



# City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined
Felicity Leahy	Executive Manager Family Youth & Children and Divisional Performance	28 December 2023	Safe Space Legal	Christmas Gift Hamper	Christmas gift sent via post and received whilst staff member was on leave - the gift is a small christmas hamper containing 5 edible items.	\$51	Accepted. Shared amongst childrens centres.
Emily Williams	Council Business Advisor	15 November 2023	Teresa Warren	Box of Chocolates and Biscuits	Regular attendee at Council meetings gave a token gift to thank the Governance team for their administrative support at Council meetings.	\$20	Accepted
Sandra Khazam	Community Safety Lead	27 September 2023	Tina Khabbazian Zanjani	Small framed painting of a doorway	Gift from a member of the Multicultural Advisory Committee on officers departure	\$30	Yes
Chris Carroll	Chief Executive Officer	24 August 2023	City of Obu	2 x 200ml Japanese Alcohol Bottles (SAKE)	Obu City visited the City of Port Phillip to celebrate 30 years of Sister City with us, Events took place such as: Morning tea welcome of official delegation from Obu City. Obus Sister City Delegation Dinner, Obu Delegation Tree Planting - Japanese Garden at St Kilda Botanical Gardens	\$150	Yes and gift will stay in the office of the CEO on display
Jill Young	Social Policy Advisor	10 August 2023	Community Member (Mr Hunt)	Bottle of Wine	Thank you from a Community Member	\$20	Yes
Beth McLachlan	Head of Sustainability and Climate Change	18 July 2023	Forefront Events	Complimentary ticket to ESG Summit Vic 2023	Invited as a sustainability leader. Professional development.	\$1,495	Yes
Chris Carroll	Chief Executive Officer	2 June 2023	Port Phillip Citizens for Reconciliation	Small canvas wall print – raffle prize & Boxed Lunch	Invited by Community Group in official capacity as Council CEO	Print \$50-\$100 Lunch \$25	Yes and print displayed at Town Hall
Nellie Montague	Coordinator Strategic Transport	1 May 2023	RMIT	\$25 Readings voucher	Given to officer as thanks for bing on a panel to Urban Planning Students at RMIT to discuss transport planning in Local Government.	\$25	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Paulie Stewart	All the rage' book - autographed	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Carlene Harlock	Cornerstore Network Gift Box	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$30	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sieneke Martin	Eureka Street Magazine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$20	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Lamaro's Restaurant	Voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$200	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Rita's Nuts	Voucher for Rita's Nuts	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$100	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Aptus Seafoods	Voucher for Aptus Seafoods	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$100	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Emerald Hill Deli	Voucher for Emerald Hill Deli	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Pieno di Grazia	Voucher for Pieno di Grazia	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sienke Martin	Grandparent Baskets	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Nancy Price	Fitzrovia \$50 voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sandra Whitbourn	Percy Westwood etching	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sandra Whitbourn	Jackson Beardy print 'Flock'	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Michael Henry	3 bottles of Heathcote Shiraz	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$80	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Middle Park History Groups, Port Melbourne Historical and Preservation	Full set of local history publicaitons, Walks in Port Melbourne publications	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$130	Yes



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Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Ross and Ramona Headifen (Biogone)	Box of Biogone Products	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$60	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Bili Nursery	Indigenous Plants and a copy of the Melbourne Pollinator Handbook	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$60	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sue Parrington	Framed abstract oil painting	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sue Parrington	Framed water colour by Terry Jarvis	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$30	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Geelong Football Club	A3 photo of 2022 team	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sienke Martin	Grandparent Baskets	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Danny Henenberg	Framed photo of a Great Eastern Egret	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$150	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Janet Bolitho	Walking tour in Port Melbourne	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$200	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Jenny Green	2 night stay at Phillip Island	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$600	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Megs Alston	Holiday Weekend in Shoreham	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$1,200	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Deb Gartland	2 Nights at Gellibrand River Gallery	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$300	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Bill Armstrong	2 nights escape, Indented head	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$600	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Barbara Selvay	5 night Moggs Creek escape	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$1,000	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Classic Cinema	2 x movie tickets	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$40	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Avenue Bookstore	\$50 voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$50	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Friends of Suai Committee	Hamper items	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$300	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Sandra Whitbourn	3 x small items	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$60	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	20 April 2023	Megs Alston	10 x bottles of wine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$300	Yes
Chris Carroll	Chief Executive Officer	21 March 2023	Hoyne - Local Business Owner	2 x Books - St Kilda in Your Face, The Place Economy	Gift from local business owner	\$260	Yes
Claudia Michenzi	Application Support Team Leader	15 March 2023	Service Now Summit 2023	Service Now Special Interest Group for Government - Lunch and Conference	Networking and Information sharing. Council uses Service Now as the main IT system for	\$ 100.00	Yes
Apurva Srivastava	Application Support Analyst	15 March 2023	Service Now Summit 2023	Service Now Special Interest Group for Government - Lunch and Conference	Networking and Information sharing. Council uses Service Now as the main IT system for	\$ 100.00	Yes
Vimal Sandhu-Crawford	ICT & PMO Business Partner	15 March 2023	Service Now Summit 2023	Service Now Special Interest Group for Government - Lunch and Conference	Networking and Information sharing. Council uses Service Now as the main IT system for	\$ 100.00	Yes
Mrunal Patel	Team Leader ITSM and Cloud Projects	15 March 2023	Service Now Summit 2023	Service Now Special Interest Group for Government - Lunch and Conference	Networking and Information sharing. Council uses Service Now as the main IT system for	\$ 100.00	Yes
Manohar Esarapu	Chief Information and Innovation Officer	15 March 2023	Service Now Summit 2023	Service Now Special Interest Group for Government - Lunch and Conference	Networking and Information sharing. Council uses Service Now as the main IT system for	\$ 100.00	Yes
Chris Carroll	Chief Executive Officer	1 January 2023	Katherine Copsey, former Councillor	Gift basket (Chocolate, cordial and soda water)	Gift received as a thank you from Cr Copsey when she resigned from Council. Items were chocolate, cordial, and soda water [shared with ELT].	\$ 40.00	Yes
Mel Edwards	Coordinator - Clark Street CC	17 October 2022	Parent	Gift Voucher - Body Freedom Urban Spa & Clinic	Farewell Maternity Leave Present	\$ 200.00	Yes
Peter Smith	Chief Executive Officer	4 May 2022	Expotrade	Bar Tool Gift Set	Gift offered as key note speaker at Australian Placemaking Summit	\$ 25.00	Yes



# City of Port Phillip Staff Gift and Hospitality Register

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Peter Smith	Chief Executive Officer	7 April 2022	Governor of Victoria	2 x Tickets to F1 Grand Prix Welcome Reception		\$ 200.00	Yes
Peter Smith	Chief Executive Officer	28 March 2022	AGPC Chairman & CEO	2 x Tickets to F1 Heineken Grand Prix		\$ 500.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston	10 x Bottles of Wine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 300.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston and Desleigh Kent	10 x Boxes of Chocolates	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 60.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Sandra Whitbourn	5 Small Items	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 150.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	FoSC CRC	Hamper Items	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 250.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Chef's Hat	1 x Set Riedel Sav Blanc Wine Glasses	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 149.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Avenue Bookstore	\$50 Book Voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Barbara Selvay	2 Night Moggs Creek Weekend Escape	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 400.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Bill Armstrong	3 Night Weekend Escape - Indented Head	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 600.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Deb Gartland	2 Nights at Gellibrand River Gallery	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 300.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Jennie Mansfield	Silk Shawl	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 70.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston	Patricia Piccinni Childrens Book - Every Heart Sings	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 25.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Danny Henenberg	Framed Photograph - Sacred Kingfisher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Danny Henenberg	Framed Photograph - Black Winged Stilt	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Pat Jessen	Kiln Formed Glass Bowl	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 150.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Geelong Football Club	Geelong Cats Limited Edition Lithograph 2021 with team signatures	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 80.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Michael Henry & Jennie Mansfield	Gardening and Painting Services	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 200.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Patient Wolf Gin Distilling Co	Melbourne Dry Gin	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 75.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Emotionworks Cut Opera	Double Pass to a Performance	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 90.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	AETA Books	Book - Inside Out East Timor by Robert Bird	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 40.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	AETA Books	Book - Viva Timor Loro S'ae (Long Live East Timor) by Mathias Heng	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 40.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston	Books - Worlds of Colour by Joan Mitchell	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 30.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Sandra Whitbourn	Royal Selangor Pewter Tankard - Pine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 150.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Nancy Price	Stone & Grove 'Feel Good' Tea Bundle (3 x Tea Bags)	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 40.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Nancy Price	Stone & Grove 'Feel Good' Tea Bundle (3 x Loose Leaf Teas)	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 40.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Cathy Henenberg	#05 Threadlines Framed Print	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 650.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Trina Reeve	Framed Painting	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 200.00	Yes



## City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Pat Jessen	Panic Pack! (Toilet Rolls, RAT Tests, Masks and Sanitiser)	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Aptus Seafoods	Voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Rita's Nuts	Voucher	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Sandra Whitbourn	Set of 3 Novels	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 80.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Sandra Whitbourn	Set of 3 Hardback Books	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Classic Cinema	Double Movie Pass	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 46.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Altson	Original Watercolour	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 30.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Altson	Bass & Flinders Orient Gin	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 78.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston	1996 Taylor Fladgate Late Bottled Vintage Port	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 115.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Jennie Mansfield	3 x Bottles Goodwill Wine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 90.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Jennie Mansfield	3 x Bottles Goodwill Wine	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 90.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Simon Webb	Wolf Blass Gold Label 2013 Robe Cab Sav Magnum	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 64.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Megs Alston	Book - Spowers & Syme 2021	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 30.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Ben Brown and Hester Mary Brown	Melbourne Football Club Signed Jersey	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 150.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Ann Wigglesworth	Wooden Carved Bowl from PNG	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 120.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Lionel Boxer	Victorian Landscape 'At Kout Norien, Harrow' by Commodore Dac	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Ruby MacKinnon	Fine Art Print 3/3 Ron Cat	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Ruby MacKinnon	Fine Art Print 'She'll be Right'	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Liz Milsom	Cotton Scarf Hand Dyed	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Ruby MacKinnon	Dog Portrait Tea Towel	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 25.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Liz Milsom	Arts for Kids Culture Colouring Book	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 30.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Liz Milsom	Royal Botanic Gardens and Port Melbourne Tea Towels	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Simon Webb	Kay Brothers McLaren Vale 2018 Shiraz	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 49.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	16 March 2022	Liz Milsom	Socks - Hemp Indo Cloud	Donated Items for Trivia Night Fundraiser - Middle Park Bowls Club	\$ 40.00	Yes
Peter Smith	Chief Executive Officer	3 March 2022	Alliance Francaise	2 x Tickets to Opening Night of the Alliance Francaise French Film Festival	Local community organisation - French language and cultural centre	\$ 160.00	Yes
Alana Donaghue	Property Development Associate	10 February 2022	Isaac Hermann	Book 'A labour of love, the Public Works of Carlo Catani Victoria 1876-1918' by Isaac Douglas Hermann	Gift	\$ 25.00	Yes
Anthony Savenkov	Head of Real Estate Portfolio	10 February 2022	Isaac Hermann	Book 'A labour of love, the Public Works of Carlo Catani Victoria 1876-1918' by Isaac Douglas Hermann	Gift	\$ 25.00	Yes
Peter Smith	Chief Executive Officer	8 April 2021	City of Mooney Valley	Dinner hosted for M9 CEOs	Hospitality	\$ 150.00	Yes



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Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Megs Alston	10 x Bottles of Wine	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 300.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Megs Alston & Desleigh Kent	Chocolates x 10 boxes	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 60.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Sandra Whitbourn	5 Small Items	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 150.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	FoSC CRC	Hamper Items	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 200.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Avenue Bookstore	\$50 Voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	FoSC / With One Bean	Timorese coffee and 'More Trees Please' bag	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 40.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Barbara Selvay	2 Night Moggs Creek Weekend Escape	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 400.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Bill Armstrong	3 Night Weekend Escape - Indented Head	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 600.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Glenn Staunton	2 Night Grampians Weekend Escape	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 400.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Glenn Staunton (daughter Debbie)	2 Night at Gellibrand River Gallery contained housse	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 300.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Michael Henry & Jennie Mansfield	Gardening Service	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 200.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Glenn Staunton (daughter Debbie)	2 Framed Photographs of the Otways	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Sieneke Martin	Sri Lankan Fishermen Photograph	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 200.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Ruby MacKinnon	2 x Hand Printed Tesa Linen Towels, 5 x assorted greeting cards and 1 x postcard pack	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 95.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Ann Wigglesworth	Art / Wall Hanging	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Liz Milsom	Natural-dye Silk Scarf	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 80.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Ursula Dutkiewicz	Photo on Canvas 20cm x 30cm	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 120.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Robbie Harmsworth	Wisteria with Rauk Vase Unframed Edition 1/20 35cm x 36 cm Giclee print	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 250.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Tricia Sabey	No. 2 Oil on Plywood 22 x 25 cm	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 450.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Michael Henry	Handmade, Delicate Scarf/Wrap	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Glenn Staunton	Platter made by Glass Artist, Jan Verouden (\$100 reserve)	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 150.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Carlene Harlock	Basket made by Suai women from plastic materials	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 25.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Danny Fog	Small framed photograph (bird) 30cm x 30cm New Holland honey eater Ancient cowry frame	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 120.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Village Wine Bar	\$100 Dinner Voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	SAS Hairdressers	Cut & style voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 30.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Hair by Nikki	\$50 Blow wave voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Monti Food and Wine	\$50 Breakfast voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Lamaro's Hotel, South Melbourne	\$100 Voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	The Grumpy Swimmer Bookshop	\$30 Gift Voucher	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 30.00	Yes



## City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	AETA	4 Books on Timor by local authors	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 75.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Mary Stewart	Cookbook - 'Cook, Eat, Repeat' by Nigella Lawson	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 30.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Megs Alston	Art Coffee Table Book	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Megs Alston	Know my Name' Hardcover Book	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 80.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Liz Milsom	Artists for Kids Culture 2020 Colouring Book	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 40.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Sandra Whitbourn	The Wayward Leunig: Cartoons that Wandered Off' by Michael Leunig	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 44.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Simon Webb	2 x Bottles of 2019 Barossa Valley Shiraz	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 80.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Louise Crawford	1 Bottle of Veuve Clicquot Champagne	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 70.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Michael Henry	6 Bottles of Quality Victoria Wines	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 150.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Megs Alston	2007 Torbreck Shiraz	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 125.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Janet Bolitho	Starward Two-Fold Double Grain Australian Whisky	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 65.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Geelong Football Club	A limited-edition lithograph 2021 team signed print	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 50.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	1 April 2021	Essendon Football Club	Essendon Football Club Home Guernsey 2020 (signed by player) Size - Large	Items donated for fundraising event - Trivia night at Middle Park Bowls Club	\$ 200.00	Yes
Peter Smith	Chief Executive Officer	1 March 2021	Alliance Francaise	2 x Tickets to French Film Festival	Visiting dignitaries from France	\$ 44.00	Yes
Amy Schambre	Environmental Health Officer	28 January 2021	VSL Food Trading Pty Ltd	Bottle of Perfume	Gift given when conducting an inspection of a new food business	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Rita's Coffee and Nuts - South Melbourne Market	\$100 Voucher	Items donated for fundraising event - online silent auction	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Kirkpatrick's Meat's - South Melbourne Market	\$60 Voucher	Items donated for fundraising event - online silent auction	\$ 60.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Vangeli's Deli - South Melbourne Market	\$40 Voucher	Items donated for fundraising event - online silent auction	\$ 40.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Aptus Seafoods - South Melbourne Market	\$100 Voucher	Items donated for fundraising event - online silent auction	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Liz Milsom - Gasworks	Natural Dye Silk Scarf	Items donated for fundraising event - online silent auction	\$ 90.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Liz Milsom - Gasworks	Natural Dye 3 hour Workshop	Items donated for fundraising event - online silent auction	\$ 230.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Rosalind Price - Gasworks	Mixed Media Artwork 'Fading Calm'	Items donated for fundraising event - online silent auction	\$ 400.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Peter Roccella - Gasworks	Pastel on Paper Seascape - Framed	Items donated for fundraising event - online silent auction	\$ 400.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Glenn Staunton	Holiday House Long Weekend	Items donated for fundraising event - online silent auction	\$ 400.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	David Harlock	Classic Cinema Private Screening	Items donated for fundraising event - online silent auction	\$ 350.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Megs Alston	1 Bottle of Hennessy XO Cognac	Items donated for fundraising event - online silent auction	\$ 250.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Megs Alston	1 Bottle Penfolds 'Grandfather' Fine Old Tawny Port - Boxed	Items donated for fundraising event - online silent auction	\$ 85.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Megs Alston	2 Bottles of South Australian Red Wine	Items donated for fundraising event - online silent auction	\$ 300.00	Yes



## City of Port Phillip Staff Gift and Hospitality Register

Employee Name	Position	Date of Gift/Hospitality	Name of Gift/Hospitality Provider	Gift / Hospitality Description	Reason for accepting gift or hospitality	Estimated Value	Accepted / Declined
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Megs Alston	Two Cookbooks - Neil Perry and Kylie Kwong	Items donated for fundraising event - online silent auction	\$ 130.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Mary Stewart	Ottolenghi Cookbook	Items donated for fundraising event - online silent auction	\$ 40.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Sandra Whitbourn	Japanese Cookbook	Items donated for fundraising event - online silent auction	\$ 30.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Michael Henry	Gardening and Painting Services	Items donated for fundraising event - online silent auction	\$ 200.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Michael Henry	Whiskey - Bellgrove Distillery	Items donated for fundraising event - online silent auction	\$ 225.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Michael Henry	Five Bottles of South Australian Red Wine	Items donated for fundraising event - online silent auction	\$ 100.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Michael Henry	Men's Bike - 18 gear (second hand)	Items donated for fundraising event - online silent auction	\$ 150.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Harjono Djoyobisono	Print - Stlit Fishermen in Sri Lanka	Items donated for fundraising event - online silent auction	\$ 300.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Pat Jessen	Aspect Skin Care Pack from Beautyologist	Items donated for fundraising event - online silent auction	\$ 340.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	25 November 2020	Pat Jessen	Glass Piece - Timorese Ceremonial Women	Items donated for fundraising event - online silent auction	\$ 300.00	Yes
Lili Rosic	GM City Strategy and Sustainable Development	12 March 2020	Governor of Victoria	Catering at Welcome Reception - Government House	Invited as a stakeholder	\$ 150.00	Yes
Rachel Russell	Head of Safety and Wellbeing	20 January 2020	Thomas Geer	Ticket to Australian Open Tennis at Rod Laver Arena	Hospitality provider is a legal advisor	\$ 100.00	Yes
Peter Smith	Chief Executive Officer	15 January 2020	Urban Redevelopment Authority, Singapore	Airfare (\$4311.72) and Accommodation (\$700)	Airfare and accommodation paid for by URA (seminar organiser) for CEO to attend and speak at Singapore Place Management Seminar 17 Jan and provide training to URA staff and visit URA place making projects	\$ 5,011.72	Yes
Lili Rosic	GM City Strategy and Sustainable Development	5 December 2019	AECOM - Consultant	Afternoon meal and a drink	Hospitality received at creating new open spaces in Melbourne - presentation by guests	\$ 40.00	Yes
Lili Rosic	GM City Strategy and Sustainable Development	5 December 2019	ARRB (Australian Road Research Board)	Lunch with stakeholders	Part of invitation to ARRB meeting with Hon Jaala Pulford MP	\$ 40.00	Yes
Renée Hawkins	Systems Analyst	26 November 2019	Goldcare	Google Home Mini	Door prize at a Goldcare conference	\$ 59.00	Yes
Peter Smith	Chief Executive Officer	8 November 2019	Think City	Hotel accommodation x 4 nights - ASEAN Placemaking week,	CEO Presentation at conference	\$ 320.00	Yes
Michelle Rysanek	Senior Property Project Manager	18 October 2019	Slattery Australia (Quantity Surveying firm)	Invitation to lunch acknowledging Women in Construction and Property	Invitation is about celebrating the achievements of women in construction and property	\$ 85.00	Yes
Rebecca Purvis	Governance Officer	13 October 2019	InfoSphere	Lunch at Mccashins Brewery, Nelson, New Zealand	Relationship building - InfoSphere are a software provider for Council's agenda/report management system	\$ 30.00	Yes
Nicole Lancefield	Head of Solutions Operations	18 September 2019	Data#3	Invitation to JuiceIT 2019	Vendor Invitation to Technology Presentation sessions/demonstration conference/networking event	\$ 75.00	Yes
Peter Smith	Chief Executive Officer	13 August 2019	Mainstreet Australia	Fee for speaking at Mainstreet Australia conference 13.8.19. Donated by the CEO to the Placemaking Fund International NFP organisation supporting placemaking advocacy or education	Fee for speaking at conference	\$ 500.00	Yes
Peter Smith	Chief Executive Officer	24 July 2019	St Kilda Football Club	2 tickets to AFL football match	Stakeholder in the City & business networking with AFL and other guests	\$ 700.00	Yes
Charlotte Hayes		14 May 2019	Chatterbox	Free 2 Hour Workshop Voucher	Door Prize. No relationship to Council	\$ 500.00	Yes
Carlene Harlock	Coordinator Friends of Suai/Covalima	2 May 2019	Roadshow Films	10 Village Movie Double Passes	Donations for Friends of Suai/Covalima Trivia Night	\$ 360.00	Yes