

# Sport and Recreation Fact Sheet: Liquor Licence



*It is a legal requirement that all premises serving alcohol hold a liquor licence. This fact sheet provides an overview of the liquor licensing process and best practice alcohol management.*

## Do I need a liquor licence?

If your club intends to sell liquor to members or guests, you must have a liquor licence from the Victorian Commission for Gambling and Liquor Regulation (VCGLR).

## What liquor licences are available?

There are different liquor licences for sporting clubs, and the one you apply for will depend on who you wish to sell alcohol to and how.

If your club wishes to sell alcohol only for consumption by members and members' guests within the clubrooms, you should apply for a restricted club licence.

If your club wishes to sell alcohol to members and members' guests for drinking on the premises, as well as for drinking outside the clubrooms during a sporting event, you should apply for a renewable limited licence.

Temporary licences can be obtained for one-off events, or to extend trading hours for a one-off event. Up to six temporary licences can be applied for at a venue over a twelve month period.

## When can I sell alcohol?

It is up to the club to determine the hours of bar operation based upon their usage of the facilities. Council provides feedback to the VCGLR on liquor licence applications and will only support days and times that the club has been allocated.

## How do I apply?

Application kits and liquor licence fees are available from the VCGLR at [www.vcglr.vic.gov.au](http://www.vcglr.vic.gov.au).

## What are the requirements of a liquor licence?

As the holder of a liquor licence, clubs have a number of obligations. Some key ones are noted here:

- You must not supply alcohol to a person who is intoxicated
- You must not allow a drunken or disorderly person on the premises
- You must not allow people under 18 years into the licensed area, unless under certain conditions
- You must provide free drinking water
- You must display your current liquor licence

## How is Council involved?

Seasonal clubs must obtain written consent from Council's Sport and Recreation Unit before submitting an application to the VCGLR.

Council is asked by the VCGLR to either support or oppose all applications within the City of Port Phillip. We will correspond directly with the VCGLR.

## Can junior clubs have a liquor licence?

Junior clubs must abide by league rules with regards to the sale and consumption of alcohol. In general, alcohol is not permitted to be sold during junior matches.

## What is the Good Sports Program?

Good Sports is a not-for-profit organisation which aims to build healthy clubs, happy families and strong communities by working with sports clubs to manage alcohol provision. Clubs obtain accreditation for achievement in the Good Sports program. Project Officers are available to assist clubs to attain Good Sports status.

The City of Port Phillip recommends that all clubs obtain Good Sports accreditation.

