,109,000	\$ -	\$ 710,000

Project Name	Total Project Cost	Anticipated Council Contribution	Anticipated Council Contribution made up by:				Borrowings	Grants & External Income
			Cash	Resort & Recreation Reserves	Sustainable Transport Reserve	Other Reserves		
DRAINAGE								
New works								
Water Sensitive Urban Drainage Initiative	\$ 470,000	\$ 300,000	\$ -	\$ 33,000		\$ 267,000		\$ 170,000
	\$ 470,000	\$ 300,000	\$ -	\$ 33,000	\$ -	\$ 267,000	\$ -	\$ 170,000
Renewals								
Drainage Renewal Program	\$ 960,000	\$ 960,000	\$ 960,000					
	\$ 960,000	\$ 960,000	\$ 960,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Drainage	\$ 1,430,000	\$ 1,260,000	\$ 960,000	\$ 33,000	\$ -	\$ 267,000	\$ -	\$ 170,000

PARKS & OPEN SPACES

Enhancement								
Murphy Reserve Masterplan	\$ 577,000	\$ 477,000		\$ -		\$ 477,000		\$ 100,000
Foreshore Bike Path Upgrade	\$ 25,000	\$ 25,000	\$ 25,000	\$ -				
Community Gardens	\$ 50,000	\$ 50,000	\$ 50,000					
Capital Improvements Beacon Cove Prom and	\$ 220,000	\$ 220,000	\$ 220,000					
Catani Garden Playground Beautification	\$ 10,000	\$ 10,000	\$ 10,000					
Kidz Zone - Graham Street Bridge Underpass	\$ 30,000	\$ 30,000	\$ 30,000					
	\$ 912,000	\$ 812,000	\$ 335,000	\$ -	\$ -	\$ 477,000	\$ -	\$ 100,000

New works								
Murphy Reserve Masterplan - Wetlands Design and	\$ 70,000	\$ 70,000	\$ 70,000					
Tree Planting	\$ 500,000	\$ 500,000	\$ 500,000	\$ -				
Park Plan Implementation for Lagoon and Gasworks	\$ 100,000	\$ 100,000	\$ 100,000					
Irrigation Systems Renewal	\$ 70,000	\$ 70,000	\$ 70,000					
Emerald Hill Reseve Landscaping	\$ 360,000	\$ 360,000	\$ -	\$ 360,000				
St Kilda Botanical Gardens Pnd - Water Level	\$ 60,000	\$ 60,000	\$ 13,000	\$ 47,000				
St Kilda Promenade	\$ 150,000	\$ 150,000	\$ 150,000					
	\$ 1,310,000	\$ 1,310,000	\$ 903,000	\$ 407,000	\$ -	\$ -	\$ -	\$ -

Renewals								
Foreshore Renewal	\$ 250,000	\$ 250,000		\$ 250,000				
Recreation Facility Renewals	\$ 400,000	\$ 345,000	\$ 55,000	\$ 290,000				\$ 55,000
Memorials & Monuments	\$ 50,000	\$ 50,000	\$ 50,000					
Sustainable Public Lighting Strategy	\$ 520,000	\$ 520,000	\$ 200,000	\$ 320,000				
Parks Pathways Renewal	\$ 100,000	\$ 100,000		\$ 50,000		\$ 50,000		
Playground Renewal Program	\$ 330,000	\$ 330,000	\$ 180,000	\$ 150,000				
Pocket Parks Renewal Program	\$ 300,000	\$ 300,000		\$ 300,000				
	\$ 1,950,000	\$ 1,895,000	\$ 485,000	\$ 1,360,000	\$ -	\$ 50,000	\$ -	\$ 55,000
Total Parks & Open Spaces	\$ 4,172,000	\$ 4,017,000	\$ 1,723,000	\$ 1,767,000	\$ -	\$ 527,000	\$ -	\$ 155,000

Project Name	Total Project Cost	Anticipated Council Contribution	Anticipated Council Contribution made up by:				Borrowings	Grants & External Income
			Cash	Resort & Recreation Reserves	Sustainable Transport Reserve	Other Reserves		
ROADS								
Enhancement								
Fitzroy Street Masterplan	\$ 350,000	\$ 350,000	\$ 350,000					
Sustainable Public Lighting Strategy - Streetlighting	\$ 300,000	\$ 300,000	\$ -			\$ 300,000		
Port Melbourne DCP	\$ 800,000	\$ 800,000	\$ 600,000			\$ 200,000		
Balaclava Walk Masterplan Implementation -	\$ 400,000	\$ 400,000	\$ 400,000					
UDF Port Melbourne	\$ 50,000	\$ 50,000				\$ 50,000		
Route 96 Upgrade - Acland Street	\$ 200,000	\$ 200,000	\$ 200,000					
	\$ 2,100,000	\$ 2,100,000	\$ 1,550,000	\$ -	\$ -	\$ 550,000	\$ -	\$ -
New Works								
Walk Plan Implementatin	\$ 1,050,000	\$ 1,050,000	\$ 200,000		\$ 550,000	\$ 300,000		
Emerald Hill Library & Heritage Centre - Forecourt	\$ 400,000	\$ 400,000	\$ 400,000					
Emerald Hill Precinct	\$ 100,000	\$ 100,000	\$ 100,000					
Bike Plan Implementation	\$ 1,050,000	\$ 1,050,000	\$ 600,000		\$ -	\$ 450,000		
Luna Park Interchange	\$ 346,000	\$ 346,000	\$ 346,000					
	\$ 2,946,000	\$ 2,946,000	\$ 1,646,000	\$ -	\$ 550,000	\$ 750,000	\$ -	\$ -
Renewals								
Footpath Rehabilitation Program	\$ 1,825,000	\$ 1,825,000	\$ 1,825,000					
Kerb Renewal Program	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000					
Road Rehabilitation Program	\$ 2,225,000	\$ 2,225,000	\$ 2,225,000					
Road Resurfacing Program	\$ 1,535,000	\$ 1,535,000	\$ 1,535,000					
Roads to Recovery	\$ 200,000	\$ -	\$ -				\$ 200,000	
	\$ 6,885,000	\$ 6,685,000	\$ 6,685,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Total Roads	\$ 11,931,000	\$ 11,731,000	\$ 9,881,000	\$ -	\$ 550,000	\$ 1,300,000	\$ -	\$ 200,000
SIGNAGE AND STREET FURNITURE								
Renewals								
Litter Bin Replacement Program	\$ 80,000	\$ 80,000	\$ 80,000					
Street signage & Furniture Renewal	\$ 300,000	\$ 300,000	\$ 300,000					
Parksignage & Furniture Renewal	\$ 200,000	\$ 200,000		\$ 200,000				
	\$ 580,000	\$ 580,000	\$ 380,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Total Signage and Street Furniture	\$ 580,000	\$ 580,000	\$ 380,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL	\$ 29,098,000	\$ 27,863,000	\$ 22,110,000	\$ 2,000,000	\$ 550,000	\$ 3,203,000	\$ -	\$ 1,235,000

5. Appendix D

Non Capital Projects



Appendix D
Council Non Capital Projects

This appendix presents details of the Council Non Capital Projects that were approved for funding in 2013/14.

Appendix D I

Council Non Capital Projects by Strategic Objective

Council Non Capital Projects		2013/14 \$
A Well Governed City		
Cleaning Contract Tender Development - The cleaning contract expires in Feb 2015. This budget is to engage an external consultant to review existing services, stakeholder consultation and preparation of contract specifications to enable the tendering of the cleaning contract which is a significant Council contract.		50,000
Enhancing access to Community Support Programs - improving the communication of Council's key community support programs including Home and Community Care to those residents who stand to benefit from them (but who may not be aware of the help they may provide)		20,000
Continuous improvement to Council's Communication and engagement practices. Funding submission is required to engage an external creative agency to develop a service based digital promotion and campaign. Key elements of the project include: a proactive campaign exploring how residents come into contact with Council (ie use of parks, child services, library services) and the production of associated print and online communications materials and viral media campaign.		20,000
		90,000
A Healthy, Creative and Inclusive City		
Live Music: development a strategy to continue to foster a vibrant local music industry, including advocacy and potential planning scheme changes.		40,000
Community Land Trust Research Project - stage 2: funding contribution to CLT project.		10,000
Feasibility Study - community housing (Stage 2 Park Street): completion of the yield study for redevelopment of Park Street car park.		15,000
Municipal Public Health and Wellbeing Plan implementation - To support the first year of implementation of initiatives arising from the new plan following adoption by Council in the first half of 2013. The Plan is a requirement as part of the Public Health and Wellbeing Act 2008 and is a key aspect of Council's investment in community wellbeing.		30,000
Community Facilities Strategy implementation - To support the implementation of actions derived from the Community Facilities Review and Revised Community Hubs Policy.		20,000

Council Non Capital Projects		2013/14
		\$
Homelessness Action Strategy - Preparation of a five year Homelessness Action Strategy (2014-2019). Includes intensive consultation with those affected by homelessness.	15,000	
Stories from the Home Front - an exhibition for the ANZAC Centenary using items from the Port Phillip City Collection. This is Year 1 of a 2 year investment (approx \$10k in Year 2).	5,000	
Events Strategy development - Development of strategic approach to attracting, managing and facilitating suitable events in line with Council's policies and stakeholders views and to take advantage of the diversity of and demand for events in Port Phillip.	40,000	
Library Strategy development - Strategic work ensuring that libraries are positioned well for online and site based services into the future, particularly in response to Victorian government parliamentary committee on public libraries.	40,000	
Developing an Age Friendly City Framework and Action Plan - this will replace the current Ageing Well Strategy now out of date, and provide a road map to establish Port Phillip as an Age Friendly City as per the World Health Organisation's best practice framework.	30,000	
Seedlings - Sustainability in Early Childhood Year 3 of 3 - Through funding received from DSE the project works in partnership with 4 other councils to develop, pilot and evaluate an Early Years Education for Sustainability Framework. The outcomes of the project will provide a consistent approach to including education for sustainability in early childhood settings and provide a foundation for lifelong learning skills giving benefits to the broader community.	10,000	
Education Engagement Partnership Year 3 of 3 - The EEP (co-funded by the City of Stonnington) is strengthening the capacity of education and pathways provision for young people. The State Government is reviewing some of its education focused youth programs and has expressed an interest in adopting our model across the State. This third year of funding is instrumental to enable Council to advocate for this work to be picked up by the State Government in future years.	30,000	
Review of MCH Service - Undertake a review of the Maternal and Child Health Service (MCH) to position the service for the future. MCH is the Council's most universal early childhood and parenting service providing outstanding health and wellbeing prevention and intervention opportunities for all families with very young children.	30,000	
Middle Years and Youth Strategy development - Council will implement extensive consultation to develop these two plans (inclusive of young people, schools, parents and other stakeholders) to ensure thorough understanding to shape the direction of our investments and partnerships with others to address the current and future needs of 8 to 25 year olds.	40,000	

Council Non Capital Projects		2013/14
		\$
Social Justice Charter implementation - To support the implementation of Council's Social Justice Charter as informed by the Social Justice Action Plan.		20,000
Consider the future of the St Kilda Festival - options development and community engagement.		100,000
Youth (Skate) Outreach Worker - This service will enable ongoing monitoring and direct front-line support and programming to the new Marina Reserve skate space, along with the Graham St Underpass skate facility and other known hang-outs for young people across the municipality.		90,000
Provision for Youth Services - Undertake a feasibility study to consider potential locations for SK youth services facility		30,000
Provision of financial support to Multicultural Arts Victoria to enable the delivery of a culturally diverse artistic program. This program will focus upon the Emerald Hill and Piers precinct plus the eastern end of Clarendon St.		30,000
Provision of financial support to Theatre Works to assist in its efforts to foster artistic practice and innovation.		20,000
Provision of financial support to Red Stitch Actors Theatre to assist in the delivery of its graduate and internship programs to support work by young and emerging theatre artists.		20,000
Production of a book promoting and celebrating the culture and food of East Timor as part of the City's long standing and growing friendship with Suai / Covalima.		10,000
Provision of financial support to the George Cinema to support its efforts to activate Fitzroy Street and deliver three local fundraising events.		15,000
		690,000

A Resilient City

Implementing the Councils Greenhouse Strategy: including policy, management of targets and tracking Performance: development of renewable energy strategy and action plan; development of improved data management systems. This is an ongoing program comprising a variety of programs.		35,000
Sustainable Building Improvement Plan - Improving Building Performance: development of detailed plans for a number of Council buildings to implement changes to improve their environmental performance. The focus is on the Council buildings that consume the most energy. This is an ongoing program.		75,000
Sustainability Community Action Network (SCAN) 2013-14: assistance to environmental organisations in the City of Port Phillip to facilitate action on climate change in the community. This is year two of a two year program.		30,000
Implement the Water Plan: support the implementation of Councils adopted Water Plan targets through water sensitive urban design initiatives across council works and including improved monitoring, evaluation and innovative design and feasibility assessments. This is an ongoing program of work.		125,000

Council Non Capital Projects		2013/14
		\$
EcoCentre Education Programs 2013-14: ongoing funding for programs and initiatives delivered by the EcoCentre as provided for in a Memorandum of Understanding.	35,000	
School and community travel program: a behaviour change programs that work on engaging directly with schools and the community to influence their travel behaviour. These programs are ongoing.	65,000	
Implement the Climate Adaptation Plan: continued efforts to gain a baywide CHVA and to build community climate resilience, undertake modelling to improve understanding of the effectiveness of solutions including alternative greening and urban heat island projects. These programs are ongoing.	145,000	
Implement the Communication Strategy for Sustainability: promotion of Council's commitments to sustainability and engage and activate the community to take action on climate change. This is year two of a three year program.	35,000	
Staff Taking Action on Climate Change - Office Green Team 2013-14: support internal actions by COPP staff to reduce environmental impact and help council achieve Towards Zero targets. This is the 2nd year of the program.	4,500	
'Go 2 kWh!' household energy efficiency campaign: energy efficiency campaign using set targets for electricity use in Port Phillip homes.	10,000	
Provision of financial support to Locals Into Victoria's Environment (LIVE) to support the ongoing activities of the Community Power project.	20,000	
		579,500
A Vibrant City		
12th Design and Development Awards: preparation for the delivery of the 12th Design and Development Awards. The awards are a semi-annual event and are scheduled to be held in April 2014.	45,000	
Sustainable transport including an update of parking permit processes and service improvements, implementation of the sustainable transport precinct plans and capacity analysis.	175,000	
Greenlight Pedestrian Priority Signal Study to investigate ways to achieve greater priority for pedestrians at traffic lights on major intersections. This is an ongoing program.	80,000	
2014 Cycling participation survey (biennial): participation in the 2014 Cycling participation survey with changes over time.	25,000	
Implementing the sustainable public lighting strategy: support the implementation of the Sustainable Public Lighting Strategy in parks and the foreshore. This program is ongoing.	40,000	
Positive Charge: subscription to Moreland Energy Foundation service which provides a portal to access vetted sustainability products, services and info tailored to Port Phillip residents and business.	25,000	

Council Non Capital Projects		2013/14 \$
Coexistence campaign - bike riders & cyclists: development of a program to promote respectful riding between high and low speed bike riders. This is year two of a four year program.		15,000
Fishermans Bend Urban Renewal Area (FBURA) Project: Employment of 1 X FTE to continue to work with Places Victoria and the State Government to develop a Strategic Framework Plan to guide the redevelopment of this area.		100,000
St Kilda Triangle implementation and planning scheme amendment: development of a process to deliver the Triangle Vision, finalisation of planning scheme amendment and ongoing advocacy.		300,000
St Kilda Road North DD03/4 amendment: conclusion of the St Kilda Road North precinct study and amendment process.		70,000
Port Melbourne UDF implementation and Amd C75 - finalisation and implementation of Port Melbourne Waterfront UDF / Translation of planning controls for Beacon Cove (commercial and foreshore area)		70,000
St Kilda Road South Precinct - Urban Design Framework: preparation of urban design framework and planning scheme amendment for the St Kilda Road South precinct.		160,000
St Kilda Special Rate implementation: work to amalgamate and renew the St Kilda and Fitzroy Village special rates which will expire in 2014.		32,000
Vibrant Villages: an enhanced program to work with local businesses and surrounding communities.		40,000
Shop Local and Economic Profiles projects - (implementation of the Economic Development Strategy 2012-2016): research Activity Centres to understand consumer trends in the precincts and a campaign to shop local.		95,000
Reformed Zones - Residential Zones & Commercial / Industrial Zones Translation: translating State Government changes to planning schemes into the Port Phillip planning scheme.		50,000
Bay Street Structure Plan - implementation of the Structure Plan via a planning scheme amendment.		15,000
Special Building Overlay - update amendment: progress amendment to introduce updated Special Building Overlay controls.		10,000
Supporting Tourism: series of on going projects and programs focusing on promoting / marketing the City of Phillip as a destination, specifically engaging the Cruise Ship industry.		50,000
Carlisle Street supermarket sites redevelopment project: facilitation of the redevelopment of the supermarket sites in the Carlisle Street Activity Centre.		10,000
Energy Efficient Design Local Planning Policy - amendment C97: completion of the introduction of the EED policy into the planning scheme.		20,000
2014 CitiPower Port Phillip Business Awards: marketing, promotion and preparation for the delivery of the 2014 CitiPower Port Phillip Business Excellence Awards.		30,000

Council Non Capital Projects		2013/14 \$
Montague Precinct Structure Plan - amendment: amendment to incorporate structure plan provisions into the planning scheme.		5,000
Creative Industries Prospectus: production of a creative industries prospectus focusing on 2-3 key creative clusters that enhance the local community.		15,000
St Kilda Tourism Association: funding to support the SKTA.		75,000
Beach Street Revitalisation		20,000
Planning for open space strategy.		40,000
Development of a master plan for the Peanut Farm.		50,000
Audit of water usage and system location within open spaces. There has been a dramatic increase in the water consumption in some reserves with no obvious reason. Need a detailed investigation.		50,000
Replacement of people counting software and hardware system at South Melbourne Market using infra-red technology - counters at the entrances to the Market record each entry and exit. As stallholders do not provide turnover figures, attendance at the Market is the only means of measuring success (for example, response to particular marketing campaign) or comparing usage from one period to the next. The existing system used at SMM is out-of-date and provides false results with no data several times in 2012.		135,000
Implement Public Toilet Plan - Two feasibility studies will be conducted for selected public toilet facilities/sites based on priorities in public toilet plan. This will be a rolling program and is associated with a rolling capital works program for the implementation of upgrades and new toilets. In 2013/14 it will include feasibility for replacement/renewal of Point Ormond Toilets and feasibility for a new public toilet in Garden City, it would included collecting usage data, community consultation, concept design and costings.		50,000
Implementation of initiatives from the St Kilda Esplanade Market Strategic Plan - conduct a thorough audit of current stallholders to ensure products are in line with the Market's strategic directions ie hand made crafts.		20,000
Provision of exercise facilities in local parks.		10,000
Provision of financial support to Yachting Victoria to assist in delivering the Sail Melbourne and 2013 ISAF Sailing World Cup in December 2013.		20,000
Provision of advice and support in relation to the refurbishment of the Port Melbourne Life Saving Club.		100,000
		2,047,000

Council Non Capital Projects		2013/14
		\$
Summary of Non Capital Projects		
A Well Governed City		90,000
A Healthy, Creative and Inclusive Community		690,000
A Resilient City		579,500
A Vibrant City		2,047,000
		<u>3,406,500</u>

6. Appendix E

Fees & Charges Schedules



Appendix E

Fees and charges schedules

This appendix presents information in regard to the Budgeted Fees and Charges schedules.

The appendix includes the following budgeted information:

- E1 Budgeted Fees and Charges - Corporate Services
- E2 Budgeted Fees and Charges - City & Infrastructure Services
- E3 Budgeted Fees and Charges - Cultural & Community Development
- E4 Budgeted Fees and Charges - Environment & Planning

Appendix E I

Fees & Charges - Corporate Services

Description	2013/14 Fee	2012/13 Fee
Finance and Investments		
Rates		
Land Information Certificates	\$20.00	\$20.00
Urgent Land Information Certificates	\$86.00	\$83.25
Financial Management		
Dishonoured Cheques	\$40.70	\$39.60
Councillor & Community Support		
Meetings & Events		
Minor Foreshore and Parks Weddings & Events		
St Kilda Botanical Gardens - Wedding Ceremony	\$370.00	\$360.00
Catani Gardens and St Vincents Gardens - Wedding Ceremony, Private Function	\$370.00	\$360.00
Catani Gardens and St Vincents Gardens - Corporate Function	\$700.00	\$680.00
General Gardens (non heritage) - Wedding Ceremony, Private Function	\$230.00	\$225.00
General Gardens (non heritage) - Corporate Function	\$615.00	\$600.00
Additional Structures (rides, jumping castles, etc)	\$185.00	\$180.00
Hall Hire		
St Kilda Town Hall		
<i>Auditorium - Half (including kitchen)</i>		
Commercial Mon-Fri half day	\$1,540.00	\$1,500.00
Community Mon-Fri half day	\$750.00	\$750.00
Commercial Mon-Fri whole day	\$2,260.00	\$2,200.00
Community Mon-Fri whole day	\$1,100.00	\$1,100.00
Commercial Sat - Sun half day	\$1,905.00	\$1,850.00
Community Sat-Sun half day	\$900.00	\$900.00
Commercial Sat-Sun whole day	\$3,020.00	\$2,935.00
Community Sat-Sun whole day	\$1,300.00	\$1,300.00
After hours hourly rate (before 8am, after 1pm) - Commercial	\$268.40	\$260.00
After Hours Hr Rate (before 8am, after 1am) - Community	\$150.00	\$150.00
<i>Auditorium - Full (including kitchen)</i>		
Commercial Mon-Fri half day	\$2,095.00	\$2,035.00
Community Mon-Fri half day	\$900.00	\$900.00
Commercial Mon-Friday whole day	\$3,150.00	\$3,080.00
Community Mon-Fri Whole day	\$1,300.00	\$1,300.00
Commercial Sat - Sun half day	\$2,750.00	\$2,680.00
Community Sat-Sun half day	\$1,100.00	\$1,100.00
Commercial Sat - Sun whole day	\$4,160.00	\$4,070.00
Community Sat-Sun whole day	\$1,500.00	\$1,500.00
<i>Casual Kitchen Hire (without Auditorium)</i>		
Commercial per hour	\$530.20	\$515.00
Community per hour	\$200.00	\$200.00

Appendix E I

Fees & Charges - Corporate Services

Description	2013/14 Fee	2012/13 Fee
Port Melbourne Town Hall		
<i>Auditorium (Including Kitchen)</i>		
Commercial Mon-Fri half day	\$1,265.00	\$1,235.00
Community Mon-Fri half day	\$600.00	\$600.00
Commercial Mon-Fri whole day	\$2,110.00	\$2,060.00
Community Mon-Fri whole day	\$900.00	\$900.00
Commercial Sat-Sun half day	\$1,595.00	\$1,550.00
Community Sat-Sun half day	\$900.00	\$900.00
Commercial Sat-Sun whole day	\$2,650.00	\$2,575.00
Community Sat-Sun whole day	\$1,100.00	\$1,100.00
After Hours Hourly Rate Commercial- before 8am or after 1am	\$159.50	\$155.00
After Hours Hourly Rate Community- before 8am or after 1am	\$50.00	\$50.00
South Melbourne Town Hall		
<i>Auditorium (Including Kitchen)</i>		
Commercial Mon-Fri half day	\$1,490.01	\$1,450.00
Community Mon-Fri half day	\$750.00	\$750.00
Commercial Mon-Fri whole day	\$2,170.00	\$2,115.00
Community Mon-Fri whole day	\$1,100.00	\$1,100.00
Commercial Sat - Sun half day	\$1,850.00	\$1,800.00
Community Sat-Sun half day	\$900.00	\$900.00
Commercial Sat-Sun whole day	\$2,900.00	\$2,835.00
Community Sat-Sun whole day	\$1,300.00	\$1,300.00
After hours hourly rate (before 8am, after 1pm) - Commercial	\$267.30	\$260.00
After Hours Hr Rate (before 8am, after 1am) - Community	\$150.00	\$150.00
Meeting Rooms		
St Kilda Town Hall Meeting Rooms		
<i>Nairn</i>		
Commercial per hour	\$82.50	\$82.50
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Gunwarra Room</i>		
Commercial per hour	\$105.00	\$105.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Wominjeka Reception Room</i>		
Commercial per hour	\$105.00	\$105.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Council Chamber</i>		
Commercial per hour	\$155.00	\$155.00
Community per hour	\$75.00	\$75.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>St Kilda</i>		

Appendix E I

Fees & Charges - Corporate Services

Description	2013/14	2012/13
	Fee	Fee
Commercial per hour	\$82.50	\$82.50
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Ngargee</i>		
Commercial per hour	\$105.00	\$105.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Yalukit</i>		
Commercial per hour	\$105.00	\$105.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Training Room</i>		
Commercial per hour	\$105.00	\$105.00
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Port Melbourne Room</i>		
Commercial per hour	\$82.50	\$82.50
Community per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
Port Melbourne Town Hall Meeting Rooms		
Mayors Room - Commercial, Private - per hour	\$82.50	\$82.50
Mayors Room - Community - per hour	\$40.00	\$40.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
Council Chamber - Commercial, Private - per hour	\$105.00	\$105.00
Council Chamber - Community - per hour	\$59.99	\$60.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
South Melbourne Town Hall Meeting Rooms		
<i>Ballantyne Room</i>		
Commercial per hour	\$155.00	\$155.00
Community per hour (peak 9am - 5pm)	\$75.00	\$75.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
<i>Council Chamber</i>		
Commercial per hour	\$155.00	\$155.00
Community per hour (peak 9am - 5pm)	\$75.00	\$75.00
Community per hour (non peak before 9am and after 5pm)	\$10.00	\$10.00
Staff Labour		
<i>Duty Officer and Security Staff</i>		
Duty Officer Fees - (Mon - Fri)	\$36.00	\$35.00
Duty Officer Fees - (Sat, Sun)	\$56.60	\$55.00
Duty Officer Fees - (Public Holidays)	\$72.00	\$70.00
Security Officer Fees - (Mon - Fri)	\$43.00	\$42.00

Appendix E1

Fees & Charges - Corporate Services

Description	2013/14	2012/13
	Fee	Fee
Security Officer Fees - (Sat, Sun & PH)	\$72.00	\$70.00
Information Systems		
Geospatial Information Systems		
Simple Map - A4	\$9.00	\$8.50
Simple Map - A3	\$20.00	\$19.00
Simple Map - A2	\$33.00	\$30.10
Simple Map - A1	\$49.50	\$46.12
Simple Map - A0	\$75.00	\$69.90
Simple Map with Aerial Photo - A4	\$20.00	\$18.45
Simple Map with Aerial Photo - A3	\$33.00	\$30.10
Simple Map with Aerial Photo - A2	\$55.00	\$50.00
Simple Map with Aerial Photo - A1	\$88.00	\$80.10
Simple Map with Aerial Photo - A0	\$126.50	\$119.90
GIS hourly rate for further work	\$60.50	\$55.10
Governance & External Relations		
Statutory Functions		
Freedom of Information requests (excluding photocopying charges)	\$25.10	\$24.40

Appendix E2

Fees & Charges - City & Infrastructure Services

Description	2013/14 Fee	2012/13 Fee
Operations		
Waste Management Operations		
Sale of worm farms	\$67.00	\$67.00
Sale of compost bins	\$36.00	\$36.00
Resource Recovery Centre Fees (Car Boot)	\$18.00	\$17.00
Resource Recovery Centre Fees (Station Wagon, Utility)	\$36.00	\$34.00
Resource Recovery Centre Fees (Small Trailer)	\$49.00	\$46.00
Resource Recovery Centre Fees (Large Trailer)	\$91.00	\$86.00
Resource Recovery Centre Fees (Contractors m ³)	\$80.00	\$75.00
Resource Recovery Centre Fees - Non Resident (Car Boot)	\$25.00	\$23.00
Resource Recovery Centre Fees - Non Resident (Station Wagon, Utility)	\$45.00	\$42.00
Resource Recovery Centre Fees - Non Resident (Small Trailer)	\$60.00	\$56.00
Resource Recovery Centre Fees - Non Resident (Large Trailer)	\$100.00	\$95.00
Infrastructure Maintenance		
Road Reinstatement - Refundable Deposit	\$1,030.00	\$1,000.00
South Melbourne Market		
Parking - Market Days	\$0.00	\$0.00
Parking - Non Market Days	\$9.00	\$7.00

Appendix E3

Fees & Charges - Cultural & Community Development

Description	2013/14 Fee	2012/13 Fee
Culture and Leisure		
Recreation		
Busking Fee	\$61.00	\$59.00
Street Stall Permit/Collection	\$56.00	\$54.00
Temporary signage fee	\$132.00	\$128.00
<i>Commercial Promotions</i>		
Product Promotions - roving, no structures (per hour)	\$282.00	\$273.00
Product Promotions - with structures or vehicles (per hour)	\$387.00	\$375.00
<i>Commercial Event or Promotion - site fee per day</i>		
* Heritage Reserve	\$5,630.00	\$5,465.00
* Major Reserve	\$2,251.00	\$2,185.00
* Minor Reserve	\$1,125.00	\$1,092.00
*Foreshore (minor)	\$1,125.00	\$1,092.00
*St Kilda Foreshore	\$5,630.00	\$5,465.00
*Elwood Foreshore	\$2,814.00	\$2,732.00
*Carpark Events (as determined)	\$412 to \$10,300	\$412 to \$10,300
*Closed Road Events (per site) - as determined	\$412 to \$10,300	\$412 to \$10,300
Bump in and bump out fee - 10% of daily event fee, per day of bump in/bump out	10% of event fee	10% of event fee
Refundable Security Bond	\$500 - \$50 000	\$530.00
<i>On-Road Events</i>		
Event Fee per participant (multiple sites e.g. road and reserve)	\$4.54	\$4.40
Traffic management costs (per hour)	\$98.00	\$95.00
On-Road Only (per participant)	\$1.20	\$1.15
<i>Community Event (single site per day)</i>		
* Heritage Reserve	\$563.00	\$515.00
* Major Reserve	\$318.27	\$309.00
* Minor Reserve	\$159.65	\$155.00
*Foreshore (minor)	\$159.65	\$155.00
*St Kilda Foreshore	\$563.00	\$515.00
*Elwood Foreshore	\$319.30	\$310.00
<i>Commercial Recreation Activities - New Licences & Permits (Statutory Fees)</i>		
Commercial Recreation Activity (beach and water activities) - Annual Licence	\$260.00	\$110.00
Commercial Recreation Activity (beach based activities) - Annual Licence Fee	\$261.00	\$110.00
Commercial Recreation Activity (launch of craft only) - Annual Licence Fee	\$500.00	\$0.00
Commercial Recreational Activity - Kite boarding - Annual Licence Fee	\$1,761.00	\$2,500.00
Commercial Recreational Activity - Skydiving - Annual Licence Fee	\$122,500.00	\$10,000.00
Commercial Recreation Activity (all activities) - Participant Fee Adult	\$2.40	\$1.10
Commercial Recreation Activity (all activities) - Participant Fee Child	\$1.60	\$1.10

Appendix E3

Fees & Charges - Cultural & Community Development

Description	2013/14 Fee	2012/13 Fee
Personal Training (1 to 15 participants) - Annual Licence Fee	\$255.00	\$110.00
Personal Training (1 to 15 participants) - Participant Fee Adult	\$2.40	\$1.10
Personal Training (1 to 15 participants) - Participant Fee Child	\$1.60	\$1.10
<i>Markets</i>		
Competitively Allocated Markets (per session)	\$531.00	\$515.00
<i>Grand Prix</i>		
Grand Prix stallholders (units sq m)	\$40.00	\$38.00
Grand Prix roving permits (per user)	\$385.00	\$373.00
Grand Prix existing traders (units sq m)	\$44.00	\$42.00
<i>Sports Ground and Facilities Bookings</i>		
Sports ground casual booking (community per day)	\$118.00	\$114.00
Sports ground casual booking (corporate per day)	\$170.00	\$165.00
Sports ground casual booking (high & private schools per term)	\$56.00	\$54.00
Pavilion hire (community & school groups)	\$88.00	\$85.00
Pavilion hire - (corporate groups)	\$160.00	\$155.00
Pavilion Hire - Elwood Pavilion (corporate groups)	\$320.00	\$310.00
North Port Oval	\$440.00	\$425.00
Casual use - Refundable Security Deposit	\$200.00	
Sports club use - Refundable Security Deposit	\$200.00	
Arts & Festivals		
Curatorial Services (heritage image reproduction service - digital image delivery by email or CD)	\$33.00	\$29.00
Filming Permits (motion pictures & related photography (first day)	\$784.00	\$761.00
Filming Permits (motion pictures & related photography (second day)	\$474.00	\$460.00
Filming Permits (motion pictures & related photography (third and subsequent days)	\$162.00	\$157.00
Filming Permits (motion pictures, half day)	\$474.00	\$460.00
Filming Permits (service fee - low budget)	\$45.00	\$43.00
Filming Permits (service fee - no budget)	\$20.00	\$19.00
Photography Permit (commercial stills photography (first day)	\$365.00	\$355.00
Photography Permit (commercial stills photography second & subsequent days)	\$162.00	\$157.00
SKF Footpath trading (non alcohol per m2)	\$8.80	\$8.50
SKF Road Trading (with alcohol per m2)	\$23.20	\$22.50
SKF Itinerant Market Stall (high pedestrian zone)	\$290.00	\$290.00
SKF Itinerant Market Stall (regular zone)	\$150.00	\$150.00
SKF All Food Vending Areas (under 15 m2)	\$64.60	\$62.70
SKF All Food Vending Areas (over 15 m2)	\$99.70	\$96.80
Esplanade Market (3 monthly permits)	\$605.00	\$587.00
Esplanade Market (6 monthly permits)	\$1,133.00	\$1,100.00
Esplanade Market (12 monthly permits)	\$2,112.00	\$2,050.00

Appendix E3

Fees & Charges - Cultural & Community Development

Description	2013/14 Fee	2012/13 Fee
Esplanade Market (casual permits)	\$75.00	\$75.00
Library Services		
Local History - microfiche reader printer copies	\$0.37	\$0.36
Internet/PC copy charge	\$0.37	\$0.36
Black and white photocopy charges - A4	\$0.37	\$0.36
Black and white photocopy charges - A3	\$0.37	\$0.36
Colour Photocopy Charges	\$1.11	\$1.08
Community Development		
Community Connect-Community Facilities		
Semi Commercial- regular booking	\$39.50	\$38.26
Casual Hire- private	\$56.00	\$54.35
Community groups hourly rate -casual operate from CoPP	\$11.35	\$11.00
Community groups hourly rate- casual no operate from CoPP	\$16.50	\$16.00
Public Liability Insurance	\$27.50	\$27.50
Security Deposit	\$100.00	\$100.00
Diversity and Ageing		
Access & Inclusion		
PAG - quarter day activities for older people and people with disabilities	\$4.85	\$4.70
PAG - half day activities for older people and people with disabilities - this includes water leisure activities	\$8.50	\$8.25
PAG - full day activities for older people and people with disabilities	\$13.30	\$12.90
PAG - Package	\$69.85	\$68.00
Community Support		
Personal Care - Base	\$5.45	\$5.30
Personal Care - Medium	\$12.90	\$12.50
Personal Care - Max	\$35.15	\$34.15
Personal Care - Package	\$46.00	\$44.60
Respite Care - Base Fee	\$3.85	\$3.75
Respite Care - Medium Fee	\$6.55	\$6.35
Respite Care - Max Fee	\$32.45	\$31.50
Respite Care - Package	\$46.00	\$44.60
Additional respite care	\$46.00	\$44.70
Additional respite care after hours	\$55.10	\$53.50
Additional respite care Public Holidays	\$68.95	\$66.95
Additional respite care overnight	\$99.20	\$96.30
Home Care - Base Fee	\$7.15	\$6.95
Home Care - Med Fee	\$16.75	\$16.25
Home Care - Max Fee	\$31.10	\$30.20
Home Care - Package	\$46.00	\$44.60
Property Maintenance - Base Fee	\$10.40	\$10.10
Property Maintenance - Med Fee	\$16.35	\$15.85
Property Maintenance - Max Fee	\$43.60	\$42.35
Property Maintenance - Package	\$61.80	\$60.00
Food Services		

Appendix E3

Fees & Charges - Cultural & Community Development

Description	2013/14 Fee	2012/13 Fee
Food Services	\$8.15	\$7.90
Food Services - Package	\$9.30	\$9.05
Community Transport Bus Hire		
Cleaning charge on hire buses	\$44.00	\$0.00
Cora Graves - Hall Hire		
Semi-Commercial Use	\$39.45	\$38.30
Casual Hire	\$56.05	\$54.40
Community Groups	\$8.75	\$8.50
Family, Youth & Children		
Vacation Care		
Holiday Program No.1 - Winter	\$71.50	\$69.00
Holiday Program No.2 - Spring	\$71.50	\$69.00
Holiday Program No.3 - Summer	\$71.50	\$69.00
Holiday Program No.4 - Autumn	\$71.50	\$69.00
Winter Camping program per week (4 days)	\$118.00	\$115.00
Spring Camping program per week (4 days)	\$118.00	\$115.00
Summer Camping program per week (5 days)	\$118.00	\$115.00
Autumn Camping program per week (4 days)	\$118.00	\$115.00
Children's Services		
Long Day Care daily fee	\$106.30	\$101.20
Family Day Care hourly fee core hours	\$6.28	\$6.00
Family Day Care hourly fee non-core hours	\$7.20	\$7.00
Family Day Care administration fee: per hour per child	\$0.57	\$0.55
Family Day Care breakfast fee	\$2.45	\$2.40
Family Day Care lunch fee: optional per child, per day	\$3.10	\$3.00
Family Day Care snack fee per child: optional am/pm or both	\$1.85	\$1.80
Family Day Care dinner fee: optional, per child per day	\$3.70	\$3.60
Family Day Care late fee	\$16.00	\$15.50
Family Day Care booking fee	\$21.30	\$20.70
Youth Services		
Party Hire fees for St Kilda APG: Non-resident	\$180.00	\$175.00
Party Hire fees for St Kilda APG: Resident	\$116.40	\$113.00
Party Hire fees for St Kilda APG: Resident Concession	\$58.20	\$56.50
Party Hire fees for St Kilda APG: Non-resident Concession	\$106.10	\$103.00

Appendix E4

Fees & Charges - Environment & Planning

Description	2013/14 Fee	2012/13 Fee
City Development		
Building Solutions		
<i>Building Control Fees</i>		
Legal Point of Discharge	\$55.55	\$55.55
Property enquiry (Form 2.10) 326/1	\$44.40	\$44.40
Property enquiry (Form 2.10) 326/1 - plus \$40 fast track fee	\$84.40	\$84.40
Flood level certificate 326/2	\$44.40	\$44.40
Flood level certificate 326/2 - plus \$40 fast track fee	\$84.40	\$84.40
Property enquiry - 326/3	\$44.40	\$44.40
Lodgement fee from Private Building Surveyors - commercial	\$33.30	\$33.30
Lodgement fee from Private Building Surveyors - residential	\$33.30	\$33.30
Search fees - Residential	\$91.00	\$88.00
Search fees - Apartments	\$274.00	\$266.00
Search fees – Commercial	\$274.00	\$266.00
Search fees – Cert of Occupancy, Permits etc	\$54.00	\$52.00
Govt building levy (Calculated as % of value of work)	0.128% & 0.034%	0.128% & 0.034%
Report and Consent Fee - Rescode	\$222.30	\$222.30
Report and Consent Fee - Hoarding	\$222.30	\$222.30
Fire Safety Determination - Small Building	\$500.00	\$0.00
Fire Safety Determination - Medium Building	\$1,500.00	\$0.00
Fire Safety Determination - Large Building	\$2,500.00	\$0.00
<i>Building Permit Internal</i>		
Demolish detached dwelling	\$1,023.00	\$993.00
Demolish attached dwelling	\$1,230.00	\$1,194.00
Demolish outbuildings	\$616.00	\$598.00
Swimming pools (includes barrier to AS 1926)	\$1,710.00	\$1,659.00
Fences	\$615.00	\$597.00
Carports/garages <20,000	\$820.00	\$796.00
Carports/garages >20,000	\$1,025.00	\$994.00
Alterations and additions to a dwelling <100,000	\$1,230.00	\$1,194.00
Alterations and additions to a dwelling 100,000-200,000	\$1,434.00	\$1,392.00
Alterations and additions to a dwelling 200,000-300,000	\$1,710.00	\$1,659.00
Alterations and additions to a dwelling >300,000	\$2,048.00	\$1,988.00
New dwellings <250,000	\$2,186.00	\$2,122.00
New dwellings 250,000-500,000	\$2,595.00	\$2,519.00
New dwellings >500,000	\$3,005.00	\$2,917.00
Multiple dwellings (2)	\$4,098.00	\$3,978.00
Multiple dwellings (3)	\$4,780.00	\$4,640.00
Multiple dwellings (4)	\$5,462.00	\$5,303.00
Amendment to building permits issued	\$478.00	\$464.00
Extension of time to building permits issued	\$478.00	\$464.00
Shop fit outs <100,000	\$1,093.00	\$1,061.00
Shop fit outs 100,000-200,000	\$1,298.00	\$1,260.00
Shop fit outs >200,000	\$1,502.00	\$1,458.00

Fees & Charges - Environment & Planning

Description	2013/14 Fee	2012/13 Fee
Internal alterations to class 2 apartments	\$1,025.00	\$995.00
Extension of time- Class 1 or 10	\$285.00	\$276.00
Extension of time- Class 2-9	\$410.00	\$398.00
Lapsed Permit Renewal (Class 1 or 10)	\$569.00	\$552.00
Lapsed Permit Renewal (Class 2 - 9) Minimum Fee	\$711.00	\$690.00
<i>Class 2, 3, 4, 5, 6, 7 & 9 Alterations, additions and new buildings.</i>		
Up to \$40,000	\$746.00	\$724.00
\$40,000 - \$100,000	\$ value x (1.709%)	\$ value x (1.66%)
\$100,001 - \$500,000	\$ value x (1.483%)	\$ value x (1.44%)
\$500,001 - \$2 million	\$ value x (0.577%)	\$ value x (0.56%)
>\$2 - \$10 million	\$ value x (0.2884%)	\$ value x (0.28%)
>\$10 - \$20 million	\$ value x (0.179%)	\$ value x (0.174%)
>\$20 - \$30 million	\$ value x (0.175%)	\$ value x (0.170%)
>\$30 - \$40 million	\$ value x (0.1565%)	\$ value x (0.152%)
>\$40 - \$50 million	\$ value x (0.1648%)	\$ value x (0.160%)
>\$50 million	\$ value x (0.1472%)	\$ value x (0.143%)
Statutory Planning		
Use only	\$502.00	\$502.00
<i>To develop or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of development included in the application is:</i>		
< \$10 000	\$0.00	\$0.00
≥ \$10 000 ≤ \$100 000	\$239.00	\$239.00
> \$100 001	\$490.00	\$490.00
<i>To develop land (other than for a single dwelling per lot) if the estimated cost of development included in the application is:</i>		
≤ \$10 000	\$102.00	\$102.00
≥ \$10 000 ≤ \$250 000	\$604.00	\$604.00
≥ \$250 000 ≤ \$500 000	\$707.00	\$707.00
≥ \$500 000 ≤ \$1 000 000	\$815.00	\$815.00
≥ \$1 000 000 ≤ \$7 000 000	\$1,153.00	\$1,153.00
≥ \$7 000 000 ≤ \$10 000 000	\$4,837.00	\$4,837.00
≥ \$10 000 000 ≤ \$50 000 000	\$8,064.00	\$8,064.00
> \$50 000 000	\$16,130.00	\$16,130.00
To subdivide an existing building	\$386.00	\$386.00
To subdivide land into two lots	\$386.00	\$386.00
To effect a realignment of a common boundary between lots or to consolidate two or more lots	\$386.00	\$386.00
To subdivide land	\$781.00	\$781.00
To remove a restriction over the land if the land has been used or developed for more than 2 years before the date of the application in a manner which would have been lawful under the Planning and Environment Act 1987 but for the existence of the restriction	\$249.00	\$249.00
To create, move or vary a restriction; or to create or remove a right of way	\$541.00	\$541.00
To create, move or remove and easement other than a right of way; or to vary or remove a condition in the nature of an easement other than a right of way in Crown grant.	\$404.00	\$404.00

Fees & Charges - Environment & Planning

Description	2013/14 Fee	2012/13 Fee
Amend an application after notice has been given (Section 57A) (no fee for one dwelling if the estimated cost of development included in the development is less than \$10,000)	\$102.00	\$102.00
Certificate of Compliance	\$147.00	\$147.00
Determining whether a matter has been carried out to the satisfaction of the responsible authority (including car parking consent)	\$102.00	\$102.00
Certification (per lot)	\$20.00	\$20.00
<i>Amendment to Permits</i>		
Change of use or an amendment to a condition in a permit	\$502.00	\$502.00
<i>An application to amend a permit (other than a permit to subdivide land) to develop land or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of the land for a single dwelling per lot if the estimated cost of any additional development to be permitted by the amendment is:</i>		
< \$10 000	\$0.00	\$0.00
> \$10 000 - \$100 000	\$239.00	\$239.00
> \$100 001	\$490.00	\$490.00
<i>An application to amend a permit to develop, other than (a) a permit to undertake development ancillary to the use of the land for a single dwelling per lot where the total estimated cost of the development originally permitted and the additional development to be permitted by the amendment is not more than \$10,000; or (b) a permit to subdivide land if the estimated cost of any additional development to be permitted by the amendment is:</i>		
< or equal to \$10 000	\$102.00	\$102.00
> \$10 001 - \$250 000	\$604.00	\$604.00
> \$250 001 - \$500 000	\$707.00	\$707.00
> \$500 001 - 1,000 000	\$815.00	\$815.00
<i>Subdivisions</i>		
Application to amend	\$386.00	\$386.00
Form A Report & Consent Request (Bldg Surv)	\$55.55	\$55.55
<i>Discretionary Planning Fees</i>		
Certification	\$123.00	\$119.00
File/Search Requests Res - pre 2002 (Tax 10%)	\$101.00	\$98.00
File/Search Requests Res - 2002 onwards (Tax 10%)	\$54.00	\$52.00
File/Search Requests Comm- pre 2002 (Tax 10%)	\$293.00	\$284.00
File/Search Requests Comm - 2002 onwards (Tax 10%)	\$86.00	\$83.00
Residential Property Information Request (Tax 10%)	\$96.00	\$93.00
Commercial Property Information Request (Tax 10%)	\$293.00	\$284.00
<i>Permit Extension of Time</i>		
1 dwelling	\$547.00	\$531.00
2-9 dwellings	\$660.00	\$640.00
10 or more dwellings	\$876.00	\$850.00
<i>Subdivisions</i>		
Commercial/industrial	\$822.00	\$798.00
Fast Track Applications	\$117.00	\$113.00
<i>Advertising (10% Tax)</i>		

Fees & Charges - Environment & Planning

Description	2013/14 Fee	2012/13 Fee
Board	\$72.00	\$69.00
Letter	\$10.00	\$9.00
<i>Photocopying – Plan Printing</i>		
A4	\$1.25	\$1.20
A3	\$2.10	\$2.00
A2	\$4.65	\$4.50
A1 & AO	\$7.20	\$7.00
Car parking consent	\$124.00	\$120.00
Secondary consent	\$124.00	\$120.00
Planning Confirmation	\$165.00	\$160.00
Copy of Planning Register	\$72.00	\$70.00
City Permits		
<i>Community Amenity</i>		
Work Zone - application fee	\$75.00	\$0.00
Works zone permit for 3 or less months: Parking in front of construction site for workers' private vehicles for 3 months or less. Up to 4 bays or the width of the site (whichever is the lesser)	\$1,159.00	\$1,125.00
Works zone permit for 6 months Parking in front of construction site for workers' private vehicles for 6 months. Up to 4 bays or the width of the site (whichever is the lesser)	\$2,070.00	\$2,010.00
Works zone permit for 9 months Parking in front of construction site for workers' private vehicles for 9 months. Up to 4 bays or the width of the site (whichever is the lesser)	\$2,709.00	\$2,630.00
Works zone permit for 12 months Parking in front of construction site for workers' private vehicles for 12 months. Up to 4 bays or the width of the site (whichever is the lesser)	\$3,368.00	\$3,270.00
Work Zone permit extensions: An extension to the permit allowing parking in front of construction site for workers' private vehicles.	\$778.00	\$755.00
Work Zone permit (additional parking bays, in excess of four) Additional parking bays for workers' private vehicles in front of a construction site.	\$237.00	\$230.00
Advertising Signs (Real Estate Agents) application fee Application fee for the permit to allow small Auctions signs to be placed in residential streets at the time of auctions or open for inspections only.	\$75.20	\$73.00
Advertising Signs (Real Estate Agents) permit fee Annual permit for small Auctions signs to be placed in residential streets at the time of auctions or open for inspections only.	\$594.30	\$577.00
<i>Itinerant Trading</i>		
Charity Bins application fee Application fee for permit to place a charity clothing bin on council land.	\$75.20	\$73.00

Fees & Charges - Environment & Planning

Description	2013/14 Fee	2012/13 Fee
Charity Bins permit fee	\$58.70	\$57.00
Permit fee to place a charity clothing bin on council land.		
Commercial Waste Bins application fee	\$75.20	\$73.00
Application fee to apply for permit to store waste bins for commercial premises on council land e.g. for cafes (not skip bins).		
Commercial Waste Bins permit fee	\$59.00	\$57.00
Permit fee to store waste bins for commercial premises on council land e.g. for cafes (not skip bins).		
Commercial Waste Bins - 120 litre bin	\$59.00	\$57.00
Commercial Waste Bins - 240 litre bin	\$85.50	\$83.00
Commercial Waste Bins - up to 1200 litres	\$340.00	\$330.00
Non motorised trading permit fee (including pedicabs & horse drawn carts)	\$2,184.00	\$2,120.00
<i>Occupying the road for works:</i>		
Asset Protection Permit.	\$202.00	\$196.00
Permit and deposit for protection of council land and assets to cover costs for any damage associated with development works at a construction site.		
Out of Hours Permit - application fee	\$91.00	\$88.00
Application fee for development work undertaken outside approved hours under the Local Law: 7am-6pm M-F, 9am-3pm Sat. No works on Sunday or public holidays.		
Out of Hours Permit - permit fee per day	\$334.75	\$325.00
Fee per day for development work undertaken outside approved hours under the Local Law: 7am-6pm M-F, 9am-3pm Sat. No works on Sunday or public holidays.		
Road Opening Permit - application fee	\$80.50	\$78.00
Application fee to excavate council land for the purposes of water, electricity, telecommunications etc for private contractors. Under legislation, service authorities are not required to obtain permits.		
Road Opening Permit - permit fee	\$101.00	\$98.00
Permit fee to excavate council land for the purposes of water, electricity, telecommunications etc for private contractors. Under legislation, service authorities are not required to obtain permits.		
Vehicle Crossing - application fee	\$81.00	\$78.00
Application fee for permit to construct or repair a private driveway to council specifications.		
Vehicle Crossing - permit fee	\$150.00	\$145.00
Permit fee to construct or repair a private driveway to council specifications (paid once assessment of application determines that a permit is okay to be issued).		
Street Occupation Permits - application fee	\$91.00	\$88.00
Application fee to apply for a permit to occupy council land for works or storage of associated building materials.		
Street Occupation Permits - permit fee	\$110.00	\$103.00
Permit fee to occupy council land for works or storage of associated building materials.		

Fees & Charges - Environment & Planning

Description	2013/14 Fee	2012/13 Fee
Street Occupation Permits - (plus \$2 ground / \$1 head gantry per sq meter per day) For street occupation permits, an additional \$2 per square meter of ground level surface taken up per week or \$1 per square metre per day for overhead gantry (air space e.g.	Plus \$2.10 ground / \$1.05 head gantry per sq meter per day	Plus \$2 ground / \$1 head gantry per sq meter per day
Road Closure Permit - application fee Application fee for permit to close off one lane of traffic or to close the whole road subject to Traffic Management Plan approval.	\$91.00	\$88.00
Road Closure Permit - fee per day with road opening Permit fee to close off one lane of traffic or to close the whole road subject to Traffic Management Plan approval.	\$115.00	\$109.00
Road Closure Permit - fee per day for other closures	\$192.00	\$186.00
Skip Bin Permit - application fee Application fee to apply for a permit to store a refuse/skip bin on council land.	\$23.75	\$23.00
Skip Bin Permit - per day Daily fee for permit to store a refuse/skip bin on council land.	\$16.50	\$16.00
Skip Bin Permit - per week Weekly fee to store a refuse/skip bin on council land.	\$80.00	\$78.00
Skip Bin Permit - per day discounted rate Daily fee for permit to store a refuse/skip bin on council land.	\$6.50	\$6.00
Skip Bin Permit - per week discounted rate Weekly fee to store a refuse/skip bin on council land.	\$70.00	\$68.00
<i>Signage</i>		
Significant Trees - application fee Application fee to apply for permit to remove or prune a significant tree on private land.	\$85.50	\$83.00
Significant Trees - permit fee Permit fee to remove or prune a significant tree on private land.	\$59.00	\$57.00
General Local Laws Permit Fee	\$160.00	\$155.00
Footpath Trading		
<i>Occupancy Permits - Tables (charge is annually per item)</i>		
Acland Street	\$137.00	\$137.00
Fitzroy Street	\$114.00	\$114.00
Standard	\$70.00	\$70.00
Discount	\$45.00	\$45.00
<i>Footpath occupancy permits- Chairs</i>		
Acland Street	\$191.00	\$191.00
Fitzroy Street	\$141.00	\$141.00
Standard	\$104.00	\$104.00
Discount	\$70.00	\$70.00
<i>Footpath occupancy permits- Glass Screens - Tables</i>		
Fitzroy Street	\$154.00	\$154.00
Standard	\$94.00	\$94.00
Discount	\$61.00	\$61.00
<i>Footpath occupancy permits- Glass Screens - Chairs</i>		
Fitzroy Street	\$189.00	\$189.00

Fees & Charges - Environment & Planning

Description	2013/14 Fee	2012/13 Fee
Standard	\$140.00	\$140.00
Discount	\$95.00	\$95.00
Footpath occupancy permits - Advertising signs 1 per property only	\$279.00	\$279.00
Footpath occupancy permits - Display of goods	\$334.00	\$334.00
Footpath occupancy permits - Planters per premises with outdoor furniture	\$96.00	\$96.00
Footpath occupancy permits - Screens per premises with outdoor furniture	\$170.00	\$170.00
Footpath occupancy permits - Outdoor heaters	\$112.00	\$112.00
Renewal Fee	\$64.00	\$64.00
New Applications Fee	\$64.00	\$64.00
Transfers	\$64.00	\$64.00
Glass Screen Application Fees	\$223.00	\$223.00
<i>Temporary Permits</i>		
Temporary Application Fee	\$64.00	\$64.00
Temp - Marketing & Promotion activity (daily charge) to a max of \$305	\$70.00	\$70.00
Advertising signs application fee	\$64.00	\$64.00
Advertising signs per day (with a max of \$255)	\$38.00	\$38.00
<i>Extended Trading - Outdoor seating</i>		
Extended Trading application fee	\$64.00	\$64.00
Extension of current situation \$10m ² Min of \$200	\$223.00	\$223.00
Marque enclosing outdoor seating \$15m ² Min of \$200	\$223.00	\$223.00
Marque - once off yearly sales \$110/day max \$550	\$122.00	\$122.00
<i>Mobile Food Vans</i>		
Mobile Food Vans Permit	\$2,120.00	\$2,120.00
Compliance and Parking		
Health Services		
<i>Food Act Registration & Renewal of Registration Fees - High Risk Class 1 Permits. Initial registration fees decrease on a pro-rata basis by 1/4 every 3 months throughout the annual registration period.</i>		
Less than 10 staff	\$253.00	\$245.00
11-20 staff	\$340.00	\$330.00
21-30 staff	\$425.00	\$410.00
31-40 staff	\$562.00	\$545.00
<i>Food Act Registration & Renewal of Registration Fees - Class 2 regular (predominantly commercial premises - open most days of the week or mobile or temporary premises operating regularly (most weekends, large events). Initial registration fees decrease on a pro-rata basis by 1/4 every 3 months throughout the annual registration period.</i>		
Less than 10 staff	\$510.00	\$495.00
11-20 staff	\$721.00	\$700.00
21-30 staff	\$845.00	\$820.00
31-40 staff	\$1,125.00	\$1,090.00
41-50 staff	\$1,406.00	\$1,365.00
51-60 staff	\$1,684.00	\$1,635.00

Fees & Charges - Environment & Planning

Description	2013/14 Fee	2012/13 Fee
> 60 staff	\$1,965.00	\$1,905.00
<i>Food Act Registration & Renewal of Registration fees - Class 3 regular (predominantly commercial premises - open most days of the week or mobile or temporary premises operating regularly (most weekends, large events). Initial registration fees decrease on a pro-rata basis by 1/4 every 3 months throughout the annual registration period.</i>		
Less than 10 staff	\$253.00	\$245.00
11-20 staff	\$340.00	\$330.00
21-30 staff	\$425.00	\$410.00
31-40 staff	\$562.00	\$545.00
<i>Small fixed premises - commercial premises - operating regularly i.e. most weekends or similar for short periods or to significantly smaller or confined target markets.</i>		
Class 3	\$152.00	\$147.00
Class 2	\$255.00	\$245.00
<i>Small fixed premises - commercial premises - operating occasionally (once/week or less often), seasonally or equivalent, or for short periods or to significantly smaller or confined target markets.</i>		
Class 3	\$110.00	\$0.00
Class 2	\$132.00	\$0.00
<i>Small fixed premises - Community group, sporting club or other not for profit premises - operating regularly; i.e. most weekends or similar. (12 month registration)</i>		
Class 3	\$110.00	\$0.00
Class 2	\$132.00	\$0.00
<i>Small fixed premises - Community group, sporting club or other not for profit - operating occasionally; i.e. seasonally, or for short periods or to significantly smaller or confined target markets</i>		
Class 3	\$55.00	\$53.00
Class 2	\$65.00	\$63.00
<i>Mobile or temporary premises associated with a permanent fixed premises</i>		
Class 3	\$110.00	\$106.00
Class 2	\$132.00	\$128.00
<i>Commercial mobile or temporary premises (Large scale) - operating regularly Statewide</i>		
Class 3	\$253.00	\$0.00
Class 2	\$510.00	\$0.00
<i>Commercial mobile or temporary premises (Small scale) - operating occasionally, seasonally or equivalent</i>		
Class 3	\$152.00	\$0.00
Class 2	\$253.00	\$0.00
<i>Commercial mobile or temporary premises - operating occasionally, seasonally or equivalent</i>		
Class 3	\$110.00	\$0.00
Class 2	\$132.00	\$0.00
<i>Commercial mobile or temporary premises - single event or day registration</i>		
Class 3	\$55.00	\$53.00
Class 2	\$65.00	\$63.00
<i>Community group, sporting club, school or other not for profit - mobile or temporary premises - operating occasionally, seasonally or up to 12 months</i>		
Class 3	\$55.00	\$53.00

Fees & Charges - Environment & Planning

Description	2013/14 Fee	2012/13 Fee
Class 2	\$65.00	\$63.00
<i>Community group, sporting club, school or other not for profit - mobile or temporary premises - single event or day registration (festivals)</i>		
Class 2 & 3	\$0.00	\$0.00
<i>Food Act Registration Late Fees</i>		
Registration late fee (Class 1)	\$29.00	\$28.00
Registration late fee (Class 2 and 3)	\$86.00	\$83.00
<i>Transfer of Registration Fees (Food Act)</i>		
Class 1 & 3	\$115.00	\$110.00
Class 2	\$170.00	\$165.00
<i>Plan Approval Fee</i>		
Class 1 & 3	\$115.00	\$110.00
Class 2	\$170.00	\$165.00
<i>Transfer Inspection Report fees (Food Act)</i>		
Class 1 & 3	\$115.00	\$110.00
Class 2	\$170.00	\$165.00
<i>Registered Charities</i>		
Class 1,2 & 3	\$0.00	\$0.00
<i>Public Health & Wellbeing Act Fee - Personal services premises (Hairdressers, Beauty Parlour, Skin Penetration, Colonic Irrigation)</i>		
Registration Fee	\$136.00	\$132.00
Registration Late Fee	\$57.00	\$55.00
Plan Approval Fee	\$52.00	\$50.00
Transfer of registration fees	\$68.00	\$66.00
Transfer Inspection Report fees	\$68.00	\$66.00
<i>Prescribed Accommodation - Residential Accommodation / Rooming House / Youth Hostel / Student Dormitory / Hotel / Motel Registration Fees</i>		
1 - 10 residents	\$191.00	\$185.00
11 - 20 residents	\$360.00	\$348.00
21 - 30 residents	\$536.00	\$520.00
31 - 40 residents	\$716.00	\$695.00
41 - 50 residents	\$875.00	\$850.00
51 - 60 residents	\$1,092.00	\$1,060.00
61 - 80 residents	\$1,460.00	\$1,415.00
81 - 100 residents	\$1,803.00	\$1,750.00
100+ residents	\$2,117.00	\$2,055.00
<i>Registration Late Fee</i>		
Registration Late Fee	\$58.00	\$56.00
<i>Plan Approval Fee</i>		
Category 1 (1-30 residents)	\$86.00	\$83.00
Category 2 (31-60 residents)	\$115.00	\$110.00
Category 3 (61+ residents)	\$170.00	\$165.00
<i>Transfer of registration fees (Public Health & Wellbeing Act)</i>		
Category 1 (1-30 residents)	\$115.00	\$110.00
Category 2 (31-60 residents)	\$227.00	\$220.00

Fees & Charges - Environment & Planning

Description	2013/14 Fee	2012/13 Fee
Category 3 (61+ residents)	\$340.00	\$330.00
<i>Transfer Inspection Report fees (Public Health & Wellbeing Act)</i>		
Category 1 (1-30 residents)	\$115.00	\$110.00
Category 2 (31-60 residents)	\$227.00	\$220.00
Category 3 (61+ residents)	\$340.00	\$330.00
Animal Management		
Domestic Animal Business	\$236.00	\$229.00
<i>Dog</i>		
Multiple animal permit - once off for lifetime	\$59.00	\$57.00
Restricted breed dog - includes any declared, menacing, dangerous dogs	\$231.00	\$224.00
Maximum fee pensioner	\$90.00	\$85.00
Minimum fee pensioner	\$30.00	\$29.00
Maximum fee non- pensioner	\$180.00	\$170.00
Minimum fee non- pensioner	\$60.00	\$57.00
Reclaim fees New Fee	\$150.00	\$145.00
<i>Cat</i>		
Minimum fee non- pensioner	\$31.00	\$29.00
Minimum fee pensioner	\$15.50	\$15.00
Maximum fee pensioner	\$46.50	\$44.00
Maximum fee non- pensioner	\$93.00	\$87.00
Reclaim fees New Fee	\$75.00	\$72.00
Local Laws		
Reclaim fee - impounded goods	\$115.00	\$107.00
Parking Enforcement		
Vehicle Clearway Release Fee	\$350.50	\$340.00
Parking Permits		
Resident parking permit 1st	\$67.00	\$65.00
Resident parking permit 2nd	\$88.00	\$85.00
Resident parking permit 3rd	\$125.00	\$105.00
Combined parking permit (resident/foreshore) 1st & 2nd	\$85.00	\$82.00
Combined parking permit (resident/foreshore) 3rd	\$125.00	\$117.00
Party parking permit (for two days and one night)	\$4.50	\$4.00
Visitor parking permit (annual) 1st & 2nd	\$96.00	\$93.00
Foreshore parking permit	\$50.00	\$45.00
Foreshore Club Parking permit	\$85.00	\$79.00
Tradesman parking permit (per week)	\$45.00	\$42.00
Temporary parking permit - Admin fee	\$79.20	\$70.00
Unrestricted bay	\$5.00	\$0.00
Non-metered restricted time parking per bay	\$33.00	\$32.00
All Day parking ticket or meter parking per bay	\$18.00	\$17.00
Time restricted paid parking per bay	\$28.00	\$27.00
Parking Machine Charges		
Foreshore area (tourist) - per day	\$10.80	\$10.50
Foreshore area (tourist) - per hour	\$4.70	\$4.50
St Kilda Road - North of the junction (commercial) - per hour	\$3.30	\$3.20
Fitzroy Street Area (tourist/retail) - per day	\$10.80	\$10.50

Fees & Charges - Environment & Planning

Description	2013/14	2012/13
	Fee	Fee
Fitzroy Street Area (tourist/retail) - per hour	\$3.30	\$3.20
South Melbourne East - North East of Kingsway (commercial) - per hour	\$3.30	\$3.20
South Melbourne South - Albert Road area (commercial) - per day	\$10.30	\$10.00
South Melbourne South - Albert Road area (commercial) - per hour	\$3.30	\$3.20
South Melbourne Central - North of Park and Ferrars Street (industrial) - per day	\$7.20	\$7.00
South Melbourne Central - North of Park and Ferrars Street (industrial) - per hour	\$1.40	\$1.30
South Melbourne Central - Clarendon Street Retail Precinct - per day	\$7.20	\$7.00
South Melbourne Central - Clarendon Street Retail Precinct - per hour	\$1.40	\$1.30
South Melbourne West - South West of Ferrars Street (Industrial) - per day	\$7.20	\$7.00
South Melbourne West - South West of Ferrars Street (Industrial) - per hour	\$1.40	\$1.30
St Kilda Road - South of St Kilda Junction (commercial / retail) - per day	\$5.40	\$5.20
St Kilda Road - South of St Kilda Junction (commercial / retail) - per hour	\$1.40	\$1.30
York Street Car Park (South Melbourne Market) - per day	\$9.00	\$7.00
York Street Car Park (South Melbourne Market) - hourly rate	\$1.40	\$1.30
Parking Fines		
Penalty Fines - class 1	\$62.00	\$62.00
Penalty Fines - class 2	\$74.00	\$74.00
Penalty Fines - class 3	\$123.00	\$123.00
Penalty Reminder Notice	\$23.00	\$23.00
Enforcement fee	\$49.00	\$49.00
City Strategy		
Planning Scheme Amendment Fees		
Assessment of Request	\$798.00	\$798.00
Consideration of Submissions	\$798.00	\$798.00
Adoption	\$524.00	\$524.00

7. Appendix F

Key Strategic Activities



Appendix F

Key strategic activities

This appendix presents a number of key strategic activities to be undertaken during the 2013/14 year and performance targets and measures in relation to these.

Key Strategic Activities

For the year ending 30 June 2014

Key Strategic Activities are priority activities over and above normal service delivery. Each Key Strategic Activity must have a set of indicators and targets designed to measure the success. Council is required to report of the result of these indicators as part of the annual Performance Statement which is audited by the Victorian Auditor General Office (VAGO)

Council Plan Focus Area	Council Plan Objective	Key Strategic Activity 13/14	No.	Indicators 2013/14	Target 13/14	Notes
A Well-Governed City	1.2 Value transparent processes in Council decision making	Adopt the Long-Term Financial Plan Objective: Ensure Council has a long term plan to meet principles of sound financial management	1.2.1	Adoption of the Long Term Financial Plan	By June 2014	Source: Council Meeting Minutes
			1.2.2	Return on investments	4%	Source: Financial system reports
			1.2.3	Underlying result	\$7.800 million surplus	Source: Financial system reports
A Healthy, Creative & Inclusive City	2.3 Ensure quality and accessible family, youth and children's services that meet the needs of the community	Complete the construction of the Liardet Street Family and Children's Centre Objective: Construct a building that will support integrated services that meets the needs of children and families in the local area	2.3.1	Actual expenditure against budgeted	\$2,500,000 plus official carry over amount (+/- 10%)	Source: Financial system reports
			2.3.2	Delivery of final construction milestone	28 February 2013	Source: Occupancy certificate
			2.3.3	Child care centre capacity	75% filled by end of June 2014	The centre will have an eventual capacity of 135 places. Source: Council enrolment records
	2.5 Promote an improved range of cultural and leisure opportunities that foster a connected and engaged community	Develop an Event Strategy Objective: Develop a strategy that takes a considered approach to Council and externally organised community and commercial events	2.5.1	Actual expenditure against budgeted	\$40,000 +/- 10%	Source: Financial system reports
			2.5.2	Adoption of the Events Strategy	By June 2014	Source: Council Meeting Minutes
A Resilient City	3.1 Build resilience through Council action and leadership	Develop Implementation Plans for improving the performance of Council's major energy using buildings Objective: Reduce greenhouse gas emissions from Council's major energy use buildings	3.1.1	Actual expenditure against budgeted	\$70,000 +/- 10%	Source: Financial system reports
			3.1.2	Number of complete Implementation Plans by 30 June 2014	5 out of 9 (55%)	Source: Council Records
			3.1.3	Number of Implementation Plans being implemented or ready to be implemented by 30 June 2014	5	Source: Council Records
A Vibrant City	4.2 Ensure growth is well planned and managed for the future	Progress planning frameworks for managing growth on St Kilda Road Objective: Implement strategic planning controls to manage growth and change in the St Kilda Road precinct	4.2.1	Actual expenditure against budgeted	\$230,000 +/- 10%	Source: Financial system reports
			4.2.2	Number of milestones completed	4	Milestones consist of three related to St Kilda Road North and one for St Kilda Road South. Source: Council records
			4.2.3	Complete planning scheme amendment for St	By June 2014	Source: Council Meeting Minutes
	4.3 Improve and manage local amenity and assets for now and the future	Implement asset renewal activities to renew our footpaths, drains and roads Objective: To maintain roads, footpaths and drains at a condition that meets the community needs	4.3.1	Actual expenditure against budgeted	Between \$6.00 million and \$7.77 million	Source: Financial system reports
			4.3.2	Asset renewal gap	80%	Source: Financial system reports
			4.3.3	Community satisfaction with the condition of footpaths	65%	Source: City of Port Phillip's quarterly community satisfaction report