

# CEO REPORT



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The CEO Report is a regular bulletin published by the City of Port Phillip (CoPP).

*The Council Plan outlines a vision for an engaged, healthy, resilient and vibrant city*

*Presented at the Ordinary Meeting of Council on 5 July 2017*

[www.portphillip.vic.gov.au](http://www.portphillip.vic.gov.au)

## **Welcome**

As I enter my second month as CEO I am pleased to present this report outlining Council activities and performance. This report is designed to provide transparency about Council's activities and highlights some of the many ways Council services and advocacy make a difference in our community.

## **Delivering the Council Plan**

### **Fishermans Bend Urban Renewal Area**

In June, Council officers presented to the Ministerial Advisory Committee on the role and function of precinct planning.

Officers continue to provide input into the work of the Fishermans Bend Taskforce including the draft Fishermans Bend Framework Context Report and Implementation Plan and revised planning controls. It is understood that this will be put to the State Government prior to providing for councillor feedback with public consultation scheduled for later in the year.

### **Ferrars Street Education and Community Precinct**

I had the pleasure of touring the South Melbourne Ferrars Street Primary School construction site on 16 June with the school principal Noel Creece and representatives from the Victorian School Building Authority and the Fishermans Bend Taskforce. It's fantastic to see the building progressing on schedule and to see Council's facilities like the consulting rooms, multipurpose rooms and sports courts start to take shape.

During June Council's contractors started the demolition of the building at 2-4 Buckhurst Street, which will become the new Montague Community Park. The detailed design will be finalised over the coming months and the park is due to open in mid-2018.

We've also opened our centralised childcare waiting list to families seeking a place for their child at the new Ferrars Street long day care kindergarten in 2018. Located on the top floor of the South Melbourne Ferrars Street Primary school building, the kindergarten will have 44 long day care places for three to four year olds.

## **St Kilda Triangle**

During June officers worked with Councillors to plan the next steps for progressing the plans for St Kilda Triangle and possible planning scheme amendment.

Preparation for the winter activation of St Kilda Triangle site progressed with Map 57 - St Kilda's Winter Garden opening on 15 June. Running until 30 July, the unique festival will transform the site into a glittering winter garden, playing host to a pop up ice rink, comedy, theatre, music, food stalls, carnival rides and more. Read more about at [map57.com/what-s-on](http://map57.com/what-s-on)

## **Palais Theatre**

The Palais Theatre is back in operation for an exciting program of shows. Phased works by Live Nation are being undertaken between shows to deliver their major program of internal heritage restoration and upgrade works.

Specialists have recently installed the Palais Theatre's new carpet. Its pattern is an exact re-creation of the 1927 original, and crafted in England by the Royal Warrant carpet manufacturer to Her Majesty the Queen - supplying Buckingham Palace and other Royal households.

This gloriously rich, elaborate carpet is one of the Heritage Victoria conditions of permit approval.

## **Vibrant places and villages**

A key objective of the Port Melbourne Waterfront Activation Plan was to establish the Waterfront Welcomer program, which launched in October 2014. The program aims to deliver local information about businesses, activities, attractions and events during the October-May cruise ship season to assist and welcome cruise passengers and crew.

The third successful season of the program came to a close on 23 May with the departure of the Sea Princess. This season volunteers warmly greeted and welcomed 8,446 passengers from 47 ships to Port Melbourne, and the City of Port Phillip with volunteers donating 723 hours to the program.

The program is led by the community with a partnership of supportive key stakeholders including the City of Port Phillip, Inner South Community Health, Port Melbourne Neighbourhood Centre, Port Melbourne Business Association, and Victorian Ports Corporation Melbourne. The cruise segment has been identified as the fastest growing sector of the tourism industry, with 114 cruise liners scheduled to dock at Station Pier in the coming 2017/18 season.

## **Toward Zero implementation**

On 9 May Council hosted an information free session about installing solar photovoltaic systems at home. Presented by Green Moves Australia's Danielle King, discussions covered types of solar systems, costs, estimated payback and feed-in tariffs, installation and connection to the grid, ongoing maintenance, current battery storage system technology, and suitable locations on buildings in heritage areas.

On 20 May we partnered with Smart Blocks, Yarra Energy Foundation, Alternative Technology Association and the cities of Melbourne and Stonnington to host the third annual High Life Expo. The expo provided over 45 stalls with information on the latest sustainability products and advice from selected suppliers and technical experts.

## **Gasworks Arts Park remediation**

Soil analysis for Gasworks Arts Park continued throughout May. Once the soil samples have been analysed, the independent auditor will develop an appropriate solution for the park. This will guide decision making for the management of the contaminated soil.

## **South Melbourne Life Saving Club**

An expression of interest process to procure a builder commenced in June.

## **JL Murphy Reserve pavilion**

The draft concept design of the sports pavilion is being finalised and will be presented to the community in July.

### **Peanut Farm Reserve and pavilion upgrade**

Council continues to work with Sport and Recreation Victoria regarding a potential change of direction, or funding, for the project.

### **Queens Lane precinct**

All road resurfacing of Queens Lane and side streets have been completed. Site inspections in May determined that several underground services may impact potential tree locations in Queens Lane so officers are investigating alternatives and opportunities for tree planting in the precinct. Planting is anticipated to occur in late June.

### **St Kilda Road safety improvement project**

The Mayor and officers met with the CEO of VicRoads in late May and VicRoads confirmed it aims to deliver the project by December 2018.

Council continues to work with VicRoads on the design of the safety improvements identifying appropriate measures to manage local transport and parking and ensuring the community has opportunity to engage on specific aspects of the project design and management measures.

### **Growing affordable housing in Port Phillip**

In May strategic direction was provided on progressing the proposed Marlborough Street housing project under the Port Phillip Housing Trust and continuing development of a new trust model. Council officers are working with Port Phillip Housing Association (PPHA) to generate a proposal for the project, and over the next few months PPHA will undertake preliminary design and financial feasibility.

In relation to the work of the In Our Backyard Taskforce, a proposal request was prepared for Council to facilitate a process with property owners and housing associations for the temporary use of vacant residential housing to help create a 'pop-up vacancy chain' and assist the management of tenancies for longer-term housing projects. Officers also met with key agencies to ensure supporting works and funds align with the project and incorporate social enterprise outcomes. The content of a funds booklet (prospectus) to attract funding from philanthropic

foundations was finalised in May and a draft design will be available in late June prior to its launch in 2017/18.

An internal workshop was held in June to discuss ways to align the implementation of the In Our Backyard 10 year strategy (focusing on years one to four) with opportunities for increasing affordable housing under the State Government's Homes for Victorians policy, Plan Melbourne and the Fishermans Bend planning controls. This included opportunities for increasing the dwelling yield on existing social (public and community) housing sites, building on preliminary investigation undertaken by Council officers in May, and preparations for designing the expression of interest process in 2017/18 relating to the future development of community housing on Council land / air space.

## **Improving community value**

### **Continuous service and business improvement**

We recently started working with the community to develop a plan to improve customer experience. The improvement plan will use customer research and insights to drive improved customer service, technology investment, and service delivery improvements that will deliver increased customer satisfaction. The plan will be finalised in July.

### **Enterprise portfolio management**

During May work commenced on improvements to the current Project Guidance System, the tool used by the City of Port Phillip to plan, monitor and control projects. This work will take us through to the end of the financial year and will focus on improvements to design and layout of the system and introduce new capability, such as benefits management. Information sessions for Council employees covering all changes made to the Project Guidance System commenced in June and will continue through to July.

### **Aligned organisational culture and capability**

The 2017 Staff Survey was administered over a two week period from 15 to 26 May with results anticipated in late June. Work also began to implement the 2016 Enterprise Agreement with all back payments made on 23 May.

In June, the end of year performance review for employees commenced. Officers also worked towards a business case for a new learning management system. Implementation of the new system is anticipated to commence in October.

### **Good governance**

Council continued to build transparency and community engagement through live streaming the 7 June Council meeting at the Port Melbourne Town Hall. Live streaming enables those who are unable to attend Council meetings to access Council decision making. To read more about live streaming in our Council meetings, head to Council's website [www.portphillip.vic.gov.au/meetings\\_agendas.htm](http://www.portphillip.vic.gov.au/meetings_agendas.htm)

Councillors attended the Municipal Association of Victoria State Council on 12 May. The City of Port Phillip had two motions moved in relation to aligning VCAT decisions with community expectations and cost shifting from state to local government. All resolutions can be viewed on MAV's website [www.mav.asn.au/about-us/state-council-representatives/Pages/default.aspx](http://www.mav.asn.au/about-us/state-council-representatives/Pages/default.aspx)

On 17 May Council moved a motion to reaffirm its commitment to reviewing the heritage protection of social significant places across the municipality that are currently not covered by a Heritage Overlay. Council also acknowledges that recent requests for heritage protection of the London Hotel and Greyhound Hotel have highlighted a lack of clear statutory guidance regarding the threshold for local social significance. To read the full minutes from the meeting, head to Council's website [www.portphillip.vic.gov.au/may-2017-meetingsagendas.htm](http://www.portphillip.vic.gov.au/may-2017-meetingsagendas.htm)

Read more about the Greyhound on Council's website [www.portphillip.vic.gov.au/greyhound-hotel-update.htm](http://www.portphillip.vic.gov.au/greyhound-hotel-update.htm)

### **Integrated Council Plan 2017-27 adopted**

On 21 June Council adopted its Council Plan which is significant milestone for this Council.

Council Plan 2017-27 is the first plan to be integrated with our Municipal Public Health and Wellbeing Plan,

Strategic Resource Plan and annual budget. Achieving an integrated plans is quite rare across Victorian municipalities, and importantly it links activities, spending, performance management and accountability with the outcomes the Council wants to achieve over the next ten years.

Council Plan 2017-27 is a courageous, community focused, progressive plan built upon the enduring commitment of Councillors, staff and the Port Phillip community.

Back in November 2016, one of the first activities of the newly elected Council was to agree on what they wanted to achieve in their four-year term. Councillor's expressed a strong commitment to engage with the community and ensure their vision was truly representative and responsive to that of a growing city.

In early 2017 officers supported the realisation of Council's vision through the design and delivery of an extensive community and stakeholder engagement program. This model was Council's most successful yet and generated over 2,000 pieces of community feedback. A staff expo in May ensured the organisation played its part in shaping and informing the plan.

Embedded in this plan is our financial strategy. The challenge of rate capping means without action, we face a cumulative funding \$35 million gap over the next 10 years. This plan addresses this gap by:

- delivering \$2 million permanent operational savings in 2017/18, adding to the \$7 million delivered in the last three budgets and targeting ongoing efficiency savings that will reduce our cost base by a cumulative \$22.5 million over the 10-year period.
- appropriate use of borrowings and reserves
- careful management and prioritisation of expenditure, and
- setting fair and appropriate user charges.

I want to thank all staff who have been involved in delivering this high quality outcome. Our focus now, and over the next four years, is to deliver Council Plan 2017-27.

Read more on Council's website [www.portphillip.vic.gov.au/council\\_plan\\_budget.htm](http://www.portphillip.vic.gov.au/council_plan_budget.htm)

## Other notable items

### **Upgrade of Gasworks Theatre completed**

In June the upgrade to Gasworks Theatre building was completed. The building upgrade included works to improve acoustic and technical equipment, upgrade back-of-house facilities and accessible public toilet facilities, and replace the existing Graham Street portico and non-compliant ramp with a vibrant and accessible public entrance. The building upgrade process began in July 2014 to increase access and mobility and improve general amenity for users and patrons.

The first major exhibition in the upgraded space, involving schools and Inner South Community Health opened on 15 June. On 29 June the performance of 'Greek Goddess' with Maria Mercedes took place. The theatre will officially open 11 July.

### **Beach Street separated queuing lane commenced**

Construction of the Beach Street queuing lane commenced on 5 June after the summer cruise ship season. The project will deliver improvements to the function of the roundabout at Beach Street and Waterfront Place by establishing a separated 'Station Pier' queuing lane for cruise ship and Spirit of Tasmania passengers.

### **Adventure playgrounds reopen**

Skidders Adventure Playground and St Kilda Adventure Playground reopened in May after a responding to clean up requirements from the Environment Protection Authority (EPA). Regular attendees of each playground were transported to other parks to ensure minimal disruption to programming during the closure period.

### **Maternal and Child Health service turns 100**

The City of Port Phillip provides a maternal and child health service to all families of the municipality. We have seven centres within our Council area to provide easy access for families. On 7 June we celebrated 100 years of providing the maternal and child health service to the residents of Victoria by opening a

display of memorabilia and hosting morning tea at the St Kilda Town Hall.

### **Addressing safety concerns in Carlisle Street**

Victoria Police held a Community Safety forum focussed on Carlisle Street, St Kilda on 13 June. We partnered with the Victorian Police in supporting the event to respond to the increasing concerns regarding behaviours associated with alcohol and other drug misuse in Carlisle Street, St Kilda.

### **Partnering to deliver improved health outcomes in our community**

We have partnered with the cities of Melbourne and Stonnington to deliver 'What's Your Story?' an alcohol culture change initiative after being successful in applying for funding from VicHealth's Alcohol Culture Change Grants. These grants aim to improve cultures of risky drinking within subpopulations in Victoria. The 'What's Your Story?' program involves collecting and sharing stories of young adults with regard to alcohol culture. These stories will then be shared across the three municipalities.

### **Safer speed limits for our streets**

Council is progressively reducing speed limits on local streets from 50km/h to 40km/h. Lower speed limits are safer for all road users, especially those most vulnerable, such as pedestrians and bike riders, children and older people.

## South Melbourne Market Biggest Morning Tea

On 25 May the South Melbourne Market hosted its second annual Biggest Morning Tea. The market's involvement in the charity event began last year, when market cleaner Sandra White wanted to host a Biggest Morning Tea at her home. So many people wanted to show their support for the event that she asked Food Hall traders and market management to help, and they raised over \$2,500. This year tickets sold out in 10 days and raised over \$8,000. Thirty two traders donated door prizes, food and volunteered their time to this fundraiser. Katherine Lane, Tameika Evans and Alissa Wilson from Cancer Council attended along with Mayor Bernadene Voss.



South Melbourne Market staff Karolina Wojtasik and Sophie McCarthy, volunteer Anais Amoros from Agathe Patisserie and Sandra White (front) from OCS

## St Kilda Film Festival wraps up

On 27 May the St Kilda Film Festival wrapped up with the closing awards night, where filmmakers shared in more than \$50,000 in cash and in-kind prizes. *Welcome Home Allen* was awarded the Best Short Film award and *The Khalik Family Kite* was awarded Best Documentary, both of which are now eligible for consideration for the 2018 Oscars.

The 2017 Film Festival was a great success, with increased attendance and glowing feedback from the film industry and audiences alike. Opening night is the largest industry gathering held annually and the festival is a key part of establishing our municipality as a filmmaking hub

From late June, highlights of the Film Festival will hit the road for the Regional Tour, funded by Film Victoria. Planning for the 35<sup>th</sup> annual festival is now underway.

## Celebrating World Environment Day on 5 June

From 2 to 18 June the Acland Street Tram Terminus became a visual representation of sea life. Local artist Victor Holder created an interactive light display of Port Phillip Bay sea life that was projected onto the tram stop shade canopies. On opening night Acland Street was brimming with life with live music, DJs, dancing mermaids and lots of family friendly fun.

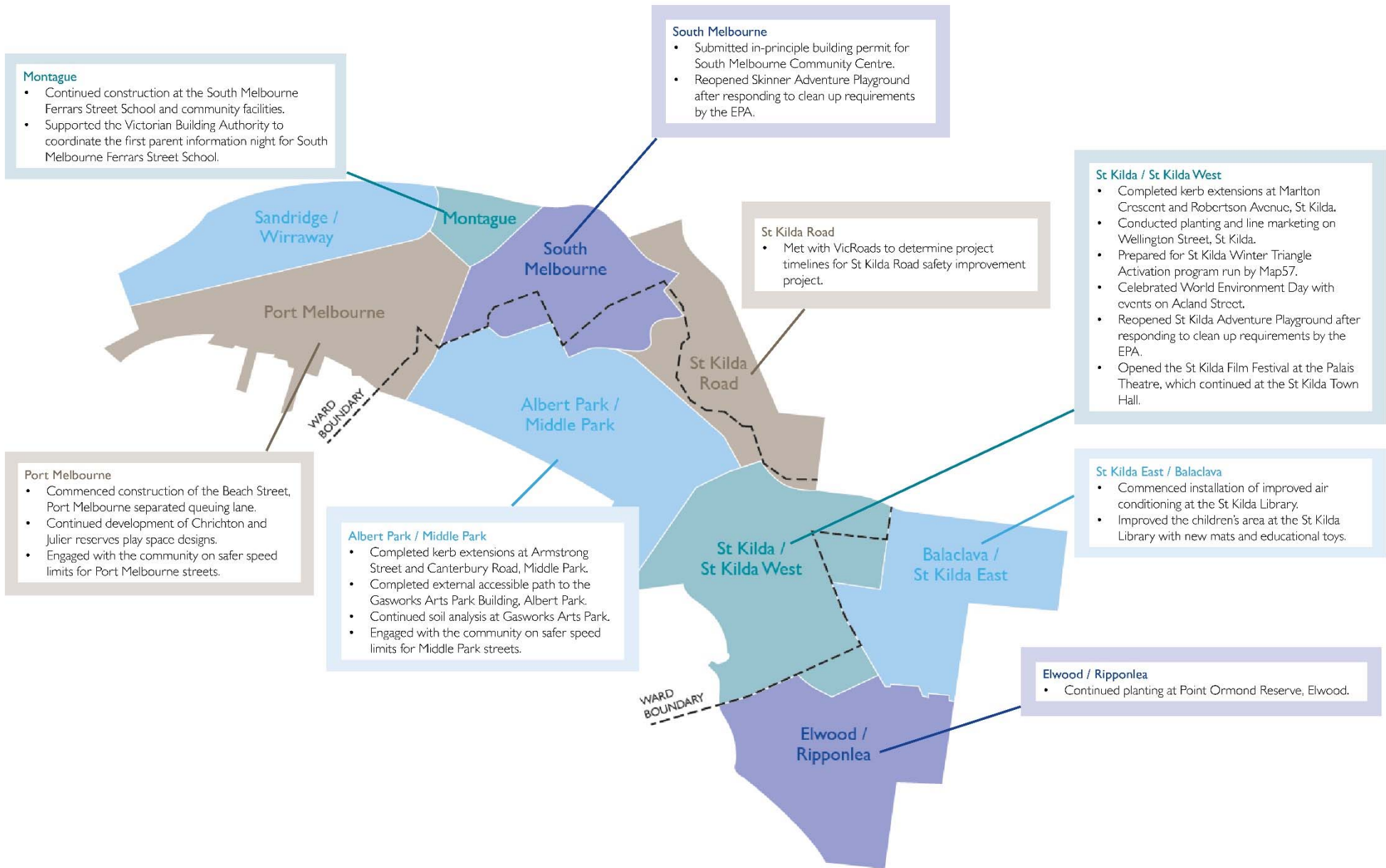
As part of World Environment Day visitors to Acland Street on 3 and 10 June were able to meet St Kilda's wildlife. Through hands-on activities and street performances, environmental educators shared the mysteries of our hidden animal neighbours, including those living right under your nose.



**Peter Smith**  
Chief Executive Officer

# What's happened in your local neighbourhood?

This section provides an update on local projects and activities by neighbourhood.

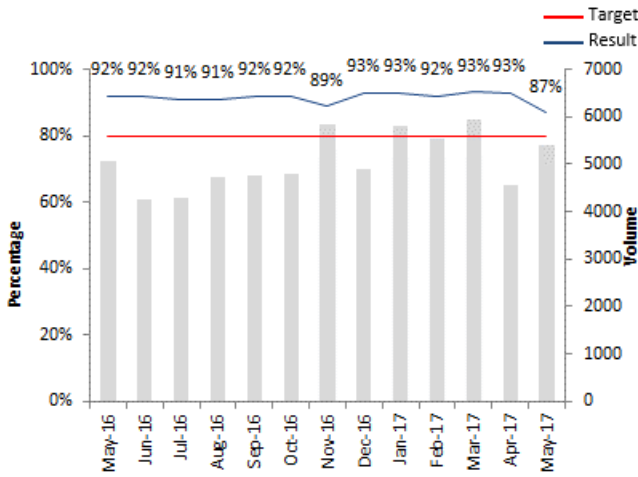


# Our performance

The City of Port Phillip is committed to improving our performance and providing value for money to our community. To increase our transparency and accountability, we provide an update on some of the ways we measure our performance.

## Service performance for the community

**Community requests responded to within agreed timeframes (Monthly)**



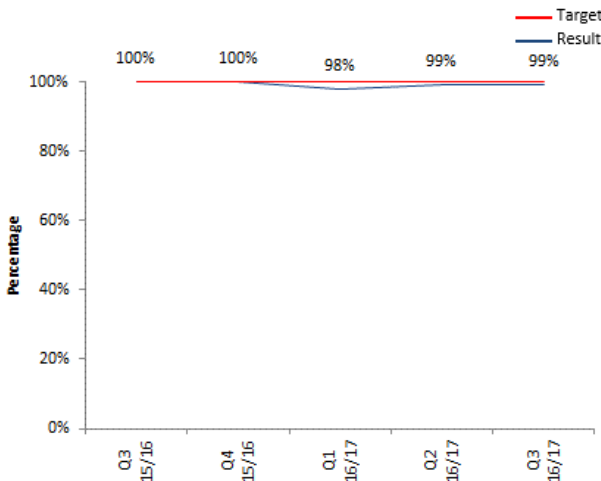
April: 93%

May: 87%

87%

We track how well we are responding to community requests within agreed timeframes. We have remained well above target for the past 12 months.

**Council Plan actions on track (Quarterly)**



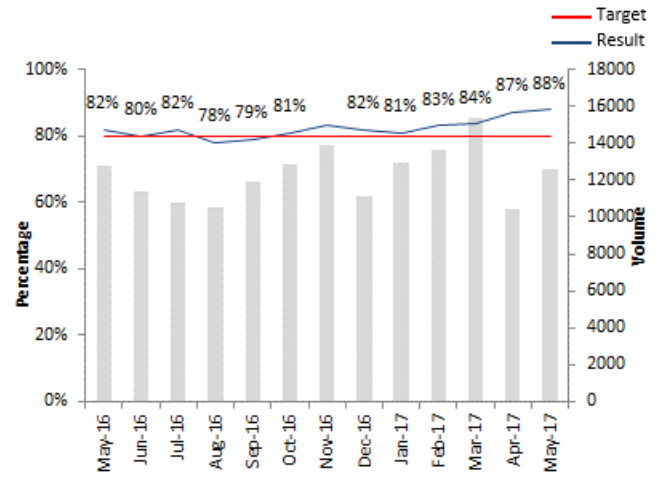
Quarter Two: 99%

Quarter Three: 99%

99%

We are delivering on our actions as outlined in the Council Plan 2013-17. At the end of March, 88 Council Plan actions were on track with one Council Plan actions off track.

**Community calls answered within 30 seconds (Monthly)**



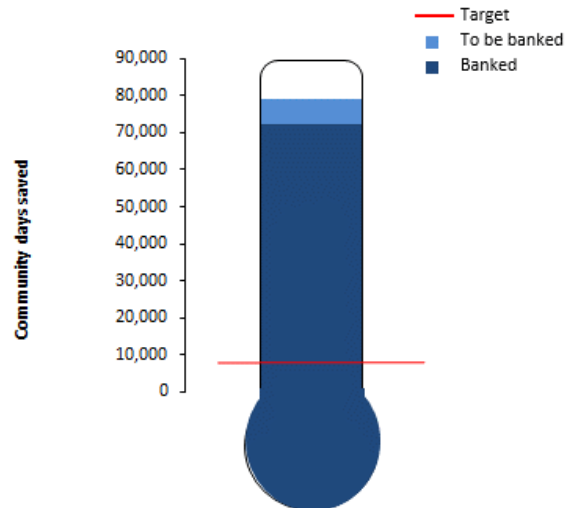
April: 89%

May: 88%

88%

This month we significantly increased calls answered within 30 seconds compared to May 2016.

**Community wait days saved (Monthly)**



April: 66,648 days

May: 72,248 days

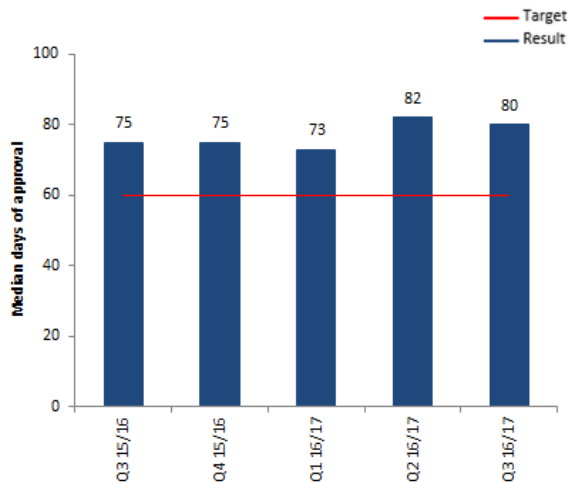
72k

As a result of improving our parking permit process we have saved the community over 70,000 days waiting for Council services.



## Service performance for the community (continued)

### Time taken to decide planning applications (Quarterly)



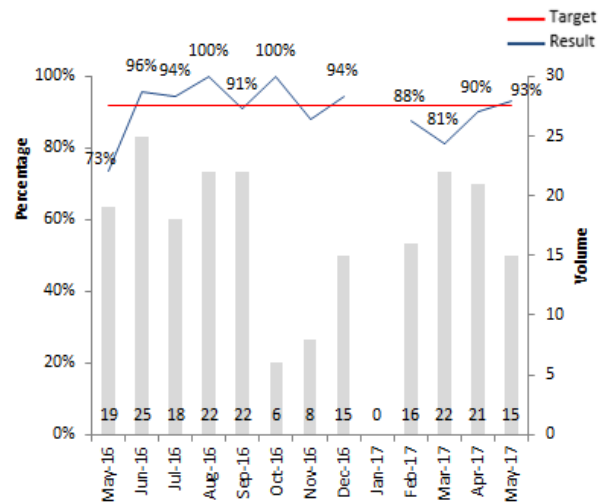
Quarter Two: 82 days

Quarter Three: 80 days

80

The median time taken to decide planning applications is slightly above the target of 60 days. However, compared to IMU Councils it is significantly lower (114 days).

### Decisions made in public (Monthly)



April: 90%

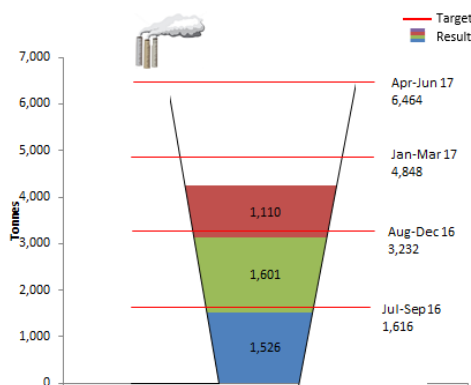
May: 93%

93%

Council is committed to transparent and open decision making. 14 of the 15 decisions were made public. The year to date result is 89 per cent compared to the target of 92 per cent (based on industry benchmarks) with 86 of the 97 decisions made public.

## Internal processes

### CO<sub>2</sub> emissions (net) (cumulative) (Quarterly)



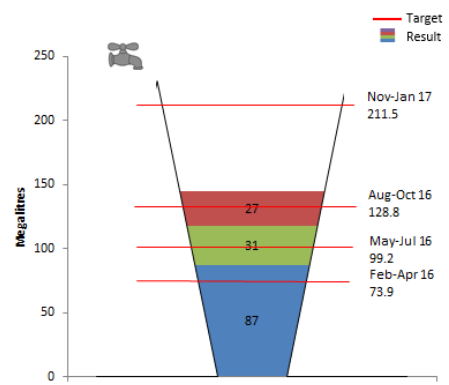
Quarter Two: 1,601 Tonnes

Quarter Three: 1,110 Tonnes

4,237

Council's year to date net emissions is 4,237 tCO<sub>2</sub>e (tonnes carbon dioxide equivalent) which is below target. This quarter, gross emissions were 2,442 tCO<sub>2</sub>e and net emissions (including carbon offsets) were 1,110 tCO<sub>2</sub>e. Gross GHG emissions were 8% lower than the same quarter last year. The result is attributable to continued efforts to improve energy conservation in Council buildings, renewable energy installations and improving the efficiency of streetlights as well as a 'greening' of the national electricity grid.

### Potable water usage (cumulative) (Quarterly)



Quarter Two: 31 ML

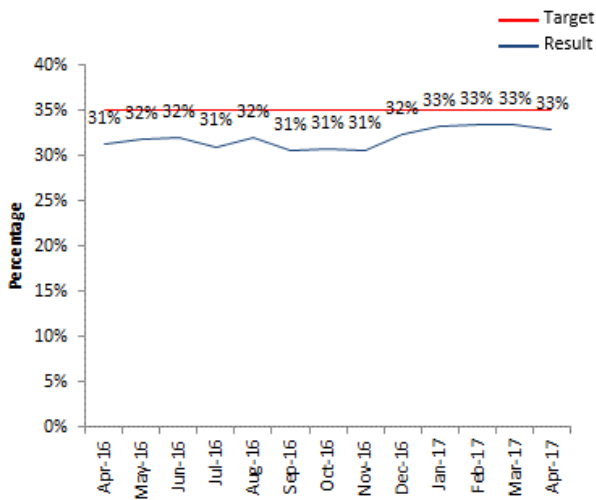
Quarter Three: 27 ML

145

Council used 27 ML of potable water between August and October 2016 bringing the year to date result to 145 ML (above target). The quarterly result is a 40 per cent decrease on the same time in 2015 and equates to a saving of \$64,000 compared to our water bill for the same quarter last year. The decrease is mainly due to high rainfall during the period which led to significant reductions in water usage at our parks and gardens (57 per cent reduction) and sports facilities (67 per cent).

## Internal processes (continued)

### Kerbside collection diverted from landfill (Monthly)



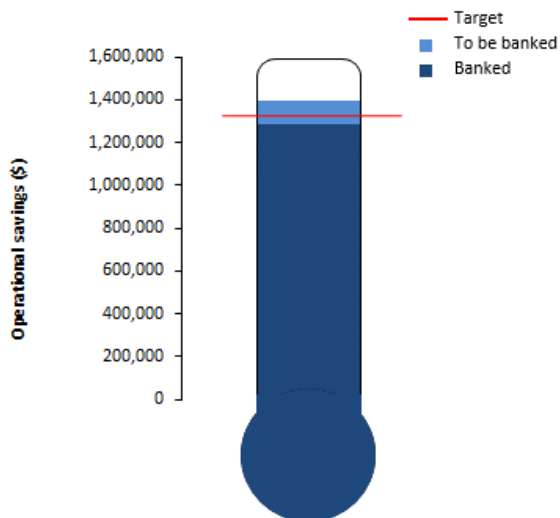
March\*: 33%

April\*: 33%

This measure is based on the weight of recyclables placed on the kerbside for collection by the community. We aim to divert waste from landfill through educating the community about the value of recycling.

### Operational savings (Monthly)

(Monthly)



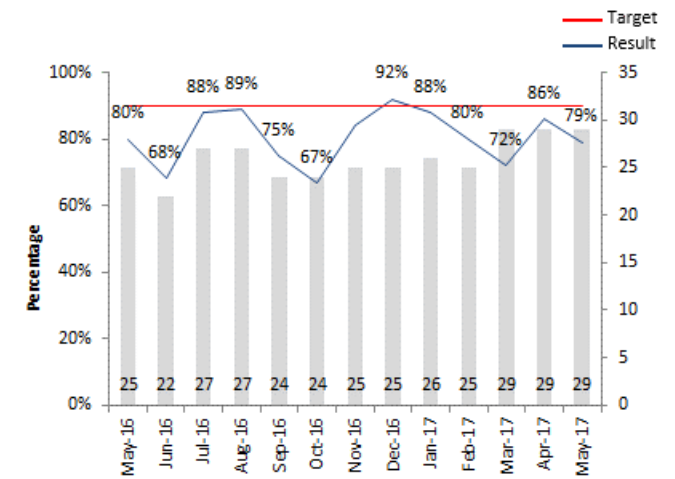
April: \$1,127,300

May: \$1,285,000

To date we have achieved \$1,285,000 of operational savings efficiencies by doing the same or more for less and identifying other funding sources.

\* These measures are reported in arrears due to data availability.

### Council priority projects on track (Monthly)



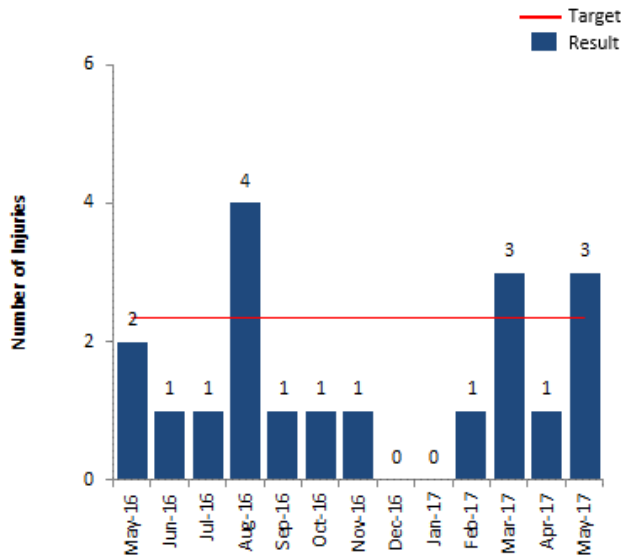
April: 86%

May: 79%

We track the status of Council priority projects. At the end of May, 23 projects were reported as on track and 6 projects were reported as off track. Details are provided in the Priority Project Status Report on page 16.

# Insurance and safety

## Total recordable injuries (Monthly)



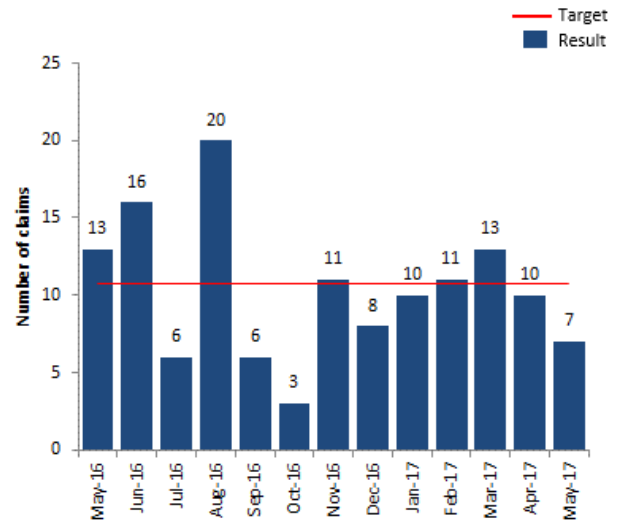
April: 1 injury

May: 3 injuries



This measure is a key component in creating a healthy occupational and safety culture. 3 injuries were recorded during May.

## Public liability claims received (Monthly)



April: 10 new claims

May: 7 new claims



We monitor our public liability claims. For example, this could be in relation to property and vehicle damage, and trips and falls. The highest volumes of claims received are the property damage claims.

# Legislative update – May 2017

**Legislative changes** - Below are the legislative changes for May 2017 that may affect the City of Port Phillip

Legislation	Assent date	Impact
Freedom of Information Amendment (Office of the Victorian Information Commissioner) Act 2017 <i>(Amending the Freedom of Information Act 1982)</i>	19 May 2017	This legislation establishes the Office of the Victorian Information Commissioner (OVIC), who commences its operations on 1 September 2017.
Building Amendment (Enforcement and Other Measures) Act 2017 <i>(Amending the Building Act 1993)</i>	26 May 2017	Amends the Building Act 1993 to improve the enforcement of that Act, provide for the further regulation of building practitioners; and to reform the building permit process

## Legislative breaches

There were no material legislative breaches in May 2017.

## Financial performance – May 2017

Council's year to date cash surplus of \$16.7 million is \$3.7 million higher than the forecast year to date surplus of \$13.0 million. The key drivers for this favourable variance are summarised below:

	This Month			Year to Date		
	Actual	Forecast	Variance	Actual	Forecast	Variance
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Operating Income</b>	18,191	17,660	532	192,126	191,540	587
<b>Operating Expenditure</b>	20,224	19,019	(1,206)	169,784	170,448	664
<b>Project Capital Expenditure</b>	2,532	2,662	130	30,741	33,259	2,519
<b>Reserve Movements</b>	(1,386)	(1,259)	(127)	(2,929)	(2,879)	(50)
<b>Cash Surplus/Deficit</b>	4,211	2,745	1,466	16,742	13,078	3,664

## Key variance explanations

**Operating income** - Year to date operating income is tracking marginally favourable compared to forecast by \$0.59 million.

**Operating expenditure** - Year to date operating expenditure is underspent by \$0.66 million compared to forecast mainly due to the following material items:

- ↑ \$0.77 million favourable Professional Services: partly due to the use of agency staff for delivery of operating projects (offset by increased employee costs) and delays in several operating projects, namely Business Enablement and Innovation fund, Strategic Parking Implementation, Fisherman's Bend Recast works, and Health and Safety Improvement project.
- ↓ \$0.37 million unfavourable Employee Costs: year to date expenditure greater than forecast due to the greater usage of agency staff instead of forecast spend in professional services.

**Capital expenditure** - Year to date capital expenditure is showing an underspend of \$2.52 million mainly due to the following material items:

- ⇒ Building Program \$0.62 million favourable: due to savings across a number of projects and delays with some key building projects expected to be completed in June including South Melbourne Market renewal works, Gasworks Building upgrade, and St Kilda Library air conditioner upgrade.
- ⇒ Plant and Equipment \$0.32 million favourable: mainly due to the parking ticket machine renewal project expected to be completed in June.
- ⇒ Roads \$0.94 million favourable: mainly due to savings and delays in progressing the Ross Street, Port Melbourne road renewal, road resurfacing program, Kendall Street, Elwood and Queens Lane upgrade.

**Reserve Transfers** - Year to date movement of reserves is a net replenishment of \$0.05 million, which is in line with forecast.

## Project portfolio update - May 2017

The City of Port Phillip enterprise portfolio comprises over 140 projects with a total budget of over \$40 million. The table below outlines changes to the project portfolio during May 2017.

Project	Change
Council Depots Space Utilisation and Requirements Study	This project has been closed with a cost saving of \$9,200. Project was completed five months behind schedule due to the appointment of the Waste Program Director taking longer than expected.
Hardware and Software for Parking Infringement Issuing	This project has been closed showing an under spend of \$201,160. It was determined that parking hardware and software initiatives would be carried out by the Parking Technology Renewal and Upgrade Program in 2017/18 to produce a more holistic approach to parking in the municipality.
South Melbourne Market Solar Energy Project	This project has been closed as no design or construction work was completed in 2016/17 as a result of issues relating to building permits. A new project has been included in the 2017/18 Portfolio for design and delivery of the Solar PV System at South Melbourne Market. \$137,000 has been returned to the 2016/17 budget.
Trial of Parking Sensors and pay-by-phone	This project has been closed with no spend as the trial of parking sensors and pay-by-phone initiatives will be carried out by the Parking Technology Renewal and Upgrade Program in 2017/18 providing a more holistic approach to parking efficiency within the municipality.
St Kilda Triangle - Amendment C106	This project has been closed as it did not commence due to the Minister for Planning refusing an extension to the C106 Amendment. \$140,000 has been returned to the 2016/17 budget.
Port Melbourne Waterfront Place Precinct Design Guidelines	This project is reporting an under spend of \$35,325 for 2016/17 due to lower than expected costs. Completion date pushed out by 3 months to October 2017.
Arts Review Implementation of Recommendations 16 17	This project is reporting an under spend of \$20,000 due to lower than expected costs. Project completion has been pushed out by one month to 30 June 2017.
St Kilda Esplanade Market Renewal Project Stage 1	This project is reporting an under spend of \$7,143 due to some scope items, being delivered internally. The project closed eight months behind schedule on 7 May 2017.
Safe Roof Access	This project is reporting an under spend of \$32,739 due to safe roof access solutions at Sails on the Bay Restaurant being removed from the original project cope. These works will be undertaken as part of the Building Renewal Program in the 2017/18.
Linden Gallery Upgrade	Project is reporting a \$120,000 under spend for 2016/17 due to some works that were not completed. These works are now being carried over to the 2017/18 portfolio.
Repair of Beacon Cove Foreshore Promenade	This project is reporting an under spend of \$439,626 for 2016/17. \$350,000 has been included in 2017/18 under the Maritime Infrastructure Renewal program to complete this project. The project completion date has been revised to May 2018.

<b>Project</b>	<b>Change</b>
Road Renewal 2016-17	This project is reporting an underspend of \$140,000 due to the Jackson Street St Kilda Road reconstruction not being delivered in 2016/17 due to the proposed review of the one-way traffic flow in the street. Further internal consultation will be completed in 2017/18.
South Melbourne Market Water Installation	New project for 2016/17 to install water meters and a water monitoring and billing system to 73 stalls at South Melbourne Market at a cost of \$70,000.
Parking Efficiency and Integration Program	Proposed project for 2017/18 has been brought forward. Project will develop an integrated parking technology strategy for ongoing and future technology needs for parking management in the municipality at a cost of \$100,000 in 2016/17.
Sports Playing Field Renewal 2016-17	An additional \$60,600 required to purchase a Mentay Aqua Master Ride on Absorption Roller and construction of a roller storage cage, to service North Port Oval. Project completion date pushed out by two months to 30 June 2017.
Sandridge Trugo Club Public Toilet and Internal Facilities Upgrade	\$443,871 will be carried over to 2017/18 to complete the project. The project completion date has been pushed out by seven months to March 2019.
RF Julier Reserve – Resurfacing Multi Use Hard Stand Courts	\$15,000 will be carried over to 2017/18 to complete the acrylic surfacing works. These works cannot be completed in the 2016/17 due to unsuitable cold weather conditions.
Small Renewal Projects 2016-17	An additional \$125,980 is required for heritage approved carpet at St Kilda Town Hall and carpet for rented office space at 232 Carlisle Street, to ensure property is fit for purpose.
Online Health and Safety System Project	An additional \$113,631 is required for resourcing to encompass a more comprehensive approach for delivery of the Online Health and Safety System. Project completion date has been pushed out by seven months to December 2017.
Foreshore Asset Renewal Program 16-17	An additional \$56,955 is required to complete the 2016/17 program of works. Two beach showers at St Kilda Life Saving Club and St Kilda Marina will not be completed in 2016/17 and will be included in the 2017/18 program of works.
Amendment St Kilda Road South UDLUF Implementation	An additional \$96,228 is required to complete the St Kilda Road South UDLUF Planning Amendment due to unforeseen legal costs and higher than expected expert advice
In Our Backyard Growing Affordable Housing in Port Phillip	An additional \$60,000 is required for the development of the In Our Backyard Taskforce Year 1 to 4 implementation plan.
Health Manager Software	An additional \$20,361 is required to integrate the Health Manager software with a core internal system. Schedule pushed out by 2 weeks to 15 July 2017.
O'Donnell Memorial Fountain Restoration	An additional \$22,861 is required to investigate and complete a detailed design for a solution to the fountain breakdown.

<b>Project</b>	<b>Change</b>
Employee Lifecycle	An additional \$25,000 is requested in 2016/17 and \$105,000 in 2017/18 to review, develop and implement an updated employee lifecycle model for on-boarding and off-boarding employees.
Bubup Nairm Non Compliance Works	Project completion date has been pushed out by six months to 28 February 2018 due to delays in the approval of the design. \$491,246 has been deferred to 2017/18 to complete non-compliance works that were not undertaken in 2016/17.
Desktop and SOE Renewal Project	Project schedule has been extended by three months to 30 September 2017 to complete the project. \$256,673 is included in the 2017/18 portfolio.
Toward Zero Waste Management and Resource Recovery Strategy	The project schedule has been extended by three months to 1 July 2017 due to a delay in community engagement. \$45,000 has been included in the 2017/18 portfolio to complete the project.

## 2016/17 priority projects status report: May 2017

Priority Projects	Stage	Status	Comments	Original Completion Date	Forecast Completion Date	2016 / 17 Budget	2016 / 17 Forecast
<b>Albert Park/ Middle Park</b>							
Albert Park Lake Stormwater Harvesting (Planning and Design)	Delivery	▲	The project is at risk due to water quality concerns and governance arrangements with Parks Victoria. The second draft of the interim Proving Phase report was delivered in May. Geotechnical tests were conducted in May at the underground storage locations. The updated interim Proving Phase report is expected to be delivered in June. A change request was approved in April to increase the budget and scope of the project.	December 2017	Prove and Design Phase November 2017	\$0	\$18,867
Gasworks Arts Park Clean-Up	Plan	▲	This project is now in the soil sample analysis phase. Project updates continue to be provided to Council by the State Government detailing works program and milestones. Council will keep the community updated of sample analysis when information becomes available, including any changes to the project schedule as a result of sample analysis outcomes, should this occur. The schedule is nominated as At Risk due to the project being led by the State Government (DTF) and appointed Environmental Consultant, CH2M. The project schedule may change pending soil sampling and analysis outcomes.	Completion date will be provided in delivery phase		\$50,000	\$0
South Melbourne Life Saving Club	Plan	●	The project is on track. In May, a community letter drop and website update was prepared and released which outlined the final building design, landscaping and timeline for the construction period. Also in May, Officers continued to work with the club and Life Saving Victoria to resolve the way lifesaving services will be delivered during the construction period. This includes looking at options for where to install temporary accommodation and storage on the foreshore.	Completion date will be provided in delivery phase		\$431,000	\$262,922
<b>Montague</b>							
Ferrars St Education and Community Precinct	Plan	◆	The Program is reporting off track given the level of project issues and risks being managed, particularly in meeting the very tight timeline for the school construction and the delay in the delivery of the Open Space. The School and Community Facility continues according to schedule and cost. The Open Space project will re-procure for the residual designs of the Streetscape and the Open Space before tender for works. Demolition of 2 - 4 Buckhurst will commence on 5 June.	Completion date will be provided in delivery phase		\$5,644,000	\$5,357,000
Fishermans Bend Recast	Deliver	▲	A Change Request is currently being prepared to reflect significant changes in scope. Change Request will seek approval to de-scope the Economic & Transport Study (Stages one to four) and add Supporting Council's input into the Fishermans Bend program of work. The benefits as per the approved Delivery Plan will not be impacted. The cost will not alter and funds are expected to be spent prior to financial year end.	June 2018	June 2017	\$100,000	\$86,000
<b>Port Melbourne</b>							
Beach Street - Separated Queuing Lane	Deliver	●	A tender was awarded in September last year (2016), but was delayed due to the start of the cruise shipping season which has now finished for winter. Construction of the queuing lane has begun with the mobilisation of the contractor to site on the 29 May 2017 and construction works will start the week of 5 June 2017. Expected completion date of the construction works is the 29 August 2017. A mail out to residents was scheduled for the 26 May 2017 to inform them about the start of the construction works. All required approvals from external agencies have been received. This includes Department of Environment Land Water and Planning for the coastal consent and VicRoads for pedestrian crossing and speed limit amendments.	February 2018	February 2018	\$250,000	\$50,500
<b>Sandridge &amp; Wirraway</b>							
JL Murphy Reserve feasibility and planning for pavilion upgrade	Plan	●	The design was presented at a Councillor Briefing on 17 May and the project scope was confirmed. Following the briefing a community engagement phase is now planned from mid-June to mid-July. A Council meeting is scheduled for September to present the community engagement report, request endorsement of the concept design and for approval to commence the detailed design phase.	Completion date will be provided in delivery phase		\$90,000	\$90,000

### Status Legend

●	Project progressing as planned	▲	Project has some minor concerns	◆	Project not progressing as planned
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Priority Projects	Stage	Status	Comments	Original Completion Date	Forecast Completion Date	2016 / 17 Budget	2016 / 17 Forecast
<b>St Kilda / St Kilda West</b>							
Acland Street Upgrade	Deliver	●	The Council-led 12 month activation program is underway including the Acland Vibrant Seeds Grants which will run until 30 November 2017. During May, several events were run in the Acland Plaza as part of the Acland Street activation program including the CLIMARTE public art work 'Regenesis'. An acid wash clean and seal has been completed and successfully reinvigorated the paving. This is part of completing the project handover to Council. Drainage works have been completed to connect several shop awnings to drains.	December 2016	November 2016 (plus 1 year Street Activation)	\$2,776,000	\$2,409,000
CCTV Fitzroy Street St Kilda	Deliver	●	The CCTV has continued to operate with no significant issues. Victoria Police are making use of the additional work station. Project closure is in progress.	December 2018	November 2016 (plus 2 year trial period)	\$80,000	\$351,250
Environmental Building Retrofits – Solar at St Kilda Town Hall	Close	●	This project is now complete.	December 2017	December 2017	\$0	\$369,167
Palais Theatre Lease	Deliver	●	All key project deliverables are complete. The project is being readied for closure. The lease of Live Nation Venues commenced on 1 April 2017. They are well underway with their programme of works to further improve the attractiveness, accessibility, and historic character of the building - in accordance with the lease and approvals of Heritage Victoria, the State Government and City of Port Phillip. To satisfy their other commitments under the lease, Live Nation Venues has developed a Fair Competition and Confidentiality Policy, and the Terms of Reference for the Palais Theatre Community Fund Committee and for the Palais Theatre Community Advisory Committee. These are scheduled to be reported to Council in the coming weeks.	May 2017	March 2017	\$0	\$40,000
Palais Theatre Phase 1 and 2 Capital Works Delivery	Deliver	●	Practical completion of the works was achieved ahead of schedule in March 2017, and the site handed back to City of Port Phillip. The project is being readied for closure.	March 2017	June 2017	\$3,350,000	\$5,764,155
Peanut Farm Reserve Sports Pavilion Upgrade	Plan	◆	The State Government has requested that officers review the pavilion upgrade design to ensure it is suitable for all future requirements. As the design for the pavilion was recently completed the project will now remain on hold until the scope can be confirmed. All other projects at Peanut Farm Reserve including the netball court upgrade, soil management & irrigation, path lighting and oval upgrade will continue and are scheduled for delivery in the 2018/19 financial year. When the scope is confirmed for the Pavilion Upgrade the overall status will be changed to 'on track'.	Completion date will be provided in delivery phase		\$110,000	\$110,000
St Kilda Life Saving Club Redevelopment	Deliver	●	Construction was completed in December 2016, with the St Kilda Life Saving Club taking possession of the building on 23 December 2017 and the formal opening of the building occurring 11 February 2017. A draft Building (Asset) Management Plan has been reviewed by key stakeholders and is expected to be finalised in early June 2017. The lessons learnt session will be completed on 8 June 2017, with a Project Closure Report following in late June 2017. Ongoing monitoring and actioning of building defects is continuing as they may arise.	September 2016	December 2016	\$1,651,000	\$3,065,654
St Kilda Triangle Stage 3 Planning, Staging and Feasibility	Plan	◆	A Council report was prepared and presented on 3 May 2017 where Council decided not to proceed with Stage 3 activities. Council requested a workshop which documents the lifecycle of the project, for Council to make an informed decision regarding the future of the site. The expected outcome of this workshop is that Council will provide direction on how to progress the project. A Project Closure report was drafted and presented to Project Control Group on 25 May.	Completion date will be provided in delivery phase		\$50,000	\$0
St Kilda Triangle Winter Activation 2016	Deliver	●	MAP57 program was released in May and is due to open on the Triangle Site on 15 June and will run to the 30 July. The event is setting up from 5 June and has a detailed program on their website <a href="https://map57.com">https://map57.com</a> . MAP57 is currently developing cross promotional opportunities with local traders and schools.	September 2016	Quarter 2 2017	\$0	\$15,710
Wellington Street Upgrade Stage 2	Deliver	●	The project is on track to be completed in June 2017. Kerb extensions at Marlton Crescent and Robertson Avenue have been completed. Minor planting and line marking will be completed in the next two weeks.	May 2017	June 2017	\$230,000	\$192,770

Status Legend

- Project progressing as planned
- ▲ Project has some minor concerns
- ◆ Project not progressing as planned

Priority Projects	Stage	Status	Comments	Original Completion Date	Forecast Completion Date	2016 / 17 Budget	2016 / 17 Forecast
<b>St Kilda Road</b>							
Queens Lane Upgrade Stage 2	Deliver	▲	In May, a site investigation by Council's contractors identified several underground services that impacted on potential tree locations in Queens Lane. We are currently investigating other alternatives and opportunities for tree planting in the precinct. This is now expected to occur in late June 2017. All Road Resurfacing of Queens Lane and side streets has been completed. MMRA have scheduled the construction of Kings Way and Queens Lane improvements.	June 2017	June 2017	\$65,000	\$65,000
St Kilda Road Safety Improvement Project	Plan	◆	VicRoads and the State Government have selected a preferred design option and in doing so have changed the sequence of activities through to delivery of the physical works on the St Kilda Road corridor. Internal VicRoads endorsement of the business case scheduled for early June with formal submission to TAC June 2018. VicRoads will commence community engagement in the 2017-18 Financial Year once the business case is approved. VicRoads is preparing a draft community and stakeholder participation plan reflecting all engagement activities for the next 3,6,12 and 18 months. Council have requested input into this plan.	Completion date will be provided in delivery phase		\$0	\$0
<b>Multiple Neighbourhoods</b>							
In Our Back Yard – Growing Affordable Housing in Port Phillip	Deliver	●	During May the project has: 1. Finalised a proposal request for Council to facilitate a process with property owners and housing associations for temporary utilisation of vacant residential housing for short-term housing purposes, to help create a 'pop-up vacancy chain' to assist the management of tenancies for longer-term housing projects. 2. Finalised content of a funds booklet (prospectus) for attracting funding from philanthropic foundations. 3. Met with key agencies to support a 'pop-up vacancy chain' to ensure supporting works and funds align with the project and incorporate social enterprise outcomes. Future work during June will conclude the process for a housing association to manage Claremont Lodge. A draft design of the Funds brochure will be available to present to council on 26 June prior to a launch in 2017/18. An internal workshop will be held on 6 June 2017 to discuss implementation of the In Our Back Yard 10 year strategy focusing on years 1-4, the implications of the State Government's Homes for Victorians policy and impacts and potential resourcing requirements.	June 2017	June 2017	\$50,000	\$110,000
Precinct Program	Plan	▲	Initiation stage - The Precinct Program is now fully engaged and Project Control Group is up and running. Internal stakeholder engagement has also commenced to gather feedback and demonstrate the initial Precinct Strategy Model. This includes specific branch targeting and preparation for an enterprise wide distribution. The project's overall status is amber as the Program Delivery Plan is being finalised, including clearer scope to determine the criteria to identifying projects/concepts which suit Precinct criteria.	Completion date will be provided in delivery phase		\$0	\$407,609
Toward Zero Community Action Plan	Deliver	●	The Toward Zero Community Action Plan is on track for completion by the end of November 2017. Data Collection is on track and Community Consultation procurement is complete.	December 2017	November 2017	\$40,000	\$40,000
Toward Zero Waste Management and Resource Recovery Strategy	Plan	●	Auditing data is currently being undertaken, which will contribute to the benchmarking for the strategy. An additional consultant brief is currently being developed for improved recycling options in Multi-Unit Developments (MUDs) and will be released in July 2017.	Completion date will be provided in delivery phase		\$25,000	\$25,000
Towards Zero - Energy Efficiency and Solar PV in Council Buildings (Alternate Scope)	Plan	◆	Solar PV: The contractor has been appointed but is unable to complete the installation by mid-June as initially planned. Revised schedule is for installation to be complete by mid-August. Other sub-projects are on track.	Completion date will be provided in delivery phase		\$562,000	\$481,000
Vibrant Villages Program Management	Deliver	●	Summary Councillor Briefing on the three year program is due on July 5th. Communication to Village Partnerships Groups on options going forward from 1 July is underway. Street Art projects in Emerald Hill/South Melbourne have been approved in May and preparation is underway to be completed in June. Intercept Survey to be June 2017.	June 2017	June 2017	\$244,000	\$356,145

Status Legend

●	Project progressing as planned	▲	Project has some minor concerns	◆	Project not progressing as planned
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Priority Projects	Stage	Status	Comments	Original Completion Date	Forecast Completion Date	2016 / 17 Budget	2016 / 17 Forecast
<b>Multiple Neighbourhoods</b>							
Walk Plan and Bike Plan Implementation 2016-17	Deliver	▲	Projects completed from the plan to date are: Ferrars Street & Bank Street pedestrian improvements. Richardson Street and Wright Street safety improvements. Armstrong Street/Canterbury Road kerb extensions. Contract has been awarded for signal upgrade works at Light Rail and Swallow Street, Port Melbourne. Currently awaiting site visits from Citipower and Viva due to proximity to underground assets before works can commence. The overall status of the program is now Off-Track due to delays in construction of Light Rail & Swallow St improvements. These elements are expected to be completed within the current financial year. This was due to delay in signal plan approvals from Vic Roads which delayed appointing a Contractor by eight weeks. Remaining works on Cecil St are scheduled for mid-June to coincide with road resurfacing works.	June 2017	June 2017	\$1,000,000	\$1,000,000

Status Legend



Project progressing as planned



Project has some minor concerns



Project not progressing as planned